



Minutes
KITTY HAWK TOWN COUNCIL
Monday, November 3, 2025
Kitty Hawk Town Hall, Smith Room
5:00 PM

1. **Call to Order**
2. **Moment of Silence/Pledge of Allegiance**
3. **Approval of Agenda**
4. **Presentation –**
 - a) Town of Kitty Hawk FY 2024-2025 Final Audit Report- Madonna B. Stafford, CPA/Partner, CRI Advisors PLLC & Carr, Riggs & Ingram, PLLC
 - b) 2025 APA-NC Marvin Collins Honorable Mention- Melody Clopton, Town Manager
5. **Public Comment –** The public is invited to address the Town Council on any topic. Please sign up with the Town Clerk before the meeting and when your name is called, come forward and speak into the microphone at the lectern. Please limit comments to 3 minutes.
6. **Consent Agenda –** Items on the consent agenda are considered to be non-controversial, routine in nature, or items not requiring a presentation to discuss by the Town Council in order to consider the items(s). Any item may be removed for discussion by the council or by any member of the audience who wants to hear the item presented and discussed.
 - a) **Approval of October 6, 2025, Regular Session Council Minutes –** Approval of the consent agenda will approve these minutes.
 - b) **Budget Amendment #6 FY 2025-2026 Insurance Reimbursement Premi Repair**
 - c) **Budget Amendment #7 FY 2025-2026 Fiber Internet Upgrade**
 - d) **Resolution- 2026 Town Council Meeting Dates**
 - e) **Resolution- Opposition to Proposed Limits on the Landing of Blue Crabs**
 - f) **Resolution- Operation Green Light in support of honoring veterans**
 - g) **Resolution- In Support of Grant Application for Pedestrian Safety Project**
 - h) **Travel and Expense Policy**
 - i) **Fleet Management Policy**
7. **Items Removed from Consent Agenda –**
8. **Public Hearing –**
 - a) **Zoning Text Amendment – Sec. 42-74. Variances. Updating language related to align with state statutes.**
9. **Planning –Schedule Public Hearing**
 - a) **Special Use Permit – 5416 N Croatan Hwy – Gas station. Applicant proposes a gas station/convenience store.**
 - b) **Special Use Permit – 4352 B The Woods Rd – RV Park. Applicant proposes expansion of existing RV park onto adjacent vacant parcel.**



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10. New Business –

- a) Review quotes for schematic design of 101 Veterans Memorial Drive building

11. Old Business –

12. Reports/General Comments from Town Manager

13. Reports/General Comments from Town Attorney

14. Reports/General Comments from Town Council

15. Adjourn

1. Call to Order
2. Moment of Silence/Pledge of Allegiance
3. Approval of Agenda

Garriss: Council, I need a motion to approve tonight's agenda, please.

Walker: So, moved.

Garriss: Motion made by Charlotte. Second?

Tillett: Second.

Garriss: Second by Dylan. All in favor say, "aye".

All Council: Aye.

Garriss: All opposed? Thank you. We have a presentation for our auditor here. Come on up, ma'am. Please state your name. I told her earlier to make sure her presentation did not go over two hours and she assured me that was not going to happen.

4. Presentation –

- a) Town of Kitty Hawk FY 2024-2025 Final Audit Report- Madonna B. Stafford, CPA/Partner, CRI Advisors PLLC & Carr, Riggs & Ingram, PLLC

Stafford, Madonna: That will not be a problem. Good evening. I hope you're all doing well tonight. I'm Madonna Stafford with Carr, Riggs, and Ingram. I'm a partner in our New Bern office. So, first I just like to tell you all thank you for allowing me to be here with you tonight to go over your June 30th, 2025, audit reports. You should have copies of those to follow along if you choose. First, I always just like to start off by reminding everyone what we were engaged to do. For us, that was to come in and do a financial audit of the Town's finances and then issue an opinion on those financial statements and whether those were materially correct. We conducted our audit in accordance with generally accepted auditing standards as well as government auditing standards. I'm pleased to say that we issued an unmodified opinion on the town's finances for June 30, 2025, year. Essentially, that means it was a clean opinion, and we found nothing materially wrong with the statements. The letter of opinion will be on pages one through three of your audit reports and then that will go through our entire procedures and everything that that covers. Moving on, I will spend just a couple of minutes and point out a couple of your financial highlights for the year. We'll start with looking at your governmentwide statements. That's going to be on exhibit one and two of your audit reports. These statements show the Town's financial condition as a total in whole and it's on full accrual basis, which means that's all your fixed assets, your debt, your pension, everything. Everything is included in those two statements. For year end June 30, 2025, the town's net position decreased by \$2.44 million from last year. The biggest factor in this is the \$1.1 million contribution that you made to NC DOT for the sidewalk project. That was a large portion of that decline there. The other major



