**Proposed Agenda**

**KITTY HAWK TOWN COUNCIL**

**August 1, 2016**

**Kitty Hawk Town Hall, 6 PM**

**1. Call to Order**

**2. Moment of Silence/Pledge of Allegiance**

**3. Approval of Agenda**

**4. Longevity Recognitions:**

* Sharon Davenport, Police Administrative Records Technician/20 Years of Service
* Joel Johnson, Police Chief/15 Years of Service

**5. Public Comment.** The general public is invited to address the town council on any topic. Please sign up with the Town Clerk before the meeting and when your name is called, come forward and speak into the microphone at the podium. Please limit comments to 3 minutes.

**6. Consent Agenda.** Items on the consent agenda are considered to be non-controversial, routine in nature or items not requiring a presentation to or discussion by the town council in order to consider the item(s). Any item may be removed for discussion by council or by any member of the audience who wants to hear the item presented and discussed.

**a.) Approval of July 5, 2016 Minutes.** *(An affirmative vote for the consent agenda will approve these minutes.)*

**b.) Request to Purchase Police Vehicle.** The police chief is requesting the release of budgeted CIP funds in the amount of $27,000 to purchase and outfit a 2016 Ford Taurus sedan. It will replace a 2008 Ford Crown Victoria and meets the vehicle replacement policy. *(An affirmative vote for the consent agenda will approve this request.)*

**c.) Revised Resolution Requesting State Financial Assistance for Repairs to the Existing Harbor Entrance Jetty and Breakwater System and Maintenance Dredging for the Kitty Hawk Landing Association Harbor Entrance.** In December 2015 the council adopted this resolution to sponsor the association’s application for a grant from the NC Department of Environmental Quality. The original grant submission was $115,000 or 50% of the project construction cost, whichever is the lesser amount. In July 2016 the Town received notification that the project is eligible for $153,333 or 66 2/3% of project construction cost, whichever is the lesser amount. Town staff will assist the Kitty Hawk Landing Association and its staff in this project and will enter into an agreement with the association requiring the association to be financially responsible for the non-state provided cost of this project. *(An affirmative vote for the consent agenda will approve this resolution.)*

**d.) Request to Fill Fire Department Office Assistant/Receptionist Position.** The current OA/R is resigning 8/12/16. Staff would like to advertise and fill the position (Grade 55). *(An affirmative vote for the consent agenda will approve this request.)*

**g.) Amendment to the Town Code. Ch. 20, Sec. 20-51, 20-54.** This amendment will make both sides of Luke Street, from the intersection of Lindbergh Avenue west to US 158, a “no parking” area. *(An affirmative vote for the consent agenda will approve this amendment.)*

**f.) Amendment to the Town Code. Ch. 24, Sec. 24-53. Change Opening Time for Windgrass Circle Park.** The current time to open and close the park is 9 a.m. until sunset. The other parks in Town are open from sunrise to sunset and this ordinance will allow consistent operating hours for all the parks. *(An affirmative vote for the consent agenda will approve this amendment.)*

**e.) North Carolina Governor’s Highway Safety Program Local Governmental Resolution.** This $20,000 “no match” grant from the GHSP will assist the police department’s GHSP Region 1 Law Enforcement Liaison, Sgt. Strickland, with travel for meetings and seminars. The remainder of the money will be used to purchase approved traffic safety equipment. *(An affirmative vote for the consent agenda will approve this grant.)*

**7. Items Removed from the Consent Agenda**

**8. Planning**

**a.) Call for Public Hearing/Text Amendment:** Applicant proposes to amend Section 42-1 *Definitions* adding a definition for “Therapeutic Residential Treatment Facility and Sec. 42-253(c)6 adding Therapeutic Residential Treatment Facility as a conditional use in the Beach Hotel (BH-1) district. The hearing is requested to be scheduled for September 6, 2016.

**b.) Call for Public Hearing/Conditional Use Permit:** Applicant proposes to establish a therapeutic residential treatment facility at 3512 N. Virginia Dare Trail, should the associated text amendment be approved. The hearing is requested to be scheduled for September 6, 2016.

**c.) Site Plan Review/Beachwoods Phase 2B:** Application for development of Phase 2B of Beachwoods PUD. The proposal consists of seven new buildings, each containing four units.

**d.) Site Plan Review/Beachwoods Phase 2C:** Application for development of Phase 2C of Beachwoods PUD. The proposal consists of four new buildings, each containing four units.

**9. New Business**

**a.) Appointment of New Town Attorney.** Town Attorney Steve Michael retired on July 15, 2016 and a new attorney needs to be appointed.

**10. Reports/General Comments from Town Manager**

**11. Reports/General Comments from Town Attorney**

**a.) Beach Nourishment Easement Update**

**12. Reports/General Comments from Town Council**

**13. Public Comment**

**14. Adjourn**