
REQUEST FOR PROPOSALS
Pre-Event Contract for
DISASTER RECOVERY SERVICES

ISSUED BY:



TOWN OF KITTY HAWK, NORTH CAROLINA

Due back by:

June 25, 2026

10:00 am (sealed bid)

INSTRUCTIONS TO PROPOSERS

1. The Proposal

Proposals must be submitted in the format outlined in this RFP and should be a complete response to this RFP. This proposal format is mandatory. This proposal should be submitted in a sealed envelope that shows the name and address of the person or persons submitting the proposal.

The proposal should be signed by an officer authorized to make a binding commitment for the company making the proposal. All cost and price information submitted by the Proposer will remain irrevocable for a period of 120 days from the date of submittal.

2. Changes to the Proposal

Changes to the proposal may be made at any time prior to the opening of the proposals; however, all changes must be submitted in writing in an envelope marked "Modification to Proposal." The proposal and modifications will be opened at the same time and the proposal changed accordingly.

3. Proposal Reservations

To the extent allowed by the applicable state and federal laws, the TOWN OF KITTY HAWK, reserves the right to reject any proposal that is nonconforming, nonresponsive, unbalanced or conditional. A proposal may be considered nonconforming if it shows serious omissions, alterations in form, additions not called for, conditions or unauthorized alterations or irregularities of any kind.

The Town of Kitty Hawk also reserves the right to reject any proposal if the Town of Kitty Hawk believes the Proposer is unqualified or of doubtful financial ability. The proposal may also be rejected if the Proposer fails to meet any other pertinent standard or criteria established by the Town of Kitty Hawk.

ACCEPTANCE OF PROPOSALS

The Town of Kitty Hawk intends to award a contract to the Contractor submitting the proposal that best satisfies the needs of the Town of Kitty Hawk. All proposals received by the closing deadline will be carefully evaluated for conformance with the requirements of this RFP. The selection of a firm will be based upon both technical factors and price. The Town of Kitty Hawk reserves the right to conduct negotiations with responsible Proposers. This does not commit the Town of Kitty Hawk to award a contract. The Town of Kitty Hawk may award a contract solely based on the proposal submitted without any negotiations.

Contents of the proposal may become contractual obligations if a contract ensues. Failure of the Proposer to honor these obligations may result in cancellation of the award.

AWARD OF CONTRACT

In the event the Town of Kitty Hawk decides to award a contract pursuant to this RFP, the Town of Kitty Hawk will provide a properly prepared Independent Contractor Agreement to the successful Proposer. In the event that the agreement is not approved and returned by the successful Proposer within 60 days, the Proposer may require that it be released from contract obligation. The foregoing action by the Town of Kitty Hawk or the Proposer shall in no way provide any cause whatsoever for a claim against the Town of Kitty Hawk by the Proposer.

TERMINATION CLAUSES

1. Failure to Provide Service

If the successful Proposer fails to provide any services described in the contract, or fails to meet any obligations contained therein, the Town of Kitty Hawk reserves the right to terminate the contract by providing written notice to the Proposer.

2. Authority to Terminate

The TOWN MANAGER is authorized to terminate this contract on behalf of Town of Kitty Hawk.

3. Termination for Convenience

The Town of Kitty Hawk shall have the right to terminate the contract without cause and at its convenience, with immediate notice to the contractor.

4. Law to Govern

The parties acknowledge that the contract is made and entered into in Kitty Hawk, North Carolina, and will be performed in Kitty Hawk, Dare County, North Carolina. The parties further acknowledge and agree that North Carolina law shall govern all the rights, obligations, duties, and liabilities of the parties under the contract and that North Carolina law shall govern the interpretation and enforcement of the contract and any and all legal matters relating to the contract. The parties further agree that any and all legal actions proceeding relating to the contract shall be brought in a court of competent jurisdiction in Dare County, North Carolina. By executing the contract, the parties submit to the jurisdiction of said courts and hereby irrevocably waive any and all objections that they may have with respect to venue in any court sitting in Dare County, North Carolina.