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change for 2025 was an increase in your public safety expenses and that was due in part to the construction and remodeling of your police building along with some increases on your staffing and that sort of thing too. That's really kind of the two driving factors that we saw. Next, we'll look at your fund statements which are going to be on exhibits three and four. These statements are going to be presented on the modified approval basis, which is also your budgetary basis, and they're going to show a little bit more detail than what we saw in exhibits one and two. So, if you look at your general fund, which is the town's most important fund because that covers all your basic operations, you'll see your fund balance increased approximately \$48,000 this year. This included a decrease in your overall revenues of about 200,000. And that decrease was from your state shared revenues, your occupancy taxes, and then land transfer taxes just as the economy started to kind of level off a little bit as we saw some of those COVID highs. That's now starting to level off a little bit. In addition to that, your expenditure increased by about \$1.5 million this year. Again, the main driving factor there was \$1.1 million for the sidewalk project. And then looking at your fund balance for the general fund, you ended the year at \$14.4 million with 7.3 million of this unrestricted money. So really that's telling you that the town could operate for about seven more months with no money coming in and still be able to cover all your expenses at that current funding level. The town also has a minimum fund balance policy that requires that \$3.4 million 3.5 excuse me to be set aside for unanticipated expenses. So, as you can see at 7.3, the town is in excellent shape with your own minimum fund balance policy. You've got a healthy fund balance and lots of room to reserve. Moving on, we'll look next at your budgetary schedules. Those will start on page 52 of your audit report. actual revenues were about \$320,000 more than was budgeted and your actual expenditure was 1.1 million less than was budgeted. The original adopted budget anticipated using \$1.9 million from reserves, but the Town only needed about \$700,000 to balance the year to close out. So the town performed much better than what was originally anticipated. So that's good news as well. Looking at your overall cash and investment balances for the year, there was a decline there of about 3.2 million and that was pretty much the entire renovation project over at the at the police department. Next, I do want to highlight your tax collection percentage. For fiscal year 25, you were at 99.63%. That is just a very slight uptick from the 24 level at 99.57%. So you guys were doing an excellent job there to maintain that 99% year after year. That looks wonderful. Looking at page 61 and 62 of your audit report, you'll see our report there on internal controls. We don't necessarily issue a specific opinion on internal controls, but we do evaluate controls and test controls throughout our audit procedures. And if there were to be any kind of deficiencies noted during that testing, we would be able and must present those to the board. So, I'm pleased to say we found no significant deficiencies, material weaknesses, budgetary violations, statutory violations, non-compliance, or any other issues that we have to come before the board with tonight. Also of note, the audit has been submitted and approved by the LGC. There was no financial performance indicators noted through the submission process. So, there's nothing there that the town will need to respond to and the town has formally completed its fiscal year 25 audit requirements with the state. In closing, I would just like to thank the finance department for their cooperation this year. It's a new audit, so that just requires a lot more just for us to get into it and know what we're dealing with. Excellent to work with. So, we are very appreciative of their help. And if you have any questions or comments, I'll be happy to address those.

Garriss: Thank you, Miss Stafford. Council, have any questions for Miss Stafford? Great report. Happy. Thank you. Well, thank you very much for your time. You did you did well on the time. Thank you. Thank you so much. Great report. Thank you. That has a lot to do with our finance department, Liliana, and her staff, too. So, thank you. Item 4B, Melody.

