

FF&E RFP

Furniture, Fixtures & Equipment Pricing Solicitation

Town of Kitty Hawk Police Station Building 5200 N Croatan Hwy Kitty Hawk, NC 27949 October 2024

Table of Contents

Section 1.0 Point of Contact List

Section 2.0 Cover Letter

Section 3.0 Scope of Work

Section 4.0 Basis of Design Criteria

Section 5.0 Furniture Drawings

Section 6.0 Electrical Drawings



POINT OF CONTACT LIST

Construction Contractor

Daniel Plyler
A.R. Chesson Construction Co., Inc.
315 West Main Street
Williamston, NC 27892
(252) 621-3983
daniel@archesson.com

Architecture

Anna D. Campbell Dill's Architects 1432 N. Great Kneck Rd, Suite 204 Virginia Beach, VA 23454 (757) 496-4926 acampbell@dillsarchitects.com

Interior Design

Jamie Kissel, NCIDQ, CID Within Interior Design, Inc. 1008 Granby Street Norfolk, VA 23510 (757) 224-0489 jkissel@withindesigns.com

Town Manager

Melody Clopton Town of Kitty Hawk 101 Veterans Memorial Drive Kitty Hawk, NC 27949 (252) 261-3552 mclopton@kittyhawktown.net

Finance Department Director

Liliana Noble Town of Kitty Hawk 101 Veterans Memorial Drive Kitty Hawk, NC 27949 (252) 261-3552 Inoble@kittyhawktown.net

Chief of Police

Michael Palkovics Town of Kitty Hawk 722 West Kitty Hawk Road Kitty Hawk, NC 27949 (252) 261-3895 mike.palkoics@kittyhawktown.net



COVER LETTER





October 9th, 2024

REQUEST FOR PROPOSAL FURNITURE PROCUREMENT, DELIVERY, AND INSTALLATION

Town of Kitty Hawk Police Station Building 5200 N Croatan Hwy Kitty Hawk, PD 27949

PROJECT OVERVIEW

The Town of Kitty Hawk, North Carolina is issuing this Request for Proposal (RFP) in an effort to receive proposals from qualified vendors to provide office furniture, including delivery and installation services, for the newly renovated Police Station at **5200 N Croatan Hwy, Kitty Hawk, NC 27949**. The scope consists of furnishings for private and open office spaces, meeting/interview rooms, training room, reception/waiting area, break area, locker room, general storage rooms, evidence storage, and ammunitions storage.

The intent of this RFP is to select a single packaged office dealer for the products specified as the overall best value to the Town of Kitty Hawk. The project team intends to review the proposals submitted by vendors with the goal of entering into a purchase agreement with the dealer most qualified to provide a comprehensive turn-key package including design, delivery, and installation services tailored to the specific needs and requirements of the project.

Basis of Design specifications and performance requirements for each item are listed in Section 4.0 of this package and on the RFP live Excel Spreadsheet Attachment A. Furniture and Electrical drawings in PDF format are provided for your use in Sections 5.0 and 6.0 of this package. Furniture plans are also provided in CAD format in Attachment B. Quantities listed on the RFP Spreadsheet are based on the preliminary design and are provided as a courtesy to aid in assessing the project for scope of work. Final order quantities will be the responsibility of the vendor awarded the project.

PROPOSAL DUE DATE: November 15th, 2024

SUBMISSION METHOD: Respond via email to Jamie Kissel at jkissel@withindesigns.com

PROJECT LOCATION: 5200 N Croatan Hwy, Kitty Hawk, NC 27949

BUILDING OCCUPANCY DATE: March 17th, 2025

CONTACT / QUESTIONS: Submit RFI's via email to Jamie Kissel at jkissel@withindesigns.com

no later than October 16th, 2024, by 5:00 P.M.

Solicitation or inquires to end users regarding this project and Request for Pricing are not permitted. Direct any inquiries regarding this project to Jamie Kissel in the form of an RFI. **Proposals not adhering to the above requirements will not be considered.**



PROPOSAL REQUIREMENTS

Proposal documents may be submitted digitally in a **bookmarked** PDF. Please provide the following information in your proposal:

General Firm Information

- 1. Cover letter with a brief description of your firm
- 2. Company profile including legal name, company history, number of employees, annual approximate gross volume of FF&E work, and other relevant services.
- 3. Proposed project team structure with resumes and applicable credentials.

Experience and Resources

- 1. Statement of minimum qualifications describing your firms experience with similar projects in the municipal and/or public safety sector. Provide at least three (3) references for organizations or businesses for which you have performed work similar in size and scope.
- 2. Describe your firm's capacity to provide the furniture items and related services within the timeline indicated in the FF&E Project Schedule provided in Attachment C.
- 3. Please indicate in-house or contracted installation and service. If in-house, indicate number of installation/service staff. If contracted, please list contractor(s) and length of relationship(s) or volume of work completed within the past three (3) years.

RFP Spreadsheet

- 1. The manufacturers and models identified in Section 4.0 of this package represent the Basis of Design for this project. Approved equal items may be submitted and the vendor must provide the specific details of each product so it can be compared to the Basis of Design Criteria.
- 2. Complete the RFP Excel Spreadsheet provided in Attachment A. Proposed furniture images and descriptions as well as itemized costs of furnishings and additional fees must be identified in the designated fields.
- 3. Freight, installation, design, project management, and any other anticipated costs/fees must be clearly defined as a specified percentage of the product total. The proposed percentages must be held for the duration of the project. Provide a separate fee for product storage in 30-day increments, in case of unforeseen construction delays.

Supporting Documents

- 1. Provide a project schedule showing estimated time from order date to receipt of furniture at vendors warehouse along with duration of installation.
- 2. Provide a line-item breakdown featuring a full bill of materials (BOM) that includes each item listed in the furniture package. The BOM must include the quantity, product line, model/part number, cost, and discount price based on the general requirements.
- 3. Provide a letter detailing how long pricing can be held. Price increases will not be allowed at a later date in order to meet specifications in this RFP.
- 4. Provide literature and images for all items proposed in the RFP spreadsheet. Provide supporting documentation to validate that items included in your proposal meet or exceed all requirements detailed in the basis of design criteria.
- 5. Provide manufacturer warranties for all proposed line items. The selected vendor shall be responsible for warranty labor for the time stated in the manufacturer's written warranty.



EVALUATION CRITERIA

Vendors are advised that only complete proposals for all line-items specified will be accepted. Partial or incomplete proposals will void the proposal in its entirety. Each proposal will be reviewed, and a determination will be made based on the following factors ranked in order of importance:

1.	Technical Qualifications	Design and quality of similar products offered, as well as meeting the criteria set forth in the basis of design.
2.	Cost	Pricing must be competitive compared to similar products and services in the market.
3.	Ability to Meet Schedule	Product lead time, delivery, and completion of installation prior to the building occupancy date as stated in the project schedule.
4.	Warranty & Support	Ability to provide support and maintenance after delivery and installation for the time stated in the manufacturer's written warranty.
5.	Past Performance	Experience as it relates to the requirements within this RFP, quality of past work, references, and related items.

The evaluation team will evaluate proposal responses and recommend for contract award the vendor whose proposal fully complied with all proposal requirements and has offered the most advantageous pricing or cost-benefit based on the criteria stipulated herein.

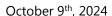
ATTACHMENTS

Attachment A: RFP Bid Form (Live Excel file)

Attachment B: FF&E Furniture Plan CAD File

Attachment C: FF&E Project Schedule

Scope of Work





SCOPE OF WORK FURNITURE PROCUREMENT, DELIVERY, AND INSTALLATION

Town of Kitty Hawk Police Station Building 5200 N Croatan Hwy Kitty Hawk, PD 27949

PROJECT DESCRIPTION

The Kitty Hawk Police Department is relocating from their existing office at 722 West Kitty Hawk Road, to a larger space located at 5200 N Croatan Hwy, Kitty Hawk, NC 27949. The new space consists of a newly renovated one-story wood frame on slab construction with a new addition on the north side and is currently unoccupied.

The parking lot onsite will be available for unloading and staging of furnishings as required during delivery. There will be no loading dock or exterior entrance available for trucks to back up to. Furniture will have to be unloaded in the parking lot and rolled into the building. A dumpster will be provided onsite for trash disposal.

The approximate number of working calendar days allocated for installation will be 25 business days (2/10/25 – 3/14/25). Regular working hours will consist of a 9-hour period between 7:00 AM and 4:00 PM Monday through Friday. Any work outside of regular working hours will require prior approval from the General Contractor.

