

MINUTES
KITTY HAWK TOWN COUNCIL
May 5, 2014
Kitty Hawk Town Hall, 6:00 PM

Agenda

1. Call to Order
2. Moment of Silence/Pledge of Allegiance
3. Approval of Agenda
4. Presentation: Certificate of Appreciation/Dick Fagan, Former Planning Board Member
5. Public Comment
6. Consent Agenda
 - a.) Approval of April 7, 2014 Council Minutes
 - b.) Revenues and Expenses Report for March 2014
 - c.) Acceptance of Check for Beach Nourishment in Memory of David R. Twiddy
7. Items Removed from the Consent Agenda
8. New Business
 - a.) Resolution Providing Match for Bike and Pedestrian Projects
9. Reports or General Comments from Town Manager
 - a.) Update on the Beach Nourishment Storm Damage Reduction Project
 - b.) Update/Emergency Floodwater Management System at Goosander & Poseidon Streets
10. Reports or General Comments from Town Attorney
11. Reports or General Comments from Town Council
12. Public Comment
13. Recess to May 12, 2014 for Budget Workshop, 9:00 am

COUNCIL MEMBERS PRESENT:

Mayor Gary Perry, Mayor Pro Tem Ervin Bateman, Councilman Craig Garriss, Councilwoman Emilie Klutz and Councilman Jeff Pruitt

STAFF MEMBERS PRESENT:

Town Manager John Stockton, Town Clerk Lynn Morris, Town Attorney Steve Michael, Management Assistant Melody Clopton, Police Chief Joel Johnson, Fire Chief Lowell Spivey and Public Works Director Willie Midgett

1. Call to Order

Mayor Perry called this meeting to order and thanked everyone for attending.

2. Moment of Silence/Pledge of Allegiance

Following a moment of silence the Pledge of Allegiance was recited.

3. Approval of Agenda

MPT Bateman made a motion to approve the agenda. Councilwoman Klutz seconded and it was passed unanimously, 5-0.

4. Presentation: Certificate of Appreciation/Dick Fagan, Former Planning Board Member

Mayor Perry said he was unaware of how important the planning board is until he was elected and seated as a councilmember. The board members offer invaluable advice which helps council make decisions. He and council appreciate all the years Mr. Fagan has volunteered for the town.

Planning Board Chairman Oscar Northen said no one ever came to the planning board more prepared than Mr. Fagan and it was a pleasure to work with him. He then presented him with a certificate of appreciation for 13 years of loyal and dedicated service to the town.

Mr. Fagan thanked everyone for the tribute and said Kitty Hawk is an amazing town.

5. Public Comment

There were no public comments.

6. Consent Agenda

a.) Approval of April 7, 2014 Council Minutes. *(An affirmative vote for the consent agenda will approve these minutes.)*

b.) Revenues and Expenses Report for March 2014. *(An affirmative vote for the consent agenda will acknowledge this report.)*

c.) Acceptance of Check for Beach Nourishment in Memory of David R. Twiddy of Elizabeth City who passed away on September 15, 2013 – The town has received an additional memorial in Mr. Twiddy's name in the amount of \$35. In October, November and December 2013 council accepted a total of \$960. The grand total as of May 1, 2014 is \$1,025. *(An affirmative vote of the consent agenda will accept this donation.)*

Councilwoman Klutz made a motion, seconded by Councilman Pruitt, to approve the consent agenda. The vote was unanimous, 5-0.

7. Items Removed from the Consent Agenda

There were no items removed.

8. New Business

a.) Resolution Providing Match for Bike and Pedestrian Projects – Staff has submitted several bike and pedestrian projects for consideration by the state under the SPOT 3.0 program. In order for the projects to be placed on a list for future consideration and construction the town needs to be willing to commit a 20% match for the proposed projects.

Manager Stockton said this resolution lists a multi-use project and three sidewalk projects in town for consideration of the state under the SPOT (Strategic Prioritization Office of Transportation) 3.0 program. In order for the projects to be placed on a list for consideration the town needs to be willing to commit a 20% match. Staff is asking council to adopt the resolution for the projects. The 20% match can be taken from the Powell Bill funds the town receives every year and council has been provided rough estimates of the costs. They are preliminary and as time goes on, if the projects are approved, staff will get more finite figures.