Clopton, Melody: Sure. Rob and Mayor, if you come forward. I just want to officially present and acknowledge that the town is pleased to announce that we've received the 2025 North Carolina Marvin Collins Honorable mention award from the American Planning Association for our comprehensive plan category which we also call the landing plan the CAMA Land Use Plan and so forth. It highlights the exceptional work done by Rob and the Planning Department, the Town Council and the community



members who participated in the process and to create a vision for the town's future. I think it went out for 25 years. Is that correct? It's rewarding to see this accomplishment acknowledged by the state and it's very important. Congratulations to everyone involved really in making this possible and thank you for your ongoing commitment to Imagine Kitty Hawk, which is the title of the plan.

Garriss: Thank you, guys. Thank you, Melody and Council, and Rob and your staff. As Melody said that was a group effort. So, thank you so much. Public Comment. Lauren, do we have anyone sign up for Public Comment, please?

5. Public Comment

Garrett, Lauren: Yes, sir. Mr. Gary Perry,

Garriss: Come on up, Mr. Perry. As always, public comments, three minutes. And Mr. Perry, I know I know you know the routine, so just speak directly into the microphone so we can be sure to pick you up there. Good evening.

Perry, Gary: Good evening. Gary Perry, 3831 Herbert Perry Road, the village. A note on the agenda tonight, numerous consent items. Item six, hotel and six India are major town policy changes that you're being asked to pass without open council discussion. Further, you have only had a weekend to review important policy changes. Town management is trying to ram through changes in policy the night before an election that is the first contested mayor's race in 20 years. This is wrong. It's deliberate. Consent items H and I should be pulled from the agenda and placed on the back burner until the next council is seated. Then Council should deliberate the policies in open council. That is unless you are comfortable with policies that allow the police department to continue to purchase two door hot rod Mustangs. I urge you to pull those two items for future debate and consideration.

Garriss: Thank you, Mr. Perry. Anyone else signed up to speak, Lauren, at public comment?

Garrett, Lauren: No, sir.

Garriss: Anyone else here tonight that would like to speak in public comment about any topic? Anybody? Okay, Lauren, let the record show no one else chose to speak. Consent Agenda.

Hines: I'm going to make a comment on that, please. Based on public comments, I'm going to ask to have Item H and I removed from tonight's Consent Agenda. Okay.

Are you making that as a motion?

I am making as a motion.

All right. Do we have a second?

Pruitt: I'll second.

Garriss: Second made by Jeff. Any further discussion? All in favor signify by saying, "aye".

Hines, Pruitt, Tillett, Walker: Aye.

Garriss: All opposed. I'm a nay vote on that. Council has had plenty of time to look over this material that we were provided by the Town Manager earlier. Item 7, we have no items removed from the consent agenda. We did have items removed.

Varnell, Casey: We've got to go back A through G.

Garriss: That's right. So, because H and I have been removed via vote. Okay. A through G.

Hines: I'll make a motion to approve A through G.

Garriss: Thank you, David. Second?

Walker: Second.

Garriss: Second by Charlotte. All in favor, say "aye."

All Council: Aye.

Garriss: All opposed? None. Okay. We have items 6 A through G. Now we have Item 7. We have the two items removed from the Consent Agenda. Items H and I.

7. Items Removed from Consent Agenda –

Pruitt: I'm sorry, I didn't hear the vote.

Garriss: It was 4 to 1.



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Pruitt: Thank you.

Garriss: All right. So, items H and I, you want to take item H first. Who wants to discuss the Travel Expense Policy?

Hines: I want to pull it completely. I'm asking for it completely removed. Further discussion. Okay. Would you like to table it or just remove it? All right. Table. Correct. It would be to table. All right. This item first.

Varnell, Casey: So, now you will take that item. So just go H then I and then make your motion. Got it. Okay. We are again talking about item 6H only to table. Understood. Who wants to make that motion?

Hines: I'm making a motion to table item H for further discussion.

Garriss: Thank you, David.

Pruitt: I'll second.

Garriss: Second by Jeff. All in favor signify by saying, "aye".

All Council: Aye.

Garriss: All opposed? None. Thank you. So when will when do you want to table it until?

Hines: I would say at least January or February. Do I need to make that in my motion? I'm going to change my motion. I make a motion to remove from the Consent Agenda item H. We're doing it individually up until the February Town Council meeting 2026. I think that's appropriate. December is way too soon with the new Council. That's my motion.