FF&E PROCUREMENT & PROJECT MANAGEMENT

- 1. Attend a kick-off conference call, as scheduled by interior design team, Within Interior Design, for review of project requirements and expectations.
- 2. The vendor shall provide a project manager (PM) who will be responsible for the delivery of all services and products; they shall be a comprehensive single point of contact to the end users.
- 3. Conduct site visit(s) to become familiar with the site and to check for potential installation problems. The dealer is responsible for notifying the Construction Contractor of any discrepancies.
- 4. Coordinate order entry, issue purchase orders as necessary, and coordinate necessary shipping and receiving information directly with the manufacturers. Check on status of deliveries and report any delays to the construction contractor.
- 5. FF&E must be shipped to and stored at the Vendors warehouse, until all items are received unless Vendor has coordinated just-in-time delivery with the construction contractor. Vendor is responsible for any orders arriving before or after the agreed upon delivery/installation date with the Construction Contractor, including storage of items.
- 6. Prior to factory production, the FF&E Vendor is responsible for verifying all field conditions for potential discrepancies. This includes, but is not limited to, room dimensions, electrical/data location/coordination, and all wall mounted systems such as fire pulls, extinguishers, thermostats, etc.



- 7. Coordinate connection of the electrical system in regard to the FF&E through the Construction Contractor. Produce plans and/or elevations indicating optimum electrical and data outlet placement, with dimensions, for direct wall access where free standing and desking furniture applications occur.
- 8. Conduct site visits as necessary to check for potential installation problems.
- 9. Coordinate installation dates and logistics with Construction Contractor and design team.
- 10. Provide copies of all FF&E purchase orders, and warranty information. Provide invoices to the construction contractor to submit to the Town of Kitty Hawk for payment.
- 11. After occupancy, instruct End User's staff in proper use and adjustment of product, correct deficiencies in installation and coordinate replacement of defective product with manufacturer.

INSTALLATION

- 1. Have one (1) assigned site supervisor for all site installation issues. The site supervisor will need to be present on site at all times during the installation.
- 2. Coordinate installation dates and logistics with Construction Contractor. Weekend accessibility must be coordinated with Construction Contractor at least two weeks in advance.
- 3. Provide all labor, materials, and equipment needed to receive, unload, stage and install furniture in accordance with the approved plan
- 4. Vendor is responsible for receiving and installing all furniture, furnishings, and equipment indicated. Responsibilities include inspecting for shipping damage, and annotating delivery date and condition of equipment on all purchase orders. Provide shipping/packing receipts to construction contractor.
- 5. Sign off on the condition of the space at the start of the installation and be responsible for any damages incurred during installation. Provide proper protection for the building during installation.
- 6. As applicable, hang all artwork, bulletin boards, TVs, etc. as indicated on FF&E Summary in locations and heights indicated in the FF&E package.
- 7. Ensure all appliances are in working order; run a complete cycle through as needed. At completion of installation, inspect all products for proper operation/defects and perform a final cleaning.
- 8. Remove all wall and floor protection from the job site upon completion. Clean rooms and furniture leaving space in move-in condition for tenants.
- 9. In conjunction with the design team, create a comprehensive punch list and provide resolution and timeline for each deficiency within seven (7) days after the installation.

BASIS OF DESIGN CRITERIA



BASIS OF DESIGN FF&E CRITERIA

Project Name: Kitty Hawk Police Department Building

Kitty Hawk, NC Location: Date: 10/9/2024

NOTE:

THE ITEMS LISTED BELOW ARE THE APPROVED BASIS OF DESIGN TO ESTABLISH AESTHETIC AND SALIENT CHARACTERISTIC REQUIREMENTS ONLY. THE LISTING OF MANUFACTURER INFORMATION IS NOT INTENDED TO LIMIT THE SELECTION OF PRODUCTS PROVIDED BY OTHER MANUFACTURERS. PRODUCTS MEETING THESE CRITERIA

WILL BE CONSIDERED AND MUST BE REVIEWED BY THE INTERIOR DESIGNER OF RECORD AND APPROVED BY THE POLICE DEPARTMENT AND FGMA.

ITEM	BRIEF DESCRIPTION	QTY	BASIS OF DESIGN IMAGE
	WALL CLOCK		
A 1	BOD: PETER PEPPER MODEL 820 14"Dia. x 2"D SALIENT CHARACTERISTICS: • White face with black numerals • Glass face cover • Black finish bezel • Quartz battery movement • Batteries included	6	11 12 1 9 3 .8 4. .7 6 5.
A 4	ACOUSTICAL DIVIDER BOD: ALLSTEEL ZILENZIO, OFFIZZ FLOOR ABSORBER 40"W x 3"D x 75"H SALIENT CHARACTERISTICS: • Stone wool upholstered panels for sound absorption • Aluminum frame with powder coat finish • Freestanding option with reinforce foot support • (1) Wall mounting bracket • (1) Coupling add-on straight bracket	2	
A 5	CORKBOARD BOD: SCHOOL OUTFITTERS NOR-EB0403-I-BULLETIN 48"W x 36"H SALIENT CHARACTERISTICS: • Aluminum frame • Tackable panel • Includes mounting hardware	3	
A 6	MARKERBOARD BOD: CLARIDGE MGMI-34-EX 48"W x 36"H SALIENT CHARACTERISTICS: 1/4" glass writing surface Non-ghosting and non-staining writing surface Magnetic surface Dry erase cloth Hidden mounting hardware	7	

ITEM	BRIEF DESCRIPTION	QTY	BASIS OF DESIGN IMAGE
	INFORMATION DISPLAY CASE		
A 7	BOD: SCHOOL OUTFITTERS NOR-EB0403-I-BULLETIN 48"W x 36"H SALIENT CHARACTERISTICS: • Aluminum frame • Tackable panels • Tempered hinged glass doors • Z-bar mounting hangers	1	
A8	TOWN SEAL BOD: TAKEFORM ETHOS 36"DIA. x 1-1/2"D SALIENT CHARACTERISTICS: • High-res image of 2D Town Seal on 3/8"acrylic surface with white ink backing • Pre-drilled holes for 1" standoffs for wall mounting • Surface material must be high clarity and contain a 80% UV protective finish • Brushed aluminum or acrylic 3D lettering • Shop drawings must be provided by manufacturer prior to fabrication	1	1981 AVIL
	TASK CHAIR		
C1	BOD: HON IGNITION 26"W x 26"D x 37"H SALIENT CHARACTERISTICS: • High back • Perforated flex back • Upholstered seat • Headrest • 4D adjustable arms with arm cap • Adjustable seat depth • 5-star polished aluminum base • 300lb weight capacity • Available in hard or soft casters	14	
C2	CONFERENCE CHAIR BOD: ALLSTEEL EVO CONFERENCE 26"W x 26"D X 35-40"H SALIENT CHARACTERISTICS: • Armless • Fully upholstered seat & back • Adjustable seat depth • 5-star plastic base • 300lb weight capacity • Available in hard or soft casters	8	
С3	TASK STOOL BOD: CRAMER RHINO BASIC STOOL, RRBH3 24"W x 24"D x 28-48"H SALIENT CHARACTERISTICS: • Durable chemically resistant upholstered seat and back • Hand-activated height adjustment • High-performance twist-lock footring • Fiberglass-reinforced nylon base • Heat-bonded powder coated finish • 300 lb weight capacity	3	

ITEM	BRIEF DESCRIPTION	QTY	BASIS OF DESIGN IMAGE
	GUEST CHAIR		
C4	BOD: HON IGNITION 21"W x 23"D x 33"H SALIENT CHARACTERISTICS: • Upholstered seat and back • Sled base • Armless • Plastic frame • 300 lb weight capacity	8	
C5	NESTING CHAIR BOD: HON MOTIVATE NESTING CHAIR 24"W x 24"D x 34"H SALIENT CHARACTERISTICS: Upholstered seat Plastic shell back Armless Metal frame Hard casters Flip & nesting capability 300 lb weight capacity	34	
C6	STACKING CHAIR BOD: ALLSTEEL LYRIC MULTIPURPOSE CHAIR 21"W x 21"D x 34"H SALIENT CHARACTERISTICS: Plastic, perforated seat & back Armless Metal frame Stackable Plastic glides 300lb weight capacity	18	
C7	LOBBY WAITING CHAIR BOD: KIMBALL OFFICE SYCAMORE METAL CHAIR 26"W x 25"D x 35"H SALIENT CHARACTERISTICS: • Tandem two-seat • Fully upholstered vinyl seat & back with moisture barrier • Clean-out between seat and back • Durable metal powder coated frame • Adjustable glides • Polyurethane arm caps • Contoured back • Wall-saver legs	4	
C8	LOCKER ROOM BENCH BOD: SCRANTON PRODUCTS TUFFTEC LOCKER ROOM BENCH 72"W x 12"D x 17"H SALIENT CHARACTERISTICS: • HDPE plastic bench seat • Durable, Scratch & Graffiti resistant • Resistant to bacteria, mold & mildew • Low maintenance costs • Bolts to floor	2	