SCOPE OF WORK

The Town of Kitty Hawk is requesting proposals from experienced and qualified firms to enter into contracts at no immediate or annual cost to the Town of Kitty Hawk for the following services: Contractors shall provide disaster recovery services including, but not limited to, clean-up, demolition, removal, reduction and disposal of debris resulting from a natural or manmade disaster as directed by the Town of Kitty Hawk in order to eliminate immediate threats to public health and safety.

Also required is the elimination of immediate threats of significant damage to improved public or private property (see Section C) and to property considered essential to ensure the economic recovery of the affected community. Contractors shall also provide disaster recovery technical program management assistance relating to reimbursement of eligible damage costs from federal and state agencies when available to the Town of Kitty Hawk's officials. Selected contractors will be subject to constant observation by the Town of Kitty Hawk's debris monitoring staff. This staff, which may include contracted specialists and staff from other government entities, will ensure that debris removal efforts comply with Public Assistance guidelines and all applicable Federal, State, and local regulations.

While intended for debris removal after any disaster, the primary focus for this work is debris generated by tropical weather (storms/hurricanes). To provide a non-committal estimate of potential contract scope, the U. S. Army Corps of Engineers "Hurricane Debris Estimating Model" found in Appendix B to FEMA 325, Public Assistance Debris Management Guide (<http://www.fema.gov/pdf/government/grant/pa/demagde.pdf>), was used to predict debris amounts for a Category 4 hurricane. The model found 370,422 cubic yards (CY) of debris could be generated. The variables used in the model to solve for "CY of debris generated (Q)" were; 3166 as the "Number of Households (H)", a "Hurricane Category (C)" factor of 50 CY for a Category 4 storm, a "Vegetative Cover (V)" multiplier of Medium/1.3, a "Commercial Density (B)" multiplier of Light/1.0, and a "Precipitation Characteristic (S)" multiplier of Medium to Heavy/1.3. The Model defines (H) as the number of households derived from the total population divided by 3 people per household. Due to the seasonal nature of the Town of Kitty Hawk's population, the actual total number of "housing units" across Kitty Hawk, as of 2017, was used as (H). This approach more accurately reflects the number of households that could be impacted.

The contract shall be for a base period of three (3) years with an option to renew for up to two (2) additional one (1) year periods, upon consent of all parties. This contract shall only be used on an "as needed" basis as determined solely by the Town of Kitty Hawk.

Firms shall submit one (1) original, two (2) copies, and the selected bidder should have an electronic copy available, upon request.

The work to be undertaken includes, but is not limited to:

1. Emergency Road Clearance: Clearance of debris from primary transportation routes/roadways to the right of way as directed by the Town of Kitty Hawk.
2. Debris Removal from Public Property: Removal of vegetative debris, construction and demolition debris ("C & D Debris"), or other debris from public rights-of-way and other public properties. Removal of debris beyond the limits of public rights-of-way as necessary to abate imminent and/or significant threats to public health and safety of the community when directed by the Town of Kitty Hawk.

3. Debris Removal from Private Property: Removal of debris from private properties shall be directed by the Town of Kitty Hawk only when an imminent threat to life, safety and health is present on private property. The Town of Kitty Hawk will seek approval by the Federal Emergency Management Agency (FEMA) to use Public Assistance funding. When time allows, the Town of Kitty Hawk will seek prior approval from the Federal Emergency Management Agency to make debris removal public assistance eligible.

4. Debris Management Site (DMS): The Contractor will prepare and maintain a sufficient number of DMSs to accept and process all debris within the timelines established in the Contract. The Town of Kitty Hawk, in partnership with Dare County, shall identify and make available all DMSs to the Contractor at no charge. Preparation and maintenance of a DMS shall include all approach and interior haul roads and dump pads, as well as an inspection tower sufficient to monitor all incoming and outgoing traffic.

*There are currently no approved areas for a DMS site within the Town limits. The DMS site will be at the Dare County landfill.