Pruitt: I'll second that motion.

Garriss: Second made by Jeff. All in favor signify by saying, "aye".

Garriss: All opposed? None. Item 6 I. Fleet management policy.

Hines: I also move to make a motion to remove that from tonight's consent agenda item I until February of 2026. Tabled. Table. All right. We have a motion. Second.

Pruitt: I'll second it. Second by Jeff. Any further discussion? All in favor signify by saying, "aye".

All Council: Aye.

Garriss: All opposed? None. Thank you. That takes care of Item 7. Item 8, we have a Public Hearing Zoning Text Amendment. Council, I need a motion to go into Public Hearing, please.

8. Public Hearing –

- a) Zoning Text Amendment – Sec. 42-74. Variances. Updating language related to align with state statutes.

Hines: So, moved.

Garriss: Motion made by David. Second?

Walker: Second.

Garriss: Second by Charlotte. All in favor, signify by saying, "aye".

All Council: Aye.

Garriss: All opposed? None. We are in Public Hearing. Thank you, Rob. Item 8A. the proposal you have in your packets tonight is for Section 42-74.

Testerman, Rob: I'll save you guys reading all the way through it. It just takes our regulations that we currently have for variances, what standards the board of adjustments is looking at and is aligning that language with the state statutes. The Planning Board reviewed this at their September meeting, and unanimously recommended approval. I'll take any questions. Basically cleaning up like you like you've done before with the language and everything. Yeah, specifically the one that we currently have five that the variance is minimum variance that would make possibly reasonable use of the land building or structure. The state doesn't have that as one of the required findings anymore. We're aligning our ordinance with the state statute.

Garriss: Thank you, Rob. Yep. Council, do you have any questions for Rob in this matter? Any questions for Rob? Is anyone here tonight who would like to speak during this public hearing? Anyone at all? Lauren, let the record show no one else chose to speak. Okay, Council, what would you like to do in this matter? If there's no further discussion, we need to go back into Regular Session.



Hines: I make a motion to go back into Regular Session, please.

Garriss: Thank you, David. We have a motion. Second?

Pruitt: Second.

Garriss: Second by Jeff. All in favor?

All Council: Aye.

Garriss: All opposed? None. Thank you. We are back in Regular Session. Council, what would you like to do in this manner?

Pruitt: Mr. Mayor, I move to approve the proposed Text Amendment to Section 42-74. Town council has found the proposal to be consistent with the Town's adopted Land Use Plan.

Garriss: Thank you, Jeff. Second by David. Any further discussion? All in favor signify by saying, "aye".

All Council: Aye.

Garriss: All opposed? Thank you very much. Thank you, Rob. Now, we need to schedule a couple of public hearings, please. Item 9A, Special Use Permit, 5416 North Croatan Highway, a gas station. Need a motion, please.

9. Planning –Schedule Public Hearing

- a) Special Use Permit – 5416 N Croatan Hwy – Gas station:** Applicant proposes a gas station/convenience store.

Pruitt: Mr. Mayor, I move to set a Public Hearing at the Town Council meeting on December 1st, 2025, to consider a Special Use Permit application for a gas station located at 5416 North Croatan Highway.

Tillett: Second.

Garriss: Thank you, Dylan. Motion seconded by David. Any further discussion? All in favor signify by saying, "aye".

All Council: Aye.

Garriss: All opposed? None. Item 9B, we need to also set up a Public Hearing. Schedule Use Permit 4352B, the Woods Road RV Park. Do we have a motion?

- b) Special Use Permit – 4352 B The Woods Rd – RV Park.** Applicant proposes expansion of existing RV park onto adjacent vacant parcel.

Pruitt: Mayor, I just have a comment. You know, we've talked about these major public hearings and at the December meetings, especially when there's a Council coming over. It seems to be a mighty busy night. If the applicant wants to continue with December 1st, it's going to be a busy night. I would like to see it moved so you can choose a later date, not unless they're in a rush. It's just that we have had this and I remember we had Carrenda Lane on an opening night. Families are here and it just seems to be a lot of commotion, and I think that one of them seems to be a little bit clearer than the second one and I would like to move it to the January meeting.

