

Agenda
KITTY HAWK TOWN COUNCIL
Monday, April 24, 2017
Kitty Hawk Town Hall, 9 AM

Agenda

1. Call to Order the Recessed Meeting of April 3, 2017
2. Motion to Amend the Agenda to Add Item (3) Resolutions and (4) Budget Amendment #9
3. Resolutions
 - a.) Resolution Supporting SB 432 to Delay Action by the Marine Fisheries Commission in Classifying Coastal Fishing Waters as Special Secondary Nursery Areas
 - b.) Resolution Supporting HB 545 to Ensure Meaningful Public Participation in Fisheries Management by Enhancing the Role of Public Advisory Committees
4. FY 16-17 Budget Amendment #9
5. Fiscal Year 2017-18 Budget Review
6. Adjourn

COUNCILMEMBERS PRESENT:

Mayor Gary Perry, Mayor Pro Tem Craig Garriss, Councilman Ervin Bateman, Councilwoman Lynne McClean and Councilman Jeff Pruitt

STAFF MEMBERS PRESENT:

Town Manager Andy Stewart, Town Clerk Lynn Morris, Town Attorney Casey Varnell, Finance Officer Liliana Noble, Management Assistant Melody Clopton, Town Planner Rob Testerman, Police Chief Joel Johnson, Fire Chief Lowell Spivey and Public Works Director Willie Midgett

1. CALL TO ORDER

Mayor Perry called this recess meeting to order at 9 AM.

2. MOTION TO AMEND THE AGENDA

Councilman Bateman made a motion to amend the agenda to include number (3) resolutions and number (4) budget amendment #9. Councilwoman McClean seconded the motion and it passed unanimously, 5-0.

3. RESOLUTIONS

a.) Resolution Supporting SB 432 to Delay Action by the Marine Fisheries Commission in Classifying Coastal Fishing Waters as Special Secondary Nursery Areas

Councilman Pruitt made a motion to adopt the Resolution Supporting SB 432 to Delay Action by the Marine Fisheries Commission in Classifying Coastal Fishing Waters as Special Secondary Nursery Areas. Councilwoman McClean provided a second and it passed unanimously, 5-0.

b.) Resolution Supporting HB 545 to Ensure Meaningful Public Participation in Fisheries Management by Enhancing the Role of Public Advisory Committees

MPT Garriss made a motion, seconded by Councilman Bateman, to adopt the Resolution Supporting HB 545 to Ensure Meaningful Public Participation in Fisheries Management by enhancing the role of Public Advisory Committees. The vote was unanimous, 5-0.

4. FY 16-17 BUDGET AMENDMENT #9.

a.) This amendment appropriates funding for the Emergency Pumping Facility project at Fonck, Bennett, Starfish and Hallett/Perry Streets in the amount of \$176,000.

Councilman Pruitt made a motion to approve Fiscal Year Budget Amendment #9. MPT Garriss seconded the motion and it passed unanimously, 5-0.

5. FISCAL YEAR 2017-18 BUDGET REVIEW

Manager Stewart provided the following PowerPoint presentation of the upcoming budget.

Budget Focus

- Maintain the existing tax rate at .34 cents
- Foster a positive work environment for our employees
- Focuses on maintaining existing facilities and infrastructure
- Focus on financial planning for future capital purchases
- Yearly revenue projections – data driven and historical collections

Budget Overview

- Total Revenues: \$9,898,613
- Total Expenditures: \$9,898,513

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Tax Rate:

- .34 cents per \$100 valuation (.04 cents dedicated to beach nourishment)
- Additional .12 cents in the Municipal Service District per \$100 valuation

Revenue Highlights Overview

- Data and historical driven revenue projections
- Non-matching grant funding estimate is \$234,050
- Beach nourishment contribution from Dare County for debt repayment \$1,245,673

General Fund Expenditures

- 2% step pay increase for full time employees
- Maintain employee benefits at current levels
- Operating expenditures remain relatively neutral at department level
- Critical capital needs and reserves funded at \$765,200