ITEM	BRIEF DESCRIPTION	QTY	BASIS OF DESIGN IMAGE
D1	U-SHAPED DESK BOD: ALLSTEEL APPROACH 72"W x 90"D x 72"H SALIENT CHARACTERISTICS: HPL finish on all exposed surfaces 72"W x 30"D x 29"H Static height rectangular run-off main work surface w/ open frame leg 58"W x 24"D HPL adjustable height return with grommet mounted dual monitor arm 72"W x 18"D x 21"H rear credenza w/ (1) box drawer, (1) file drawer & (1) open shelf 72"W x 16"D x 15"H storage hutch with sliding doors, tackable surface & task light below Static height work surface to include 13"H modesty panel Grommets on all work surfaces All storage to be lockable and keyed alike See workstation typical D1 for further details	3	
D2	L-SHAPED DESK BOD: ALLSTEEL APPROACH 72"W x 84"D x 72"H SALIENT CHARACTERISTICS: • HPL finish on all exposed surfaces • 48"W x 24"D HPL adjustable height return with grommet mounted dual monitor arm • 66"W x 24"D x 29"H static height desk return w/ box/box/file pedestal • 18"W x 24"D x 72"H wardrobe with hanging rod and (1) fixed shelf above • Grommets on all work surfaces • All storage to be lockable and keyed alike • See workstation typical D2 for further details	2	
D3	PEDESTAL DESK BOD: ALLSTEEL APPROACH 65"W x 24"D x 29"H SALIENT CHARACTERISTICS: • HPL finish on all exposed surfaces • 65"W x 24"D x 29"H Static height rectangular work surface • (1)BBF pedestal • (1)FF pedestal • 13" modesty panel • All storage to be lockable and keyed alike	4	
E1	REFRIGERATOR BOD: SAMSUNG RF32CG5100 36"W x 36"D x 70"H SALIENT CHARACTERISTICS: • French door upper refrigerator with freezer drawer below • 32 cu. Ft. capacity • (4) tempered glass spill-proof shelves • (1) full width drawer • (2) clear drawers • (8) door bins • High-efficiency LED lighting • Dual auto ice maker • Fingerprint resistant stainless steel finish	2	TAMADOTA
E2	MICROWAVE BOD: GE APPLIANCES PROFILE SERIES 2.2, PES7227DL 24"W x 20"D x 14"H SALIENT CHARACTERISTICS: • 2.2 cu. Ft. capacity • 1100 Watts • 16-1/2" Rotating turntable • Sensor cooking controls • One-touch instant operation • Control lockout • Kitchen timer • Stainless steel finish	2	Podes

ITEM	BRIEF DESCRIPTION	QTY	BASIS OF DESIGN IMAGE
	ICE MACHINE		
E3	BOD: AVENTCO KMC-H-422-LA, AIR COOLED MODULAR HALF CUBE ICE MACHINE W/ BIN 22"W x 34"D x 66"H SALIENT CHARACTERISTICS: • Makes up to 420 lb of half cube ice per day • Storage been capacity 383 lb • Air cooled condenser • 3207 BTU per hour • Refrigerant type: R-290 • Voltage: 115 Volts • Plug type: NEMA 5-15P • Water Pressure Range: 18.75 - 80 PSI • Water usage: 15 Gallons per 100 lbs	1	
E4	COOK TOP BOD: GE APPLIANCES PROFILE 36" BUILT-IN COOKTOP, PEP7036DT 36"W x 21"D SALIENT CHARACTERISTICS: Precision temperature control Glide touch controlls - 11 control levels Easy clean surface Keep warm setting Built-in Wi-Fi Control lock Hot surface indicator lights	1	■ Notice
E5	RANGE HOOD BOD: GE APPLIANCES JVX5360SJ/EJ/BJ 36"W x 20"D x 6"H SALIENT CHARACTERISTICS: • Stainless steel finish • Under cabinet model • Electric backlit controls • Dual halogen lighting • Auto turn off • 310-CFM venting • Vertical and rear exhaust	1	
S1	5H STORAGE CABINET BOD: ALLSTEEL ESSENTIALS 36"W x 18"D x 64"H SALIENT CHARACTERISTICS: • Painted metal finish • (2) lockable doors and keyed alike • (4) adjustable shelf • Shelves adjust in 2" increments • Counter balanced option secured to wall • Levelers with minimum of 1.5" adjustment • Multiple pull style options	1	
S2	3H LATERAL FILE BOD: ALLSTEEL APPROACH, WKLFFN4H3618 36"W x 18"D x 42"H SALIENT CHARACTERISTICS: • High-pressure laminate finish • (3) Interlocking drawers • Full extension ball-bearing slides • Accommodates side-to-side filing • Multiple pull style options	4	

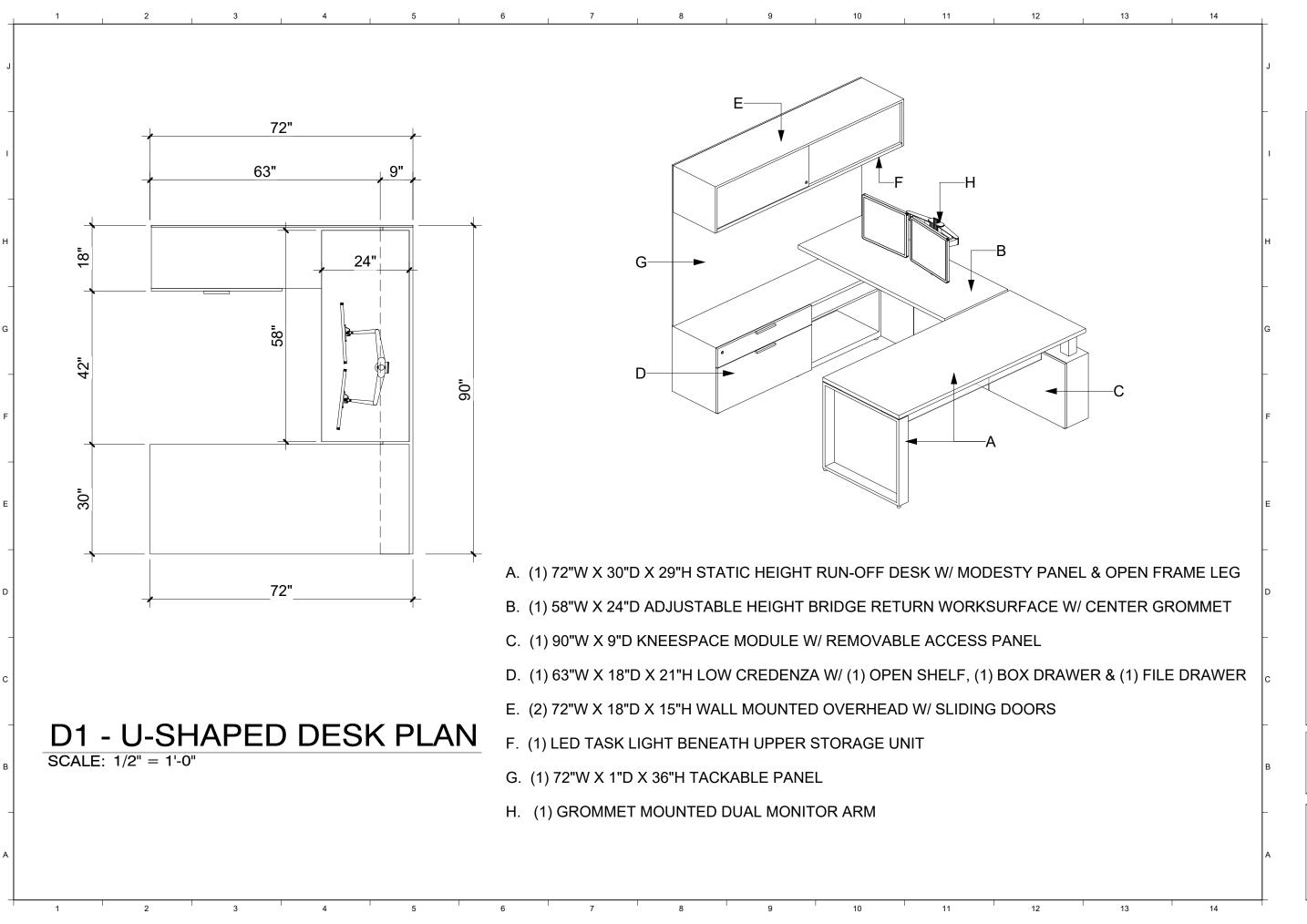
ITEM	BRIEF DESCRIPTION	QTY	BASIS OF DESIGN IMAGE
	5H BOOKCASE		
S 3	BOD: ALLSTEEL APPROACH, WKBKFN5H3015 30"W x 14"D x 71"H SALIENT CHARACTERISTICS: High-pressure laminate finish 3 adjustable shelves and 1 fixed shelf 1.5" adjustable glides	5	
S4	SH 42"W METAL LATERAL FILE BOD: ALLSTEEL ESSENTIALS, ELF542N 42"W x 18"D x 64"H SALIENT CHARACTERISTICS: Painted metal finish (4) File drawers with full extension ball bearing slides (1) Roll-out shelf with receding door opening Counter balanced option secured to wall Levelers with minimum of 1.5" adjustment Multiple pull style options	12	
S 5	5H 36"W METAL LATERAL FILE BOD: ALLSTEEL ESSENTIALS, ELF536N 36"W x 18"D x 64"H SALIENT CHARACTERISTICS: Painted metal finish (4) File drawers with full extension ball bearing slides (1) Roll-out shelf with receding door opening Counter balanced option secured to wall Levelers with minimum of 1.5" adjustment Multiple pull style options	1	
S 7	REFRIGERATED EVIDENCE LOCKER BOD: SAMSUNG RS28A500ASR 36"W x 34"D x 70"H SALIENT CHARACTERISTICS: • Stainless steel finish • Side-by-side doors • 28 cu. capacity • LED interior lighting • Wi-Fi enabled • Energy Star rated	1	
\$8	STORAGE SHELVING - 36" X 12" BOD: ULINE H-3841 36"W x 12"D x 75"H SALIENT CHARACTERISTICS: • 20-gauge steel shelves • Welded box beams, front & rear • Powdercoat finish • 800 lb weight capacity per shelf • Side & rear cross braces • Shelves adjust in 1-1/2" increments	21	UNN TOOKY TO