Garriss: Okay, thank you Jeff. I just asked if the applicant here anyone representing the applicant?

Varnell, Casey: You provided the foundation for it so I think it's appropriate if you guys would like to the only requirement is that it come before you twice this is the first time the next time will be when the hearing held so yes you can you guys can vote to move.

Pruitt: Mr. Mayor, I move to set the Public Hearing at the Town Council Meeting January. I'm not sure about the date of that meeting.

Varnell, Casey: I think just saying January will suffice.

Pruitt: The January meeting to consider a Special Use Permit application for an RV park located at 4352B the Woods Road. January 2026. Correct. January 2026.

Garriss: Do we have a second?

Hines: I'll second that.

Garriss: Second by David. Any further discussion? All in favor say, "aye".

All Council: Aye.

Garriss: All opposed? None. Thank you, Council.



10. New Business –

- a. Review quotes for schematic design of 101 Veterans Memorial Drive building

Garriss: Item 10. Council, if you remember, we have asked Melody to do some research for us to gather some information here regarding this Town Hall that we're in right now. She has done that and reported back to Council as requested. I assume you've had a chance to read over this. There is a motion attached. If Council would like to make a motion, you can approve, deny, or table again to a further to a future meeting if that's what you'd like to do or just give direction. If you want to stop, we can stop or just skip. We need to give her directions because we asked her to investigate this as Council.

Hines: I'm happy to have a discussion it. Whatever you all want to do. I think it's good road to go down.

Clopton, Melody: What we're trying to accomplish, just for the record, is move three offices from upstairs to downstairs. There's no egress up there. The stairway is not accessible for ADA purposes. Perhaps add additional bathrooms so that we have public and then staff bathrooms. Creating a list of things would be ideal, a dedicated break space that is separate from the copy room. Perhaps create a small conference room and add a few offices for future needs. For this proposal, I reached out to three two local architect firms, Dills Architects, who helped us with the Police Department. I received proposals from two and they're a little bit different and offer different things. It depends on what if and what we want to do. The first proposal is from Beacon Architects. It's more budget friendly. It's well suited if the Town wants to start with a limited feasibility study before committing to a full design. The issue that we have here is this is something we would have to plan for. This is not anything that we could just go and do. I think the cost would be something that we would need to commit to capital reserve or something. So the cost for this one does lack some of the detailed cost estimating and multiple design options. The cost is \$8,000. Option two, Dills Architects is more comprehensive. It includes programming, multiple designs, and a cost estimate offering more clarity for budgeting and decision making. It is more expensive. The price is \$14,500. This provides a better value if the Town aims to move quickly into the schematic and eventual construction phases. We would need to approve a money transfer to accomplish either one of these things. Either \$8,000 or \$14,000. We haven't come to you for that yet because we wanted to get your feedback. Is this something you even want to continue to explore? I'm willing to answer any other questions you may have.

Garriss: Excuse me. As Melody just stated, this is kind of a future planning down the road thing that we're looking at that that this Council has been very good at doing in the past. So, how do you feel? Do you want to pursue it or stop everything right now? That's up to you.

Hines: I mean, I've been talking all night. I'll start. So, I'm fine with continuing to pursue down the road of looking at things to do for the staff. I think we at least, in my opinion, kind of revert everything we talked about tonight. We probably need to push back further discussion until you know January, February before we transfer any money and spend any money. But I do like the fact of what direction they're taking it. I think you know it's time for a little bit of facelift around here for sure.

Garriss: Which option would you be in favor?

Hines: Local, Beacon. Okay.

Tillett: Yes, I think I echo a lot of those same comments. I am a fan of keeping it local. I've worked with Beacon Architecture before. They're a phenomenal firm to work with. I think starting with some more conversation in the future is the right direction. I'm not sure I'm quite ready to decide on pulling the trigger on spending something tonight. But again, agree with the process of proceeding in that direction. That's all I have.

Garriss: All right. Thank you. I think we're all on the same page with this, Jeff?

