**Proposed Agenda**

**KITTY HAWK TOWN COUNCIL**

**Tuesday, September 6, 2016**

**Kitty Hawk Town Hall, 6 PM**

**1. Call to Order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Approval of Agenda**

**4. Presentations/Recognitions:**

* Public Works Director Willie Midgett/10 Years of Service
* Moore Shore Road Living Shoreline/Michelle Clower, Coastal Federation

**5. Public Comment.** The general public is invited to address the town council on any topic. Please sign up with the Town Clerk before the meeting and when your name is called, come forward and speak into the microphone at the podium. Please limit comments to 3 minutes.

**6. Consent Agenda.** Items on the consent agenda are considered to be non-controversial, routine in nature or items not requiring a presentation to or discussion by the town council in order to consider the item(s). Any item may be removed for discussion by council or by any member of the audience who wants to hear the item presented and discussed.

**a.) Approval of August 1, 2016 Minutes.** *(An affirmative vote for the consent agenda will approve these minutes.)*

**b.) FY 16-17 Budget Amendment #1:** This budget amendment recognizes and accepts a $100 donation made to the police department from Joe Lamb, Jr. and Associates. The police chief would like to use it to help purchase an external defibrillator (AED). *(An affirmative vote for the consent agenda will accept the donation and approve this amendment.)*

**c.)** **Fiscal Year 16-17 Inter-Local Agreement with Dare County for Solid Waste Collection Services.** This agreement provides for the following: Twice a week residential collection from Labor Day through Memorial Day and only on the beach side of the by-pass a third pick up per week from Memorial Day through Labor Day. Residential collection services will be $114.55/hour ($121.15 last year). Commercial collection services will be $102.49/hour ($102.39 last year). Large item collection twice annually at the rate of $250.00 per hour. These sums shall remain in effect until June 30, 2017. (*An affirmative vote for the consent agenda will approve this Inter-Local Agreement.)*

**d.) Beach Food Pantry Permit Fees:** Beach Food Pantry has requested that site plan review and building permit fees be waived for an upcoming expansion (estimated total is $1,356.50). They have also requested a waiver from Sec. 8-55(c)4, which requires a surety bond be put in place for the project. *(An affirmative vote for the consent agenda will approve this request.)*

**e.) Resolution Establishing the Town Council Regular Monthly Meeting Dates for Calendar Year 2017.** The Town Council meets on the first Monday of each month unless it is observed as a Town holiday. In 2017 two holidays are observed on a council meeting date: New Year’s Day and Labor Day. Staff is recommending council meet on Monday, January 9, 2017 and Tuesday, September 5, 2017. *(An affirmative vote for the consent agenda will approve the 2017 calendar year meeting dates.)*

**f.) Byrd Street** **Emergency Pumping Facility Bid.** This project will install a 12” underground pipe from an existing sump located at the Byrd Street/Lindbergh Avenue intersection and run to the east side of NC 12. This will allow pumping without having to close NC 12. Staff and Albemarle & Associates recommends the bid from H & H Land Development, LLC be accepted in the amount of $29,450. It is also suggested that $1,400 be set aside for contingencies such as unknown subsurface conditions. *(An affirmative vote for the consent agenda will accept this bid.)*

**7.) Items Removed from Consent Agenda**

**8.** **Public Hearings:**

**a.) Text Amendment:** Applicant proposes to amend Section 42-1 *Definitions* adding a definition for “Therapeutic Residential Treatment Facility and Sec. 42-253(c)6 adding Therapeutic Residential Treatment Facility as a conditional use in the Beach Hotel (BH-1) district.

**b.) Conditional Use Permit:** Applicant proposes to establish a therapeutic residential treatment facility at 3512 N. Virginia Dare Trail, should the associated text amendment be approved.

**9. New Business**

**a.) Request to Hire Fire Department Office Assistant/Receptionist above Hiring Range**

**10. Reports/General Comments from Town Manager**

**11. Reports/General Comments from Town Attorney**

**12. Reports/General Comments from Town Council**

**13. Public Comment**

**14. Adjourn**