ITEM	BRIEF DESCRIPTION	QTY	BASIS OF DESIGN IMAGE
S10	BOD: ALLSTEEL APPROACH, WK-T723018 30"W x 18"D x 72"H SALIENT CHARACTERISTICS: • High-pressure laminate finish • (2) lockable doors keyed alike • (1) adjustable shelf • Hanging rod • (2) File drawers with full extension ball bearing slides • Counter balanced option secured to wall • Levelers with minimum of 1.5" adjustment • Multiple pull style options	3	
S11	PRINTER CABINET BOD: ALLSTEEL APPROACH, WKCS-283618 36"W x 18D x 28"H SALIENT CHARACTERISTICS: • High-pressure laminate finish • (2) lockable doors keyed alike • (1) adjustable shelf • Levelers with minimum of 1.5" adjustment • Multiple pull style options	1	
S12	LOCKABLE WEAPONS STORAGE BOD: SEKURE STORAGE SOLUTIONS STACKABLE WEAPONS RACK 42"W x 15"D x 48"H SALIENT CHARACTERISTICS:	2	
S13	RIFLE RACK STORAGE SYSTEM BOD: SEKURE STORAGE SOLUTIONS EXPANDABLE WEAPONS RACK 84"W x 15"D x 48"H SALIENT CHARACTERISTICS: • Expandable racking unit • Accommodates up to 18 longs guns • Floor standing • Secure to wall	1	
S14	AMMO CASE SHELVING - 72" X 24" BOD: ULINE H-4262 72"W x 24"D x 96"H SALIENT CHARACTERISTICS: • Boltless assembly • 4-way accessible shelves • 14 gauge steel posts • 16 gauge steel shelves • Powder coated finish	2	

ITEM	BRIEF DESCRIPTION	QTY	BASIS OF DESIGN IMAGE
	STORAGE SHELVING - 48" X 18"		
S15	BOD: ULINE H-3121 48"W x 18"D x 84"H SALIENT CHARACTERISTICS: • Boltless assembly • 4-way accessible shelves • 14 gauge steel posts • 16 gauge steel shelves • Powder coated finish	7	
S16	STORAGE SHELVING - 36" X 18" BOD: ULINE H-3120 36"W x 18"D x 84"H SALIENT CHARACTERISTICS: • Boltless assembly • 4-way accessible shelves • 14 gauge steel posts • 16 gauge steel shelves • Powder coated finish	10	
S17	STORAGE SHELVING - 48" X 12" BOD: ULINE H-3842 48"W x 12"D x 75"H SALIENT CHARACTERISTICS: • 20 gauge steel shelves • 800lb shelf weight capacity • adjustable shelves • Side and rear cross braces	5	
T1	96"X48" CONFERENCE TABLE BOD: ALLSTEEL STRUCTURE 98"L x 48"D x 29"H SALIENT CHARACTERISTICS: • Diamond shaped, high-pressure laminate worksurface • Knife edge worksurface • Integrated power module • Wire management • Painted metal legs	1	
Т2	36" ROUND TABLE BOD: ALLSTEEL STRUCTURE 36"DIA. x 29"H SALIENT CHARACTERISTICS: Round high-pressure laminate worksurface Knife edge worksurface Matching laminate drum base Integrated power module Wire management	4	

ITEM	BRIEF DESCRIPTION	QTY	BASIS OF DESIGN IMAGE
	24" X 60" TRAINING TABLE		
Т3	BOD: ALLSTEEL AWARE TRAINING TABLE 60"W x 24"D x 29"H SALIENT CHARACTERISTICS: • 60"W x 20"D HPL rectangular work surface • Height adjustable freestanding T-legs with programmable touchpad controls • 24"-50" Height range • Integrated cable management below work surface	9	
Т4	GANGING TABLE BOD: KIMBALL OFFICE SYCAMORE IN-LINE GANGING TABLE 21"W x 21"D x 15"H SALIENT CHARACTERISTICS: Powder coated steel legs Adjustable glides HPL top with vinyl rim	1	
Т5	BOD: ALLSTEEL AWARE, AW4LECT 26"W x 19"D x 44"H SALIENT CHARACTERISTICS: • HPL finish on all surfaces • Tilted writing surface • Mobile configuration with (4) locking casters • Under worksurface plug-in power bar with 180" cord length • Storage cabinet for excess cable	1	
Т6	INTERVIEW TABLE BOD: KRYPTOMAX KM-TBL-INT-304830 48"W x 30"D x 30"H SALIENT CHARACTERISTICS: • Brushed stainless steel top • Brushed stainless steel legs and frame • Hand cuff rings • Bolt to floor	2	
Т7	BREAK ROOM TABLE BOD: ALLSTEEL HARVEST 120"W x 42"D x 30"H SALIENT CHARACTERISTICS: • Rectangular, high-pressure laminate worksurface • Non-powered • Painted metal legs	1	

ITEM	BRIEF DESCRIPTION	QTY	BASIS OF DESIGN IMAGE
WS1	BRIEF DESCRIPTION PANELED WORKSTATION BOD: ALLSTEEL TERRACE 69"W x 78"D x 58"H SALIENT CHARACTERISTICS: • 66"W x 24"D HPL adjustable height main work surface • 48"W x 18"D x 21"H metal low storage return with locking casters • Grommet mounted dual monitor arm • 58"H fabric wrapped panels capable of feeding 6-8 cables to each workstation	QTY 4	BASIS OF DESIGN IMAGE
	 58 H fabric wrapped panels capable of feeding 6-8 cables to each workstation (1) desktop power module, (1) floating data port, (4) duplex's & wire management Base pathway shall house all power/data/comm outlets See workstation typical WS1 for further details 		