5. All debris shall be processed in accordance with local, state, and federal law, standards, and regulations. Processing shall include, but not be limited to, reduction by tub grinding or chipping and/or incineration when approved by the Town of Kitty Hawk and Dare County. Prior to reduction, all debris shall be segregated into vegetative and clean woody debris; construction and demolition debris; white goods; recyclable debris; and household hazardous waste. Debris collected by Contractor at rights-of-way, at the discretion of the Town of Kitty Hawk, may be hauled directly to the nearest lawfully permitted landfill, bypassing the DMS.

6. Generated Hazardous Waste Abatement: Abatement of hazardous waste identified by the Town of Kitty Hawk in accordance with all applicable federal, state, and local laws, standards, and regulations.

7. Demolition of Hazardous or Condemned Structures that are a hazard to public health. The Town of Kitty Hawk will seek FEMA approval to use Public Assistance funding. When time allows, the Town of Kitty Hawk will seek prior approval from the Federal Emergency Management Agency to make debris removal public assistance eligible.

8. Debris Disposal: Disposal of all disaster debris, reduced debris, ash residue, and other products of the debris management process in accordance with all applicable federal, state, and local laws, standards, and regulations.

9. Documentation and Inspections: All debris shall be subject to inspection by the Town of Kitty Hawk. Inspections will be to ensure compliance with the contract and applicable local, state, and federal laws. The Contractor will, at all times, provide the Town of Kitty Hawk access to all work sites and disposal areas. The Contractor will work closely with state authorities, FEMA, and other agencies to ensure that debris collection and data documentation appropriately address the concerns of likely reimbursement agencies.

10. The Contractor will assist the Town of Kitty Hawk with developing and implementing a request to use alternative procedures for any debris removal pilot program established by FEMA in the Public Assistance Program and Policy Guide.

11. Work Sites: The Town of Kitty Hawk will establish and approve all sites that the Contractor will be allowed to use. Pre-use surveys will be completed to include soil and water testing. The Contractor will

remove all debris and return the site from which debris was removed to a clean and neat condition. Verification will be done using the pre-use survey results.

12. White Goods: The Contractor may expect to encounter white goods available for disposal. White goods will constitute household appliances as defined in FEMA Public Assistance Program and Policy Guide, Version 5.0 Amended, Effective January 6, 2025. The Contractor will handle the disposition of all white goods encountered in accordance with applicable federal, state, and local laws. Proper disposal of Freon is required.

13. Hazardous Stump Extraction: The Contractor shall extract all stumps that are determined to be hazardous to public access and as directed by the Town of Kitty Hawk. Stumps will be hauled to a DMS, where they shall be inspected and categorized by size.

14. Backfilling of stump root ball holes upon direction of the Town of Kitty Hawk. This clean fill dirt shall be compacted as directed by the Town of Kitty Hawk.

15. Canal/Waterway Debris Removal: Contractor shall remove storm debris from drainage canals and ditches at the direction of the Town of Kitty Hawk. This work could include the removal of marine vessels and other vehicles. The Town of Kitty Hawk will seek FEMA approval to use Public Assistance funding. If approved, efforts will be monitored to ensure strict compliance with federal regulations regarding reimbursement eligibility. The Town of Kitty Hawk may direct and fund this effort independently if FEMA approval is not obtained.

16. Loading, hauling, and management of storm-deposited soils (e.g., silt, sand, or mud). This may include tasks such as sifting, cleaning, and sorting sand before returning it to beaches.

17. Documentation and Recovery Process: Contractor will provide the following in addition to debris removal activities:

- a. Documentation of recovery process
- b. Provide written and oral status as requested by the Town of Kitty Hawk
- c. Review documentation for accuracy and quantity
- d. Assist in preparation of claim documentation

18. Any costs associated with the documentation and recovery process shall be included in the Contractor's prices in the pricing attachments. Proposers shall have proven experience with overall management and FEMA requirements, including alternative procedures that may be available under pilot programs, as well as all rules and regulations to qualify for this scope of work.

19. This contract may be utilized by other municipalities located within Dare County.

20. Any and all permits that are necessary for the disposal of storm debris will be the contractor's responsibility to obtain in a timely manner.

