**Proposed Agenda**

**KITTY HAWK TOWN COUNCIL**

**Monday, June 4, 2018**

**Kitty Hawk Town Hall, 6 PM**

**1. Call to Order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Approval of Agenda**

**4. Presentation**

* **Jenny Ash, Race Director/Outer Banks Sporting Events**

**5. Public Comment.** The general public is invited to address the town council on any topic. Please sign up with the Town Clerk before the meeting and when your name is called, come forward and speak into the microphone at the podium. Please limit comments to 3 minutes.

**6. Consent Agenda.** Items on the consent agenda are considered to be non-controversial, routine in nature or items not requiring a presentation to or discussion by the town council in order to consider the item(s). Any item may be removed for discussion by council or by any member of the audience who wants to hear the item presented and discussed.

**a.) Approval of the April 23, 2018 and May 7, 2018 Council Minutes.** *(An approval of the consent agenda will approve these minutes.)*

**b.) FY 17-18 Budget Amendment #11.** This amendment recognizes and appropriates a donation of $300 to the police department from Dorothy Antonucci. It is designated for the future purchase of an AED (automated external defibrillator. *(An approval of the consent agenda will approve this amendment.)*

**c.) FY 17-18 Budget Amendment #12.** This amendment recognizes additional funds, $26,330, from the NC Dept. of Agriculture and Consumer Services Division of Soil and Water allocated to the town for the stream/canal debris removal project. *(An approval of the consent agenda will approve this amendment.)*

**d.) FY 17-18 Budget Amendment #13.** This amendment recognizes $24,000 from Dare County for the town’s sand fence project. *(An approval of the consent agenda will approve this amendment.)*

**e.) FY 17-18 Budget Amendment #14.** This amendment recognizes and appropriates a $14,322 grant from the Governor’s Highway Safety Program. *(An approval of the consent agenda will approve this amendment.)*

**f.) Electronic Payment Resolution.** This resolution authorizes the town to engage in electronic payments as defined by NCGS 159-28 or NCGS 115C-441. *(An approval of the consent agenda will adopt this resolution.)*

**g.) Conflict of Interest Policy.** The purpose of this policy is to establish conflicts of interest guidelines that meet of exceed the requirements under state law and local policy when procuring goods, services and construction or repair projects paid for in part or whole by federal funds and required under 2 C.F.R. § 200.318(c)(1). *(An approval of the consent agenda will approve this policy.)*

**h.) Amended Purchasing Policy.** The State Office of Budget and Management officially implemented its Uniform Administrative Requirements, Cost Principles and Audit Requirements commonly referred to as Uniform Guidance (UG). Local governments that expend federal financial assistance, such as FEMA public assistance disaster relief grants and other programs, must comply with the new requirements. As part of the UG the Town must amend its Purchasing Policy. *(An approval of the consent agenda will approve the amendments to the town’s Purchasing Policy.)*

**i.) North Carolina Beach, Inlet & Waterway Association Membership.** This association is dedicated to preserving, protecting and enhancing the N.C. coast by merging science and public policy in order to create a sustainable and resilient coast. Staff is suggesting becoming a member of this association with an annual dues amount of $250.00. *(An approval of the consent agenda will approve joining this association.)*

**j.) Resolution Asking the North Carolina General Assembly to Fund the Coastal Storm Damage Mitigation Fund.** This fund will help safeguard and protect the shoreline infrastructure that fuels the engine of North Carolina’s tourism economy. *(An approval of the consent agenda will adopt this resolution.)*

**k.) Phasing the Proposed Birch Lane Trail Connection Project.**  In February 2018 council approved submitting a grant for two connection trails to Birch Lane. Staff is recommending phasing this project into: Phase I (Kitty Hawk Park to Birch Lane); and, Phase II (Sandy Run Park to Birch Lane). It is believed that Phase I can be accomplished within the maximum grant funding of $125,000 from NC Recreational Trails Program. *(An approval of the consent agenda will approve this recommendation.)*

**l.) Emergency Preparedness Response and Recovery Plan.** This plan has had a few minor updates. (*An approval of the consent agenda will adopt this plan.)*

**m.) Proclamation Declaring Positivity Day in the Town of Kitty Hawk.** Girl Scout Troop 2139 brought forth the idea of promoting positivity by displaying positive messages at the Dare County Family Recreation Park in Kill Devil Hills on June 3, 2018. On May 25, 2018 Mayor Perry proclaimed June 3rd as Positivity Day in Kitty Hawk.

**6. Items Removed from Consent Agenda**

**7. Public Hearings:**

**a.) Fiscal Year 2018-19 Budget and CIP**

**b.) Text Amendment:** 42-70(a), Board of Adjustment – Established. Proposed text amendment would restrict eligibility to serve on the Board of Adjustment to residents of Kitty Hawk.

**c.) Text Amendment:** Multiple sub-sections. The applicant has requested a text amendment that would allow a lot coverage bonus for the use of permeable pavement in various zoning districts.

**8. Planning**

a.) Encroachment Agreement. 4113 Tarkle Ridge Road. The property owner has requested an encroachment agreement for a basketball goal with the town right-of-way.

b.) Encroachment Agreement. 4028 Tarkle Ridge Road. The property owner has requested an encroachment agreement for a basketball goal with the town right-of-way.

**9. New Business**

a.) Boards and Committee Appointments

b.) Donation of a Dune Walkover on Town Owned Property at 4109 N. Virginia Dare Trail

**10. Reports/General Comments from Town Manager**

**11. Reports/General Comments from Town Attorney**

**12. Reports/General Comments from Town Council**

**13. Public Comment**

**14. Adjourn**