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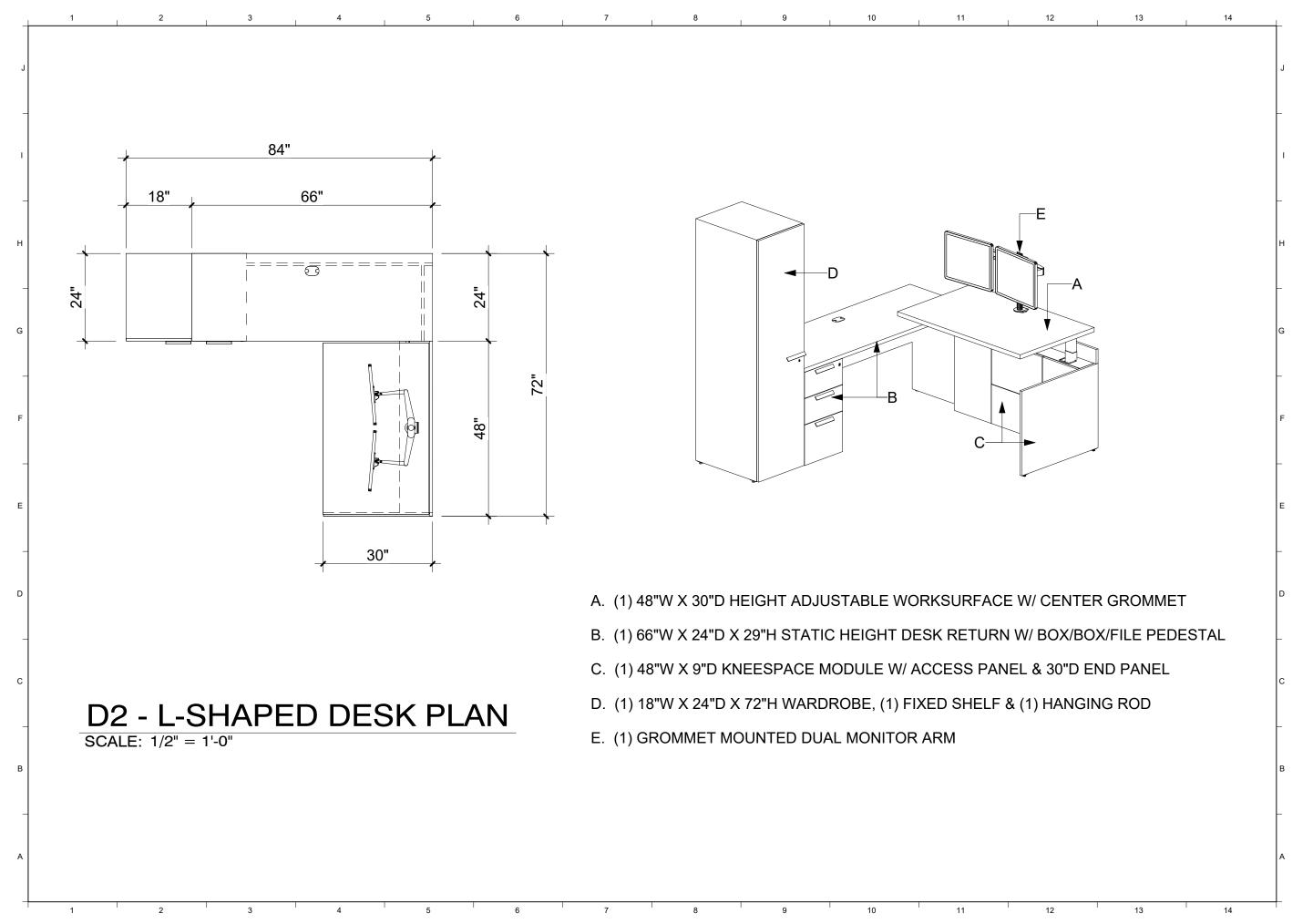
KITTY HAWK POLICE DEPARTMENT BUILDING WORKSTATION TYPICALS

U-SHAPED DESK

09 OCT 2024

SHEET NUMBER

D1





1008 Granby Street Norfolk, VA 23510 757.224.0489 www.withindesigns.com

WORKSTATION TYPICALS
KITTY HAWK POLICE DEPARTMENT BUILDING

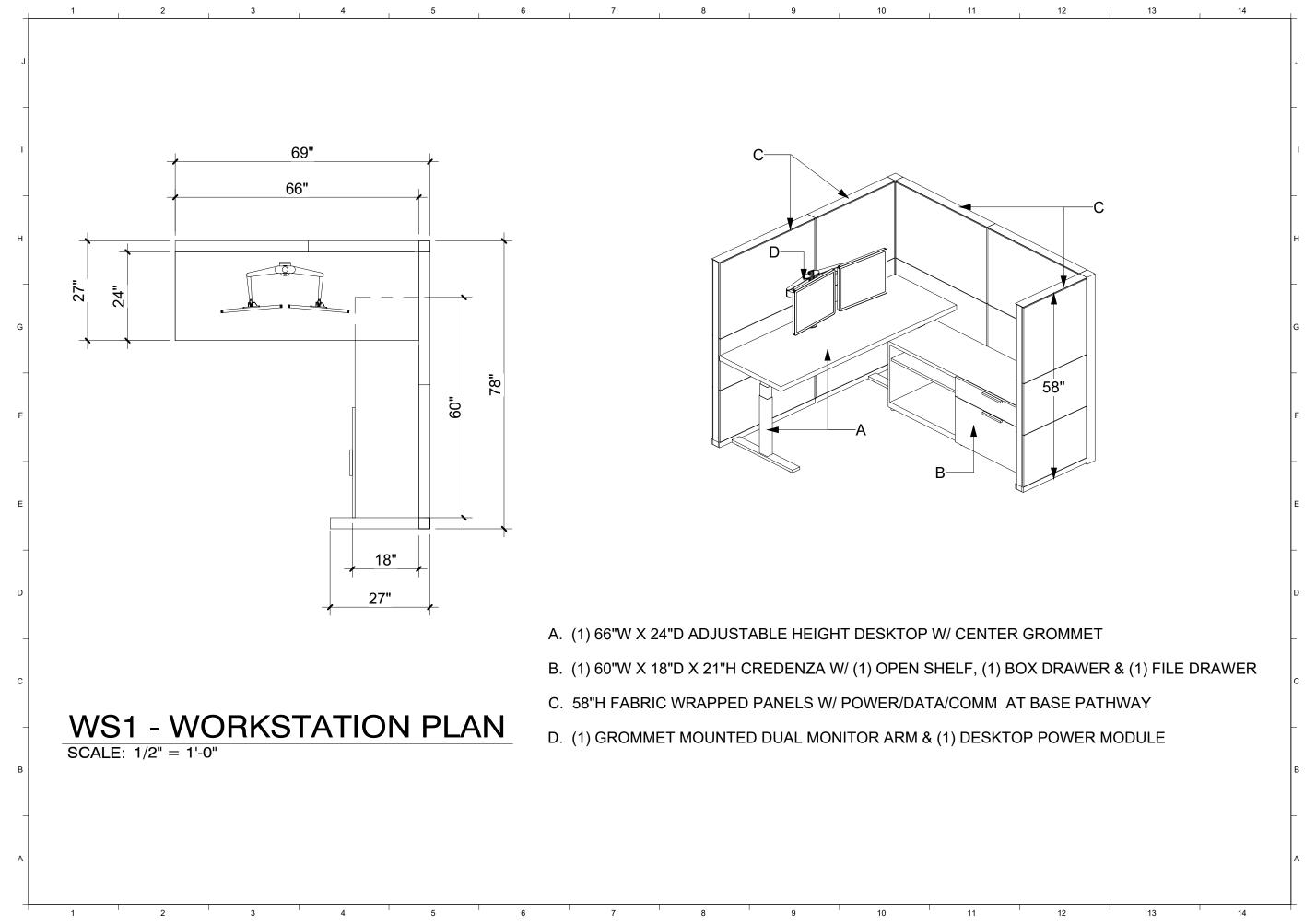
L-SHAPED DESK

DATE:

09 OCT 2024 JDK

SHEET NUMBER

D2





Norfolk, VA 23510 757.224.0489

PANELED WORKSTATION

KITTY HAWK POLICE DEPARTMENT BUILDING WORKSTATION TYPICALS

09 OCT 2024

SHEET NUMBER

WS1

Furniture Drawings



END	END USER PROVIDED ITEMS					
NO.	ITEM	QTY				
X1	50" FLAT PANEL DISPLAY	3				
X2	65" FLAT PANEL DISPLAY	10				
X3	COFFEE MAKER	1				
X4	WATER DISPENSER	1				
X5	DUMBBELL RACK	1				
X6	PLATE WEIGHT RACK	1				
X7	BARBELL RACK	1				
X8	MEDICINE BALL RACK	1				
X9	TREADMILL	1				
X10	STATIONARY BIKE	1				
X11	ELLIPTICAL	1				
X12	SMITH MACHINE	1				
X13	FREE WEIGHT BENCH	1				
X14	GYM ROWING MACHINE	1				
X15	SMALL GYM MIRROR	3				
X16	LARGE GYM MIRROR	1				
X17	PRINTER	2				
X18	SHREDDER	1				

FURNITURE SCHEDULE			
NO.	ITEM	QTY	
		· .	
A1	WALL CLOCK	6	
A4	ACOUSTICAL DIVIDER	2	
A5	CORKBOARD	3	
A6	MARKERBOARD	7	
A7	INFORMATION DISPLAY CASE	1	
A8	TOWN SEAL	1	
C1	TASK CHAIR	14	
C2	CONFERENCE CHAIR	8	
C3	TASK STOOL	3	
C4	GUEST CHAIR	8	
C5	NESTING CHAIR	34	
C6	STACKING CHAIR	18	
C7	LOBBY WAITING CHAIR	4	
C8	LOCKER ROOM BENCH	2	
D1	U-SHAPED DESK	3	
D2	L-SHAPED DESK	2	
D3	PEDESTAL DESK	4	
E1	REFRIGERATOR	2	
E2	MICROWAVE	2	
E3	ICE MACHINE	1	
E4	COOK TOP	1	
E5	RANGE HOOD	1	
S1	5H STORAGE CABINET	1	

EVIDENCE

EVID. NARC.

