



TOWN OF KITTY HAWK ♦ PLANNING & INSPECTIONS DEPARTMENT
P O BOX 549 ♦ 101 VETERANS MEMORIAL DRIVE ♦ KITTY HAWK, NC 27949
TELEPHONE: 252-261-3552 ♦ FAX: 252-261-7900

APPLICATION FOR TRADE PERMITS

PROJECT INFORMATION:

Property Owner Name: _____
 Project Address: _____
 Total Project Cost _____ Business Name _____

TYPE OF PROPERTY

Residential Commercial

TYPE OF WORK

New Addition Upgrade Repair

TYPE OF TRADE

Electrical
 Mechanical
 Plumbing

Printed Name

Signature

License #

Description of Proposed Work:

CONTRACTOR INFORMATION

Applicant Name _____

Address _____

Phone Number _____ Cell Number _____ Fax Number _____

E-Mail Address _____

REGULATIONS: The undersigned does hereby declare that the information give above is correct and agrees with all State and Local Law, Local Ordinances and regulations, and the North Carolina State Building Code. The applicant furthermore declares that he/she is the property owner or legally represents the property owner. This application only becomes a permit when it has been processed and approved by the Town of Kitty Hawk Inspections Division and all applicable fees paid.

OWNER/CONTRACTOR/AGENT SIGNATURE _____

PRINTED NAME _____ **DATE** _____

Please submit in person, fax or email to permitting@kittyhawknc.gov

ADDITIONAL COMMENTS _____