21. Contractor should adhere to applicable FEMA and other federal policies in place at the time of contract activation. **Contracts funded with federal grant or loan funds must be procured in a manner that conforms with all applicable Federal laws, policies, and standards, including those under the Uniform Guidance (2 C.F.R. Part 200).**

CONTRACT ADMINISTRATOR

The TOWN MANAGER and/or his designee will be the Contract Administrator for this project.

THE TOWN OF KITTY HAWK'S SELECTION PROCESS

Proposals will be reviewed and ranked by the Town of Kitty Hawk Officials and Staff. After review and ranking, firms may be selected for interviews and shall be prepared to make a scheduled presentation to the Town of Kitty Hawk, if required.

All communications regarding this project, including any questions related to this Request for Proposal, shall be submitted to William S. Midgett, by **10:00 A.M. Thursday, Jun 25, 2026**, to:

William S. Midgett

Town of Kitty Hawk

P.O. Box 549

101 Veteran's Memorial Drive

Kitty Hawk, NC 27949

252-261-1367

willie.midgett@kittyhawknc.gov

SUBMISSION REQUIREMENTS

To be considered, submit one (1) original and two (2) complete copies in an 8 ½" by 11" format. Plus, the bidder awarded the contract should be able to provide an electronic copy.

Submission Deadline and Location: Proposals must be submitted to William S. Midgett at the address below by **10:00 A.M. (EST), Thursday, June 25, 2026**. A public bid opening will then be held at the Kitty Hawk Town Hall, at the address below. It is not necessary for contractors to be present for the bid opening.

William S. Midgett

Town of Kitty Hawk

P.O. Box 549

101 Veteran's Memorial Drive

Kitty Hawk, NC 27949

252-261-1367

willie.midgett@kittyhawknc.gov

Required Information and format:

The Proposal will be divided into seven separate sections. The seven sections will contain the following information.

Section 1: Cover letter/Executive Summary describing the Contractor's firm and including names, address, phone number, fax number, and email address of the person or firm submitting the proposal. Provide the name of the contact person and the person authorized to contract for the firm.

Section 2: The Proposer's qualifications to meet the Town of Kitty Hawk's objectives and to perform the tasks listed in the proposal. This shall include a statement regarding the financial capability of the company, a description of the office(s) from which the service is being performed, the nature of the staff, and a list of equipment available for recovery projects, including a timeframe in which the equipment can be mobilized and onsite ready for use. This section should be developed to show the Town of Kitty Hawk the proposer's ability to remove debris generated by a Hurricane Matthew-type storm within the timeline for accelerated debris removal under alternative procedures found in the Public Assistance Program Policy Guide.

Section 3: Shall outline the contractor's willingness and ability to utilize local contractors and their general requirements for doing so. This includes the contractor's use of women- and minority-owned businesses to provide services.

Section 4: A statement of the contractor's familiarity and experience with FEMA's Public Assistance Program, including all Alternative Procedures Pilot Programs for Debris Removal and applicable laws, rules, and regulations.

Section 5: A list of references for disaster-specific experience over the last five (5) years, including the name of each client, a current contact person with phone number and /or email contact information, the size of each project, and response time. Additionally, the Proposer must include in this section a statement listing and describing each and every lawsuit in the past five (5) years in which the Contractor sued, or was sued by, any of the Contractor's clients.

Section 6: A debris management and response plan applicable to the scope of work.

Section 7: Lists of costs for the unit prices and hourly rates contained in Attachments I and II.

LIMITATIONS

This request does not commit the Town of Kitty Hawk to the award of the contract or to pay any costs incurred in the preparation for a response to this request.

The Town of Kitty Hawk may or may not require the prospective Proposer to participate in negotiations and to submit additional technical information or other revisions to their proposal as may result from the negotiations.

The Town of Kitty Hawk reserves the right to reject any or all proposals, to waive informalities, to request additional information and to award a contract deemed most advantageous for the Town of Kitty Hawk.