141

NO.	ITEM	Q
S2	3H LATERAL FILE	4
S3	5H BOOKCASE	5
S4	5H 42"W METAL LATERAL FILE	12
S5	5H 36"W METAL LATERAL FILE	1
S7	REFRIGERATED EVIDENCE LOCKER	1
S8	STORAGE SHELVING - 36" X 12"	21
S10	WARDROBE/STORAGE	3
S11	PRINTER CABINET	1
S12	LOCKABLE WEAPONS STORAGE	2
S13	RIFLE RACK STORAGE SYSTEM	1
S14	AMMO CASE SHELVING - 72" X 24"	2
S15	STORAGE SHELVING - 48" X 18"	7
S16	STORAGE SHELVING - 36" X 18"	10
S17	STORAGE SHELVING - 48" X 12"	5
T1	96"X48" CONFERENCE TABLE	1
T2	36" ROUND TABLE	4
T3	20" X 60" TRAINING TABLE	9
T4	GANGING TABLE	1
T5	LECTERN	1
T6	INTERVIEW TABLE	2
T7	BREAK ROOM TABLE	1
WS1	PANELED WORKSTATION	4

FURNITURE SCHEDULE



F. INSTALLATION OF DATA ON FURNITURE ITEMS MUST BE COVERED BY THE GENERAL CONTRACTOR. GC'S DATA CONTRACTOR WILL RUN DATA CABLING WITHIN THE SYSTEMS FURNITURE. FF&E CONTRACTOR AND DATA CONTRACTOR WILL COORDINATE OPTIMAL INSTALLATION TIME AND SPECIFICS.

C. REFER TO ELECTRICAL DRAWINGS FOR COORDINATION OF

ELECTRICAL DEVICES AND EQUIPMENT FOR COORDINATION TO FURNITURE LAYOUTS. CONTRACTOR MUST IDENTIFY ANY

POWER/DATA/COMM CONNECTIONS & LOCATIONS WITH GC'S

HARDWIRING FURNITURE SYSTEMS PRE-WIRED ELECTRICAL

ELECTRICAL CONTRACTOR AND/OR DATA CONTRACTOR PRIOR TO INSTALLATION OF ELECTRIFIED FURNISHINGS.

SYSTEM TO JUNCTION BOXES/BUILDING POWER ONCE

D. CONTRACTOR IS RESPONSIBLE FOR ENSURING TO PROVIDE POWER, DATA AND/OR A/V OUTLETS FOR ALL ITEMS OF

LIGHTING, POWER, DATA, COMMUNICATIONS, AND LOCATIONS OF OTHER WALL AND FLOOR MOUNTED

E. FF&E CONTRACTOR/INSTALLER MUST COORDINATE

ELECTRICAL CONTRACTOR IS RESPONSIBLE FOR

CONFLICTS WITH FURNITURE LAYOUTS.

FURNISHINGS AND EQUIPMENT.

FURNITURE IS INSTALLED.

G. FF&E CONTRACTOR TO FIELD VERIFY ALL MEASUREMENTS AND SITE CONDITIONS TO ENSURE PROPER FIT OF ALL FF&E. FURNISHINGS MUST NOT OVERLAP OR OBSTRUCT DOOR FRAMES, WALL SWITCHES, THERMOSTATS, OR OTHER WALL MOUNTED ITEMS.

SYSTEMS AND STRUCTURE.

H. MODIFICATIONS TO FURNISHINGS LAYOUTS REQUIRED TO MEET BUILDING CONDITIONS AT THE TIME OF INSTALLATION MUST BE THE RESPONSIBILITY OF THE FF&E CONTRACTOR. ALL MODIFICATIONS MUST BE APPROVED IN WRITING BY A GOVERNMENT APPROVED REPRESENTATIVE PRIOR TO INSTALLATION OF THE FURNISHINGS.

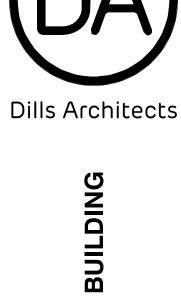
SYSTEMS FURNITURE/WORKSTATIONS WILL BE INSTALLED A MINIMUM OF 2" OFF THE WALL FOR ADEQUATE FIBER AND ELECTRICAL CONNECTIONS.

J. DUAL MONITOR ARMS AND POWERSTRIPS NOT SHOWN ON DRAWINGS TO BE PROVIDED AT SYSTEMS FURNITURE AND DESKS, UNLESS NOTED OTHERWISE.

K. INSTALL MARKERBOARDS AND BULLETIN BOARDS AT 3'-0" TO THE BOTTOM OF THE UNIT UNLESS NOTED OTHERWISE.

L. INSTALL WALL CLOCKS AT 8'-0" AFF TO CENTER OF CLOCK

UNLESS NOTED OTHERWISE.



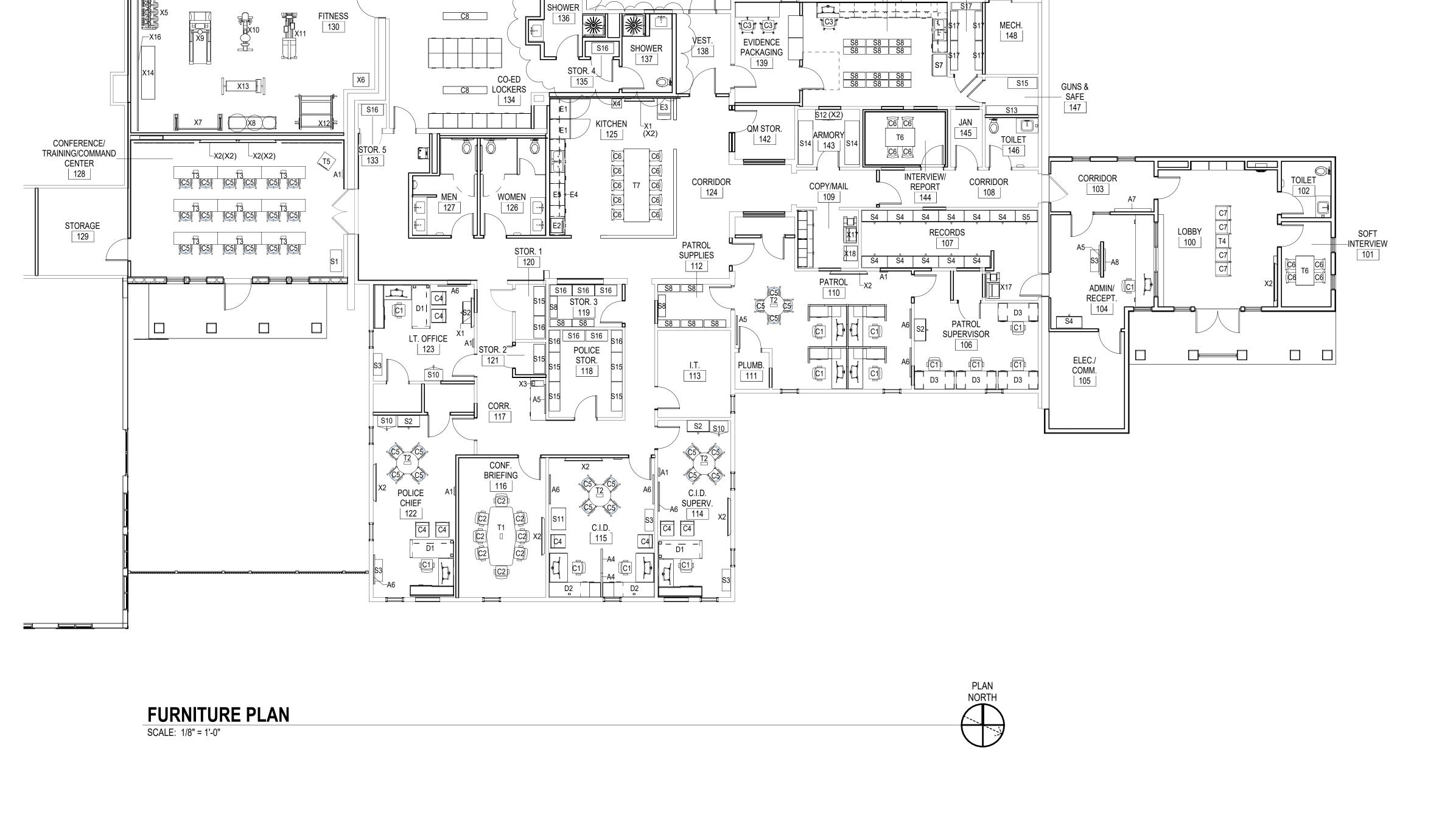
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GRAPHIC SCALE(S)