Councilwoman Klutz added the town could also apply for grants for the matching funds

MPT Bateman moved for approval of the resolution providing a match for the Bike and Pedestrian Projects that will provide the necessary 20% match for the SPOT 3.0 program as submitted by the Town of Kitty Hawk to the Albemarle RPO. He further authorized the mayor to sign and the town clerk to attest said resolution. Councilman Garriss provided a second and the vote was unanimous, 5-0.

9. Reports or General Comments from Town Manager

a.) Update on the Beach Nourishment Storm Damage Reduction Project – Manager Stockton reported as of April 1st Coastal Planning and Engineering has completed 4.4% of their scope of work for the Storm Damage Reduction project. Work to date reflects CP&E's efforts associated with the environmental documentation, planning for beach profile survey, calibration of the SBEACH model in preparation of the vulnerability analysis, the preliminary overtopping analysis and co-ordination of the offshore sand search.

b.) Update on the Emergency Floodwater Management System at Goosander & Poseidon Streets – Manager Stockton said the contractor was given a notice to proceed on April 21st and construction has begun. He has 45 days from the notice to proceed to complete the work. The easement that council was concerned about has been obtained and has been recorded.

Mayor Perry commented when it is finished that will give the town four different places to pump counting the sump at Byrd Street. That should be enough until it is known how everything works.

10. Reports or General Comments from Town Attorney

a.) **Beach Nourishment Easements** - Attorney Michael reported he is about two-thirds of the way through the preliminary title searches on all of the oceanfront parcels. That should be wrapped up fairly quickly and work on the easements will begin.

Mayor Perry asked if they have fleshed out how the easements should go.

Attorney Michael replied he and Manager Stockton are talking about it and waiting to see how far the engineers get with their plans. If they can get a map it is going to be much easier to refer to the map than having to do each piece individually.

11. Reports or General Comments from Town Council

a.) **Former Planning Board Member Dick Fagan** - Each member of council thanked Mr. Fagan for his loyal and dedicated service to the planning board and recalled their time spent together serving the town.

b.) **5k Race** - MPT Bateman thanked all the employees who participated in the 5k race on Saturday. He asked how many attended and Management Assistant Clopton replied the town had a 24% participation rate.

MPT Bateman said the races were a tremendous success. The Dare Education Foundation and the Outer Banks Relief Foundation benefit financially from the races and they in turn have given almost \$1 million to people in need and to the education needs in the county.

c.) **Dare County Narcotics Task Force** - MPT Bateman complimented the police chief on the Kitty Hawk Police Department getting involved with the Dare County Narcotics Task Force.

d.) **Government Education Access Channels Committee** - Councilman Garriss reported he attended a Government Education Access Channels Committee meeting wherein they discussed the possibility of the access channels airing Crime Line information such as pictures and unsolved crimes. After much discussion it was suggested each member poll their respective governing boards and report back.

Councilwoman Klutz said if it furthers the work of the police and the police chief thinks it would be helpful she is in agreement.

Chief Johnson said the department is currently using Nixel for notification services and the only other way to get information out is Facebook. After researching that he decided it would not be the way to go because of the negative comments posted. They want to get the information out and is all for this idea.

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MPT Bateman and Councilman Pruitt said if the police chief is for it then they agree it should be done.

Mayor Perry said he is on board.

Councilman Garriss said he believes the more eyes and ears out there will help and there is a need for help in solving crimes.

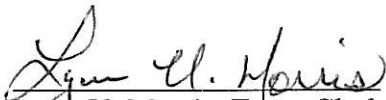
12. Public Comment

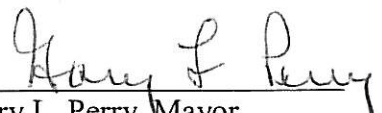
There were no public comments.

13. Recess to May 12, 2014 for Budget Workshop, 9:00 am

MPT Bateman "so moved" to recess until May 12, 2014 for a budget workshop at 9 a.m. Councilwoman Klutz seconded and it passed unanimously, 5-0. Time was 6:22 p.m.

These minutes were approved at the June 2, 2014 council meeting.


Lynn U. Morris, Town Clerk


Gary L. Perry, Mayor