Pruitt: Dylan and I have talked and, you know, we would like to see the Town Hall stay where it is and in doing so as the Town grows that we are running at title places and it is difficult to maneuver up the steps to get upstairs. I think as we did the Police Department, it's time to start pursuing ideas of how to facilitate the ADA aspects of moving around in in our facility here. I think it's something that we can pursue but if we can wait until you know it is going to be probably a put money aside for a while but if it's a local group, phases



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could be an option. So once again, I want to continue moving forward, but we'll just table it until January.

Garriss: Thank you, Jeff. Charlotte?

Walker: I'm good with that. Tabling it until January. I don't have any experience with Beacon, but if Dylan does, I'm happy about that. I know Rob needs a place to be able to spread his plans and show people what he needs to do, and they don't need to be climbing up those stairs to do it. So, thank you.

Garriss: I think we've all stated in the past, this is one beautiful room we're sitting in right now and I would hate to see this go. All right. Thank you, Council. Melody, is that what you need?

Clopton, Melody: Sure.

Garriss: Okay. Very good. Any further discussion on that matter?

Pruitt: Melody, is there a kind of way you can just give us a rough kind of sketch of hand drawn crayon, of what you're looking at?

Clopton, Melody: I don't have that skill. I know if we do the list, I think it will be a combination of renovation and maybe some new some new space. The Planning Department really would like to have their own suite, and they have drawn out a plan that would go through the front door straight where the monument is and have a whole Planning suite in there because most people that come here are coming for Planning. I don't know how you would, there's a lot of space in the lobby. There's that big office that we've opened up. We would recycle the glass that we just paid to put in there. I'm not sure that I could, but people have talked about enclosing the porches, but I can't make sense of that in my mind because that's an exterior wall. Would you walk through somebody else's office to get to another? I don't have that capability and if somebody does, feel free.

Hines: I can jump in on that a little bit. I had two thoughts on that. Maybe there is no room across the over on the Police Department for Planning over there somewhere so they could spread out now? I know it disconnects the staff a little bit.

Clopton, Melody: We have three suites that we're trying to rent right now over there. That would also require renovation though because they don't work under a medical office scenario. That's going to cost money as well.

Hines: It may not be the right idea but just fixing that staircase alone to be in the code is going to be a big deal because you must have a certain that's going to kind of dictate downstairs right there in and of itself.

Pruitt: I think you're going to run into problems with them.

Hines: So, the staircase is going to be the biggest challenge of what leftover space you're going to have right there.

Clopton, Melody: We've already had staff that couldn't make it up and down the steps, which is why we rearranged a couple of years ago.

Garriss: I think the stairs have not been to code for a long time. Okay.

Clopton, Melody: We want to take care of our building, and we redid the floors and repainted it and it's a nice welcoming space.

Garriss: You want to take care of the building, but you want to take care of the people, too.

Hines: Honestly, you could remove the wall between your office and what used to be the Planning office, and that would be a suite right there.

Clopton, Melody: That used to be the Town Manager's office.

Garriss: But it's still upstairs.

Hines: Rob looks like he can get up there.

Clopton, Melody: Everybody who's up there can get up there.

Hines: I'm just trying to say that staircase alone to get that into compliance is going to be a challenge. A big shift of that renovation down there.

Clopton, Melody: I understand.

Garriss: You got what you need, Melody?

Clopton, Melody: Yes.



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Garriss: Thank you so much. Any Old Business? We do not have any Old Business. Reports from Town Manager, Melody.

