**Proposed Agenda**

**KITTY HAWK TOWN COUNCIL**

**Tuesday, July 5, 2016**

**Kitty Hawk Town Hall, 6 PM**

 **1. Call to Order**

 **2. Moment of Silence/Pledge of Allegiance**

 **3. Approval of Agenda**

 **4. Presentations:**

* Donna Heffernan, Administrative Zoning Technician, Service Recognition/15 Years

* Health Insurance Plan Changes – Dan Odorizzi, Regional Sales Manager, JWB Insurance Group

 **5. Public Comment.** The general public is invited to address the town council on any topic. Please sign up with the Town Clerk before the meeting and when your name is called, come forward and speak into the microphone at the podium. Please limit comments to 3 minutes.

 **6. Consent Agenda.** Items on the consent agenda are considered to be non-controversial, routine in nature or items not requiring a presentation to or discussion by the town council in order to consider the item(s). Any item may be removed for discussion by council or by any member of the audience who wants to hear the item presented and discussed.

**a.) Approval of June 6, 2016 Minutes.** *(An affirmative vote for the consent agenda will approve these minutes.)*

**b.) Request to Obtain Quotes and Purchase Tractor.** The Public Works Director requests authorization to obtain quotes and purchase a tractor with a broom attachment and other implements for a cost not to exceed $83,100. This is a capital expenditure that was approved in the FY16-17 budget. (*An affirmative vote for the consent agenda will approve this request.)*

**c.) Reclassify Management Assistant Position from Non-Exempt to Exempt in Accordance with Fair Labor Standards Act.** This position meets the qualifications for an administrative exemption under FLSA. There is no budgetary change as a result of the exemption. *(An affirmative vote for the consent agenda will approve this reclassification.)*

 **7. Items Removed from the Consent Agenda**

 **8. Public Hearing**

**a.) Town Code Text Amendment:** Applicant proposes to amend 42-419(3) to eliminate the requirement for a 50 foot buffer between the Planned Commercial Development district and any non-residential zoning district.

 **9. Planning**

1. **Site Plan Review. Beachwoods Phase 2A:** Application for development of Phase 2A (formerly Phase IV) of Beachwoods PUD. The proposal consists of five new buildings, each containing four units.

 **10. New Business**

a.) Appointment to the Planning Board

b.) Updated Emergency Response and Recovery Plan

c.)  Flood Insurance Mapping

d.) Town Code Amendment: Chapter 4 – Animals. Impoundment of Cats and Dogs

**11. Reports/General Comments from Town Manager**

a.) Financial Update

**12. Reports/General Comments from Town Attorney**

**13. Reports/General Comments from Town Council**

**14. Public Comment**

**15. Adjourn**