Capital Expenditures

- IT Equipment - \$15,000
- Phone system replacement reserve - \$5,000
- Website redesign - \$10,000
- Financial software upgrade reserve - \$5,000
- Riding lawn mower - \$10,000
- Dump/grapple truck reserve - \$50,000
- Fuel storage truck replacement reserve - \$5,000
- Public works metal storage building - \$15,000
- Tateway/Rabbit Hollow area stormwater project - \$165,000
- Living Shoreline project - \$180,000
- Annual street resurfacing - \$90,000
- Replace two patrol vehicles and one detective vehicle - \$105,000
- Police department equipment (In-car cameras/radios) - \$11,300
- Self-contained breathing apparatus - \$18,000
- Fire apparatus reserve - \$20,000
- Replace Rescue 13 pickup truck - \$35,000
- Thermal imaging camera - \$6,000
- Powertraxx stair chair - \$6,900
- Ocean Rescue jet ski - \$12,000

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Budget Summary

- No tax rate increase
- Funds beach nourishment project scheduled for June 2017
- Maintains exceptional and expected levels of service to the residents of Kitty Hawk
- Continues to maintain healthy reserves and \$3.5 million dollars for emergency reserve. In addition, budget maintains the unrestricted and balances at FY 16/17 levels.

Following the presentation council made several changes and suggestions and staff provided input.

Mayor Perry clarified that the budget should read there is a step increase for employees that is proposed, not a pay plan adjustment. He also asked that the Pay Scale be extended to thirty years from the present twenty years. There is currently an employee who has been with the Town for thirty years and he good-humoredly said it may need to be extended to forty years depending on how long she stays.

It was determined there is a need for the grapple/dump truck to be purchased in FY 17-18 instead of reserving funds and purchasing one later. When it is purchased there will be no need to pay the county \$250 an hour for large item pickup and it will also be useful for picking up debris after storm events.

Fire Chief Spivey said the Rescue 13 pickup truck will replace the current diesel truck. There is a shell on the back of the truck to keep all of the equipment inside out of the elements. Dare County EMS uses the same truck, the personnel like it and it makes sense to mirror what they have especially when they are together on a scene.

Police Chief Johnson explained he is going to try out two Ford Interceptor Utility vehicles for the patrol division. The Chargers have not been holding up and maintaining them has become very costly. The Interceptors are durable, the fuel efficiency is good and the resale value will be better because they are SUV's. They are also going to try a company out of South Carolina that will install and outfit the equipment on the vehicles. This will save the officers from having to do it. Turnkey price for each Interceptor is \$40,000 and the Taurus for the detective division is \$25,000.

Councilman Pruitt asked about the \$4,200 budgeted for the Recreation Committee. Manager Stewart replied he will get a better clarification.

Mayor Perry noted some of the fees for planning and inspections have been increased and believes they are more in line with what should be charged. There is no need for the residents to subsidize a service they do not need.

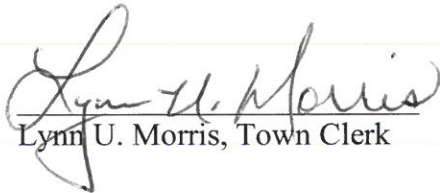
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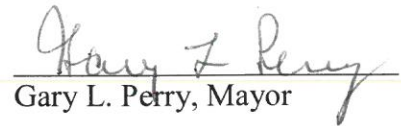
Hearing no further questions or comments, **Councilman Pruitt made a motion that the budget should be brought forward for a public hearing in June. Councilwoman McClean seconded and the vote was unanimous, 5-0.**

6. ADJOURN

MPT Garriss made a motion to adjourn the meeting. Councilman Bateman seconded and it passed unanimously, 5-0. Time was 9:53 AM.

These minutes were approved at the June 5, 2017 council meeting.


Lynn U. Morris, Town Clerk


Gary L. Perry, Mayor