Clopton, Melody: I did want to say that we have leased suite nine in the medical office building to a new family practice that will be opening in January and we're working on prospects for leasing suites six, seven, and eight. We have a few leads on that and that will be available when Beach Medical closes on January the 1st. Just a reminder, offices are closed next Tuesday in observance of Veterans Day. We currently have Operation Greenlight going on. It's a National Association of Counties initiative that encourages residents and businesses to show their support to local veterans by shining green lights throughout our communities to let local veterans know they are seen, appreciated, and supported. I think ours will start tomorrow, right, Wille? Are they on now? I haven't been outside. I know they're on the ladders today, so we will all be lit up in green if we're not already tomorrow. Staff wise, I want to let you guys know that Rob Testerman recently completed the leading results course at the University of Chapel Hill, North Carolina, Chapel Hill. He was selected as a 2025 Civic Fellow from over 150 applicants. The program focuses on organizational leadership, helping fellows gain insight into their leadership styles and practice critical behaviors with individual coaching. I want to let everyone congratulate Rob on completing this program which is actually paid for by the Civic Credit Union. So, it is at no cost to the town. If you don't mind me sharing Rob, Rob said it was the best training he'd ever been to. Lauren Garrett has recently completed the 2025 Clerk Certification Institute. It's a year-long program for municipal and county clerks. It covers topics like open meeting law, public records law, and local government procedures. By finishing the CCI, Lauren meets the educational requirements for the North Carolina Certified Municipal Clerk designation. This is a significant milestone and in 2026 she is on track to become the first North Carolina Certified Municipal Clerk for the Town of Kitty Hawk. Her participation has already become invaluable to us and please join me in congratulating Lauren on this achievement. It's a big deal. You're the first. That's all I have.

Garriss: Thank you, Lauren. Thank you, Melody. Casey?

Varnell, Casey: I have nothing, Mayor.

Garriss: Okay. Town Council, David.

Hines: We knew that would become valuable at some point. I'd like to congratulate her on that and Rob for their accomplishments and I'm sure to be put to good use. Probably already has. And once again, congratulations. That's all I have. Thank you, Dave.

Tillett: Same thing. Congratulations, Rob and Lauren, for your hard work on that. I know that there was a lot of work being put into both those items. Thank you to the finance department and the planning department for the two presentations we made at the beginning of the meeting. It's great to hear about the good stuff like that. So that's all I have.

Garriss: Thank you, Dylan. I'd like to thank the election workers who are here waiting for us to get out of the way tonight. Thank you. Thank you for being here. I know you're ready to get to work but thank you. Speaking of the election, I sure hope everybody turns out this is a privilege that we have in this country and in our time to turn to vote. If you don't vote and you run your mouth and complain, don't do it to me because I'm going to tell you something. I promise you I will. I've done it before, and I'll do it again. So, turn out to vote. It's a very important election for this Town tomorrow. So, everybody, exercise your right. Please do. Thanks to Rob, thanks to Lauren being the first. Thanks to all the staff, thanks to all this Council very much. That's all I have. Jeff?

Pruitt: Oh, yeah. I'd also like to congratulate Rob on the Land Use Plan. I think everybody on the Council here knows how much I lean on the Land Use Plan. It's dear to my heart. But I believe it tells a lot about the people and the history and the future of what the people of Kitty Hawk would like to see our Town look like in the future. Congratulations Lauren for being first and congratulations to Liliana and the Finance Department for having the excellent report. As Dylan said, it's always nice to hear good reports, especially when it comes to money. Everybody, please turn out to vote tomorrow. It is a great gift that all of us Americans are blessed with. That's all I have.



Garriss: Thank you, Jeff. Charlotte?

Walker: Well, when you're fourth, it doesn't leave much to say. I echo all those wonderful things, Lilia and Lauren and Rob. That was a wonderful report from the Finance Department. The only thing I'd like to add is to be sure you bring your picture ID tomorrow to vote.

Garriss: Very important. Thank you, Charlotte. Okay, Council. If nothing else, I will entertain a motion to adjourn our meeting, please.

Pruitt: So moved, Mr. Mayor.

Garriss: Motion made by Jeff. Second?

Tillett: Second.

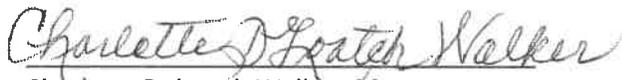
Garriss: Second by Dylan. All in favor, signify by saying, "aye".

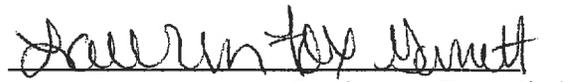
All Council: Aye.

Garriss: We are adjourned.

Adjourn at 5:45 pm.

The Minutes of the November 3, 2025, Kitty Hawk Town Council Meeting are approved at the December 1, 2025, Kitty Hawk Town Council Meeting.


Charlotte DeLoatch Walker, Mayor


Lauren Fox Garrett, Town Clerk