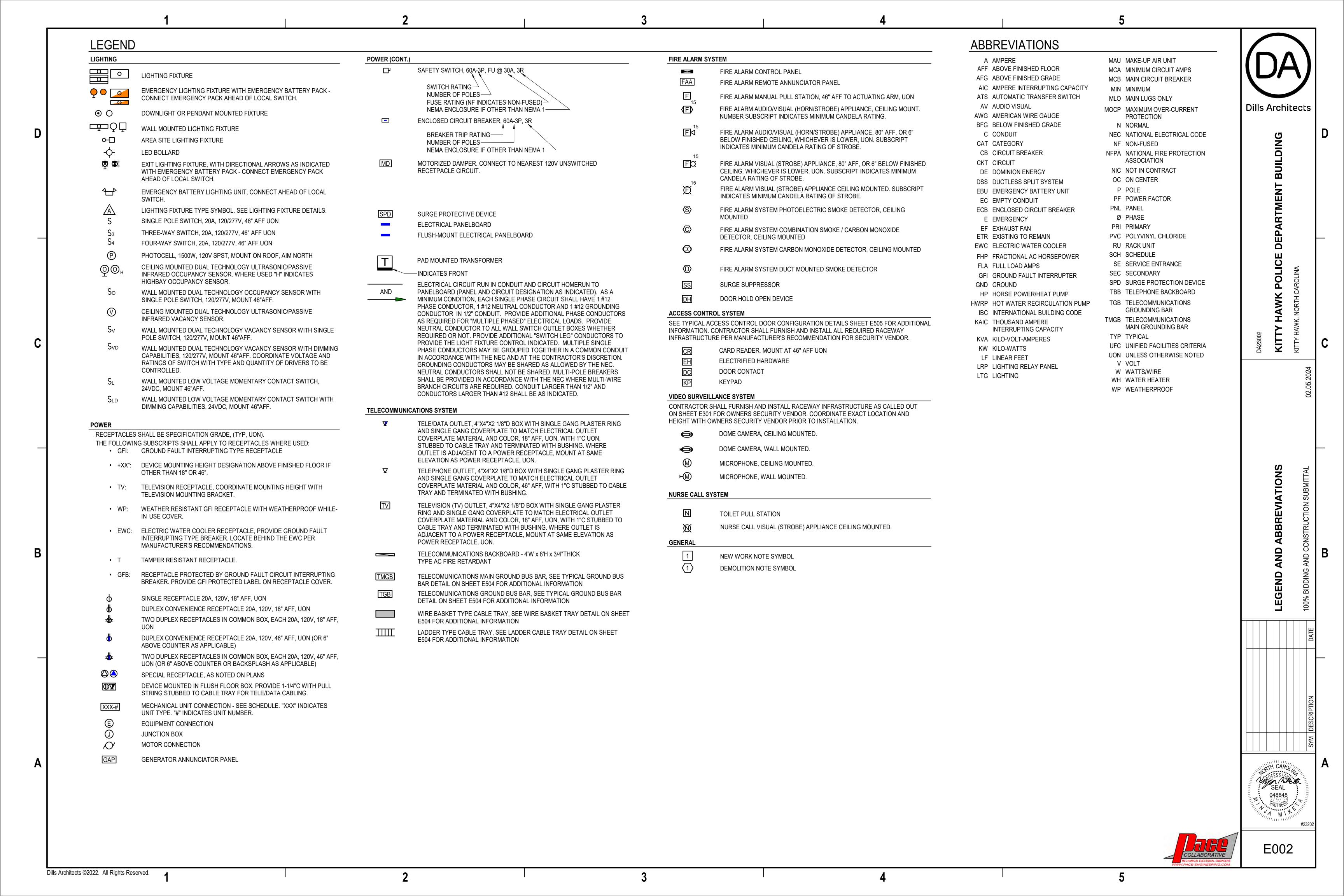
1/8" = 1' - 0"