MINIMUM REQUIREMENTS OF PROPOSER

Proposals shall be considered only from firms normally engaged in performing the type of work specified with the Request for Proposal. In the determination of the evidence of responsibility and ability to perform the required services by the Proposer, the Town of Kitty Hawk, in its discretion, shall determine whether the evidence of responsibility and ability to perform is satisfactory. The Town of Kitty Hawk reserves the right to reject any or all proposals.

The Proposer should have previous experience in the performance of projects of a similar nature to ensure timely and efficient completion of any disaster project.

The individual/ firm warrants that he/she is fully qualified, with adequate personnel and experience to undertake the services required within a reasonable time. The Proposer shall also certify that insurance coverage that meets or exceeds industry standards for this type of work will be in force to mitigate risk during performance under the contract.

The Proposer shall be an equal opportunity employer and shall adhere to any applicable local, state or federal affirmative action requirements to include but not limited to the use of women and minority owned businesses to provide services.

The Proposer shall provide a letter from a surety licensed to do business in North Carolina stating that, in the event Proposer is awarded a contract, the Proposer can obtain a payment and performance bond of at least 20 million dollars, which shall remain in effect for the full term of the subsequent contract.

CRITERIA FOR EVALUATION AND AWARD

The successful Proposer will be selected based upon the best response offered to the Town of Kitty Hawk. Along with other factors the Town of Kitty Hawk will use the following criteria and weight to determine the best response.

CRITERIA	WEIGHT
Qualifications	20%
Experience	20%
Price Proposals	15%
Managerial and Operations Plans	15%
Plans Subcontractor Participation	10%
References	10%
Available Resources	10%

Proposers may be requested to give an oral presentation after submission of responses should the Town of Kitty Hawk find it necessary, in order to determine which is the best received.

INCURRED EXPENSES

The Town of Kitty Hawk is not responsible for any expenses which Proposer may incur in the preparation and submittal of proposals requested by this RFP, including but not limited to, costs with travel, accommodations, interviews or presentation of proposals.

ATTACHMENT I
FEE SCHEDULE

ITEM	DESCRIPTION OF SERVICE	COST	UNIT
1	Vegetative and/or C&D Debris Removal from Public Property (Right-of-Way) and Hauling to Debris Management Sites(DMS/TDSRS) or other disposal sites within 20 miles.(See attached map for TDMS/Final Disposal locations)		/CY
1a.	For distances over 20 miles but less than or equal to 30 miles add.		/CY
1b.	For distances over 30 miles but less than or equal to 45 miles add.		/CY
1c.	For distances over 45 miles but less than or equal to 60 miles add.		/CY
1d.	For distances over 60 miles but less than or equal to 100 miles add.		/CY
1e.	For distances over 100 miles but less than or equal to 175 miles add.		/CY
1f.	For distances over 175 miles but less than or equal to 250 miles add.		/CY
1g.	For distances over 250 miles add.		/CY
2	Vegetative and/or C&D Debris Removal from Private Property (Right-of-Entry Program) and Publicly Owner Property (other than Right-of-Way) and hauled to DMS/TDSRS or other disposal sites within 20 miles.		/CY
2a.	For distances over 20 miles but less than or equal to 30 miles add.		/CY
2b.	For distances over 30 miles but less than or equal to 45 miles add.		/CY
2c.	For distances over 45 miles but less than or equal to 60 miles add.		/CY

2d.	For distances over 60 miles but less than or equal to 100 miles add.		/CY
2e.	For distances over 100 miles but less than or equal to 175 miles add.		/CY
2f.	For distances over 175 miles but less than or equal to 250 miles add.		/CY
2g.	For distances over 250 miles add.		/CY
3	Vegetative and/or C&D Debris Removal from Public Property (Right-of-Way) and Hauling Directly to Final Disposal Site within 20 miles.		/CY /TON
3a.	For distances over 20 miles but less than or equal to 30 miles add.		/CY /TON
3b.	For distances over 30 miles but less than or equal to 45 miles add.		/CY /TON
3c.	For distances over 45 miles but less than or equal to 60 miles add.		/CY /TON
3d.	For distances over 60 miles but less than or equal to 100 miles add.		/CY /TON
3f.	For distances over 175 miles but less than or equal to 250 miles add.		/CY /TON
3g.	For distances over 250 miles add.		/CY /TON
4	and Vegetative and/or C&D Debris Removal from Debris Management Sites (DMS/TDSRS) Hauling to Final Disposal Site within 20 miles.		/CY /TON
4a.	For distances over 20 miles but less than or equal to 30 miles add.		CY /TON
4b.	For distances over 30 miles but less than or equal to 45 miles add.		CY /TON
4c.	For distances over 45 miles but less than or equal to 60 miles add.		CY /TON
4d.	For distances over 60 miles but less than or equal to 100 miles add.		CY/TON
4e.	For distances over 100 miles but less than or equal to 175 miles add.		CY /TON

4f.	For distances over 175 miles but less than or equal to 250 miles add.		CY /TON
4g.	For distances over 250 miles add.		CY /TON
5	Management of DMS/TDSRS (NOTE 2)		/CY
6	Processing (Grinding/Chipping) of Vegetative Debris at DMS/TDSRS		/CY
7	Grinding or consolidation of C&D debris at DMS/TDSRS		/CY
8	Processing (Open Burning) of Vegetative Debris at DMS/TDSRS		/CY
9	Processing Burning of Vegetative debris using air curtain incinerators at DMS/TDSRS		/CY
10	Pick Up and Haul of White Goods to Site within the Town of Kitty Hawk.		/LB
11	Pick Up and Disposal of Hazardous Material		/LB
12	Freon Management and Recycling		/UNIT
13	Dead Animal Collection, Transportation and Disposal		/LB
Extraction of hazardous stumps resulting from trees growing on the right of way (Hauling to be disposed of will be handled as items 1-6). See also (NOTE 2). All prices include fill dirt			
14	0 – 23.99 inch diameter measured 24" above ground		/STUMP
15	24 – 35.99 inch diameter measured 24" above ground		/STUMP
16	36 – 47.99 diameter measured 24" above ground		/STUMP
17	48 inch diameter and greater measured 24" above ground		/STUMP
Debris from leaners and hangers will be piled on right of ways and will be hauled and disposed of under items 1 – 9			
18	Removal of hazardous hanging limbs 2 inches or more at point of break		/TREE
20	Removal of hazardous standing trees 6" – 12.99" in diameter (NOTE 5)		EACH
21	Removal of hazardous standing trees 13" – 24.99" in diameter (NOTE 5)		EACH
22	Removal of hazardous standing trees 25" – 36.99" in diameter (NOTE 5)		EACH
23	Removal of hazardous standing trees 37" – 48.99" in diameter (NOTE 5)		EACH
24	Removal of hazardous standing trees more than 49" in diameter (NOTE 5)		EACH
Marine Debris Removal			
25	Canal, bayou and ditch clearing		/LF
26	Bays and other open waters		/ACRE
27	Marine vessel and other land vehicle removal		/LF
The following items shall be billed on a time and material basis.			
28	Emergency Road Clearance		/Attachment II

NOTES:

1. If scales are available at the final disposal site /TON cost will be used in lieu of /CY. The Contractor pays tipping fee at final disposal site(s) and bills the Town of Kitty Hawk at cost.
2. Includes management of site remediation to include but not limited to pre and post use soil, water testing, and construction of tower.
3. All stumps placed on the right of way by citizens will be converted to cubic yards using guidance provided in FEMA 325. Once converted amounts will be charged using item 1-6 rates as appropriate.
4. Invoices to be based on incoming and/or outgoing load tickets.
5. Measured at 4.5 feet above ground.
6. Items 1-24 include all personnel cost needed to deliver the service to include lodging and meals. Pricing will be adjusted for option year awards using a % equal to the % change (+/-) in the CPI-U as published by the U. S. Department of Labor, Bureau of Labor Statistics effective from February 1 through February 1 of the following year.
7. Private property debris removal (right of entry work) upon private property, if authorized by FEMA, will be done according to the rates listed herein. Contractor shall engage in PPDR work only with a written right of entry and hold harmless document executed by the private property owner.
8. The process and handling of House Hold Hazardous Waste (HHW), Freon Management, Dead Animal Collection, and White Goods will be processed by the contractor. The price submitted in this RFP will be fully inclusive of these items. Disposal costs are to be incurred by the contractor and will not be invoiced to the County. Contractor must provide documentation that materials were disposed of at a final disposal facility approved by NCDEQ to accept such materials.
9. All Temporary Debris Management Site (TDMS) locations are based on historical use and could be relocated.

ATTACHMENT II

FEE SCHEDULE – EQUIPMENT & LABOR RATES

ITEM DESCRIPTION (or equivalent)	Hourly Rate
Wheel Loader with debris grapple	\$ _____
Wheel Loader with debris grapple	\$ _____
Extendaboom Forklift with debris grapple	\$ _____
Skid Steer Loader with debris grapple	\$ _____
Skid Steer Loader with bucket	\$ _____
Skid Steer Loader with street sweeper	\$ _____
30-50 H Farm Tractor with box blade or rake	\$ _____
2 – 2 ½ cu. Yd. Articulated Loader with bucket	\$ _____
3 – 4 cu. Yd. Articulated Loader with bucket	\$ _____
JD 648E Log Skidder	\$ _____
CAT D4 Dozer, or equivalent	\$ _____
CAT D5 Dozer, or equivalent	\$ _____
CAT D6 Dozer, or equivalent	\$ _____
CAT D7 Dozer, or equivalent	\$ _____
CAT D8 Dozer, or equivalent	\$ _____
CAT 125 – 140 HP Motor Grader, or equivalent	\$ _____
Trackhoe with debris grapple	\$ _____
Trackhoe with bucket and thumb	\$ _____
Rubber Tired Trackhoe with debris grapple	\$ _____
Rubber Tired Excavator with debris grapple	\$ _____
Rubber Tired Backhoe with bucket and hoe	\$ _____
Knuckleboom with debris grapple	\$ _____
Self-Loader Scraper	\$ _____
Hand-Fed Debris Chipper	\$ _____
300 – 400 HP Tub Grinder	\$ _____
800 – 1000 HP Tub Grinder	\$ _____
40 – 60' Bucket Truck	\$ _____
Greater than 60' Bucket Truck	\$ _____
Fuel/Service Truck	\$ _____
Water Truck	\$ _____
Portable Light Plant	\$ _____
Equipment Transports	\$ _____
Lowboy Trailer with Tractor	\$ _____
Flatbed Truck	\$ _____
ITEM DESCRIPTION (or equivalent)	Hourly Rate
Pick-up Truck	\$ _____
Off road truck	\$ _____

Self-Loading Dump Truck with debris grapple	\$ _____
Single Axle Dump Truck, 5 – 12 cu. Yd.	\$ _____
Tandem Axle Dump Truck, 16 – 20 cu. Yd.	\$ _____
Tandem Axle Dump Truck, 21 – 30 cu. Yd.	\$ _____
Tandem Axle Dump Truck, 31 – 50 cu. Yd.	\$ _____
Tandem Axle Dump Truck, 51 – 80 cu. Yd.	\$ _____
Power Screen	\$ _____
Stacking Conveyor	\$ _____
Chainsaw (without operator)	\$ _____
Air Curtain Incinerator, self-contained	\$ _____
Temporary Office Trailer	\$ _____
Mobile Command and Communications Trailer	\$ _____
Generators from 10KW to 300KW	\$ _____
LABOR	
Operations Manager	\$ _____
Superintendent w/vehicle, phone, and radio	\$ _____
Foreman w/ vehicle, phone, and radio	\$ _____
Safety/Quality Control Inspector with vehicle, phone & radio	\$ _____
Inspector with vehicle, phone & radio	\$ _____
Climber with gear	\$ _____
Saw Hand with chainsaw	\$ _____
Laborers and Flagmen	\$ _____
Public Assistance Manager	\$ _____
Documentation Clerk	\$ _____
Timekeeper	\$ _____
HazMat Professional	\$ _____
Household HazMat Inspection & Removal Crew	\$ _____

NOTES:

1. Attachment II hourly equipment rates are fully encumbered including, but not limited to, the cost of the operator, fuel, and maintenance.
2. All proposed rates in Attachments I & II are fully encumbered to include profit and overhead including, but not limited to, the cost of lodging, meals, communications equipment, vehicle/transportation, personal protective equipment, and any other necessary supplies to carry out the scope of this contract.

STREET REPAIRS			
ITEM	DESCRIPTION OF SERVICE	COST	UNIT
1	1½ inches of compacted SF 9.5A asphalt overlay per foot, 20 feet wide		PER FT
2	Installation of 8 inches of compacted ABC base and 2 inches of compacted SF 9.5A asphalt as per Town standards		CY/TON

NOTES:

1. Roadways in Kitty Hawk are predominately comprised of a clay base with 2” of compacted SF 9.5A asphalt. Newer streets have a base of 8“(compacted) of ABC and 2” of compacted SF 9.5A asphalt. Any replacement of roadways will be in accordance NCDOT standards utilizing the ABC and asphalt combination.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND INELIGIBILITY

The prospective lower tier participant [\$100,000 or more] certifies, by submission of this proposal, that neither it nor its principles are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to their proposal.

Company: _____

Signed: _____

Dated: _____

Printed Name: _____

Title: _____

Subscribed and sworn to before me,

this the _____ day of _____, 20____.

Notary Public _____

County of _____, AL

My Commission expires _____

ANTI-COLLUSION AFFIDAVIT

STATE OF: _____

COUNTY OF: _____

TOWN OF: _____

_____, being first duly sworn deposes and says that:

1. He is the _____ of _____ attached bid;
2. He is fully informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid;
3. Such bid is genuine and is not collusive or sham bid;
4. Neither the said bidder, nor any of its officers, partners, owners agents, representatives, employees or parties in interest, including this affidavit, has in any way collude, conspired, connived or agreed, directly or indirectly, with any other bidder, firm or person to submit collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix any overhead, profit, or cost element of the bid price of any other bidder to secure through collusion, conspiracy, connivance or unlawful agreement any advantage against _____, or any person interested in the proposed contract; and
5. The price or prices quoted in the attached bid are fair and proper and are not contained by any collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties, in interest, including this affiant.

_____ (SEAL)

_____ (NAME, TITLE)

Subscribed and sworn to before me,

this the _____ day of _____, 20__.

Notary Public _____

County of _____, AL

My Commission expires _____

DRUG-FREE WORKPLACE FORM

The undersigned vendor in accordance with the requirements set forth within _____ Request for Proposal Number _____ dated _____, 2019, hereby certifies that

_____ does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Proposer's Signature/Print Name

Date

NOW COMES Affiant, first being duly sworn, deposes and says as follows:

1. I have submitted a bid for contract or desire to enter into a contract with the Town of Kitty Hawk.
2. As part of my duties and responsibilities pursuant to said bid and/or contract, I attest that I am aware of and in compliance with the requirements of E-Verify, Article 2 of Chapter 64 of the North Carolina General Statutes, to include (mark which applies)

_____ After hiring an employee to work in the United States I verify the work authorization of said employee through E-Verify and retain the record of the verification of the work authorization while the employee is employed for one year;
or

_____ I employ less than twenty-five (25) employees in the State of North Carolina

3. As part of my duties and responsibilities pursuant to said bid and/or contract, I attest that to the best of my knowledge any subcontractors employ as a part of this bid and/or contract are in compliance with the requirements of E-Verify, Article 2 of Chapter 64 of the North Carolina General Statutes, to include (mark which applies)

_____ After hiring an employee to work in the United States the subcontract verifies the work authorization of said employee through E-Verify and retains the record of the verification of work authorization while the employee is employed for and one year thereafter; or

_____ Employ less than twenty-five (25) employees in the State of North Carolina. Specify subcontractor: _____.

This ____ day of _____, 20____.

Affiant

Business Name

Sworn to and subscribed before me,

This the ____ day of _____, 20____.

Notary Public

My Commission Expires: _____.