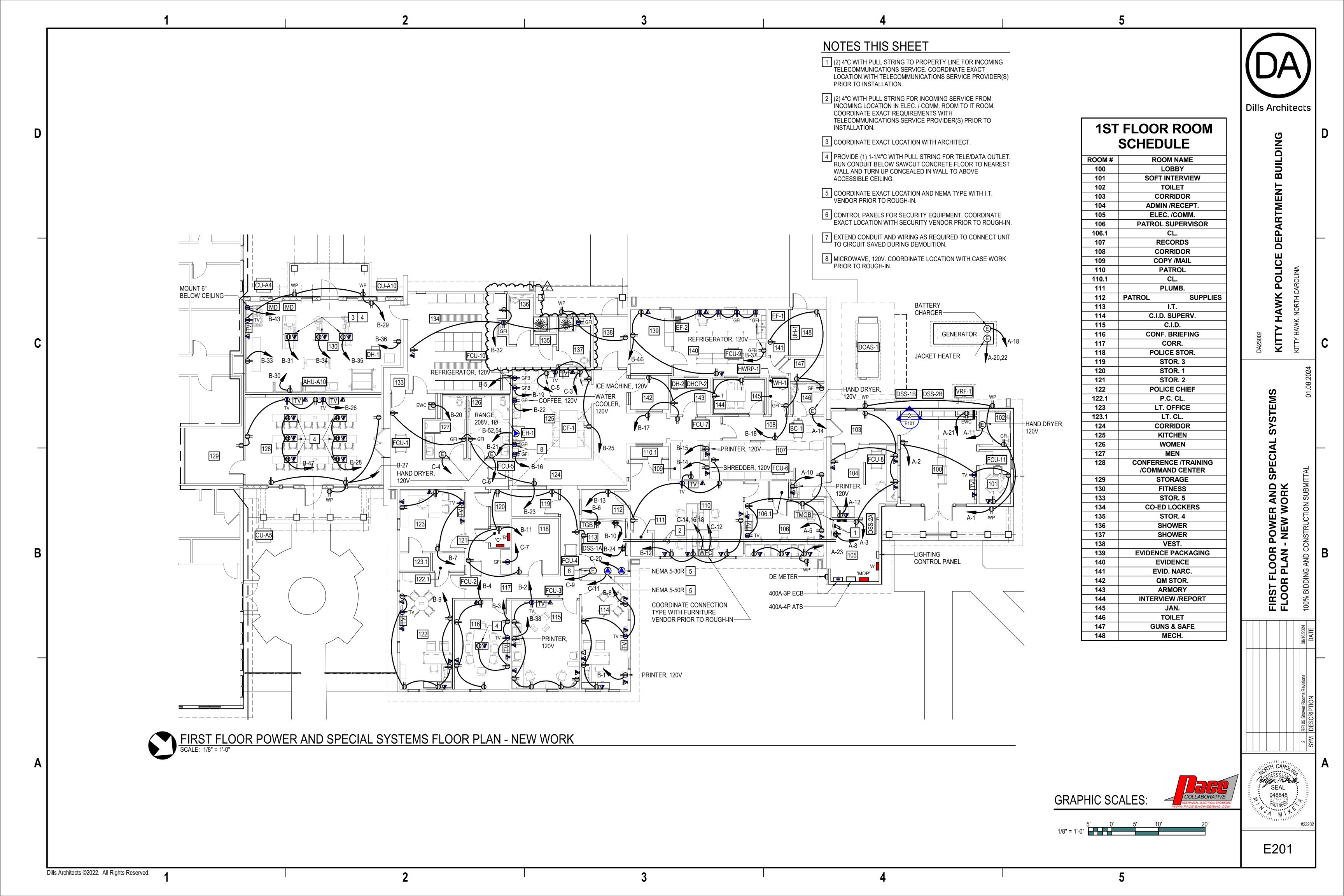
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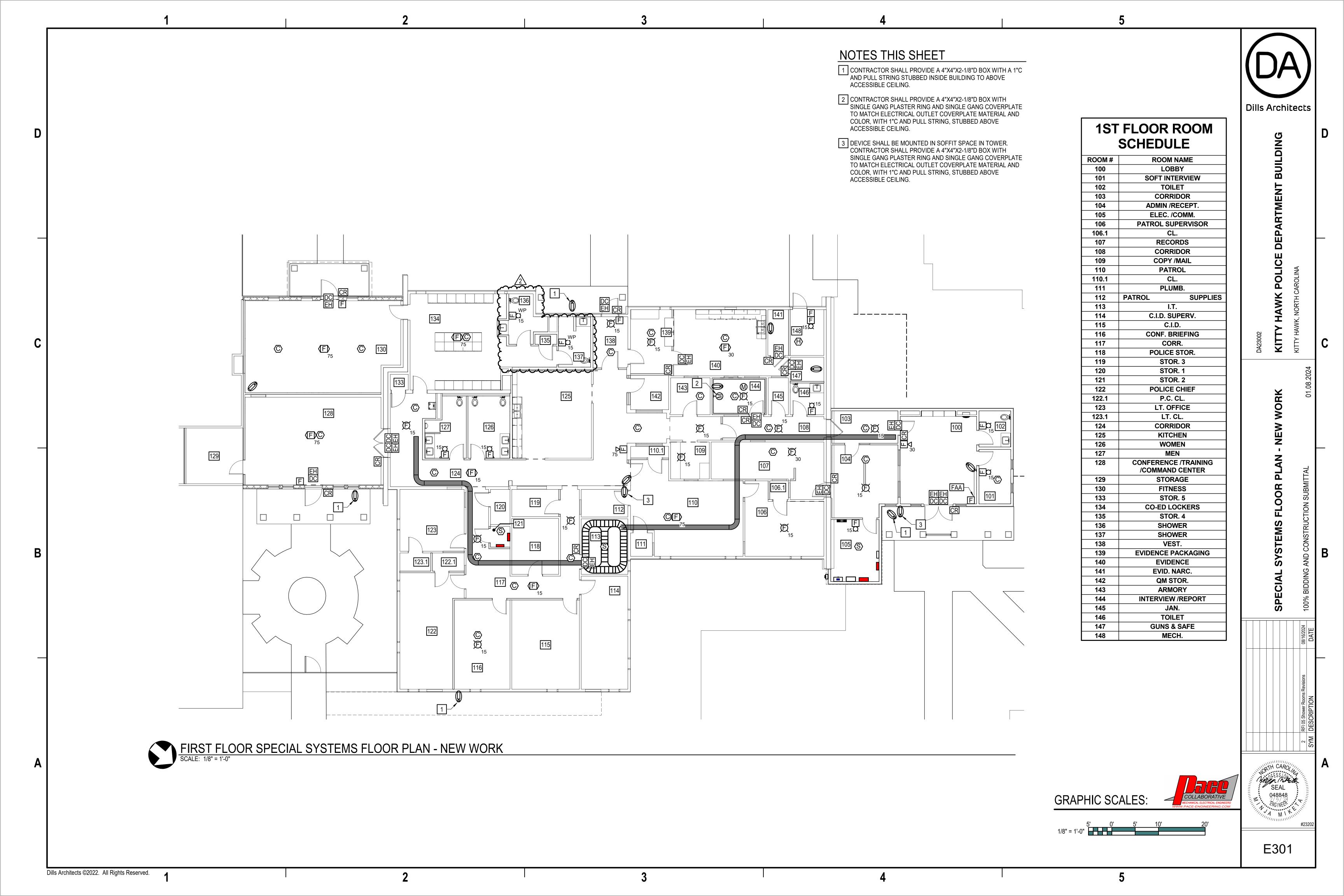


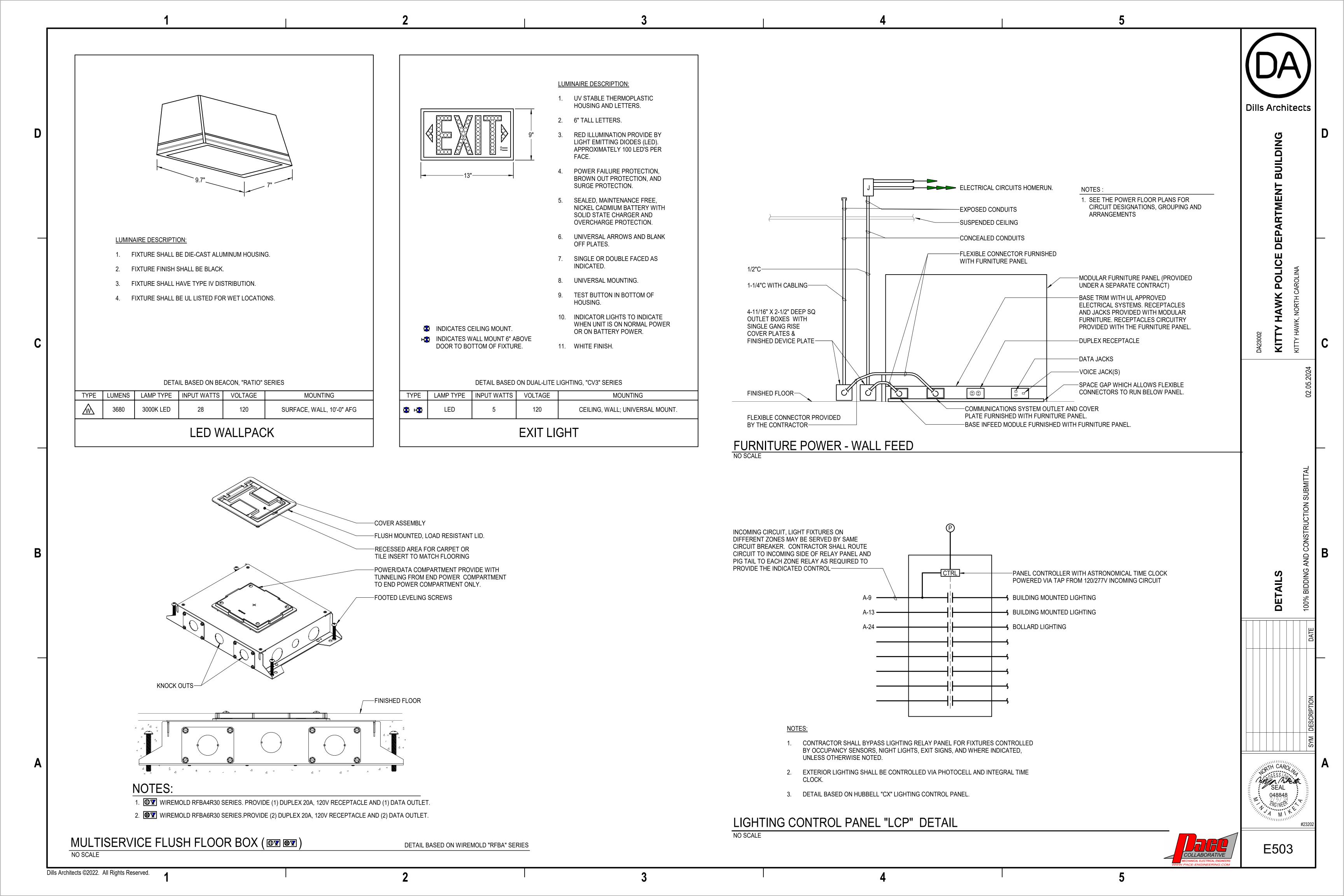
Electrical Drawings











ELECTRICAL CONNECTION SCHEDULE EQUIPMENT MCA kW / HP FLA | VOLTAGE | Ø MOCP CONNECTION **NOTES** 60A-2P,NF AHU-A10 44 35.2 A 208 V 1Ø 45 C-32,34 1 1.2 SINGLE POLE SWITCH BC-1 1 A 208 V 1Ø 20 A-40,42 1 **CU-A10** 21 16.8 A 208 V 3Ø 35 C-37,39,41 60A-3P,FU@35A, 3R DH-1 1Ø 580W 4.8 A 120 V B-46 MOTOR RATED SWITCH 1 DH-2 120 V B-45 MOTOR RATED SWITCH 580W 4.8 A 1Ø 1 DHCP-2 3 A 120 V 1Ø B-45 **NEMA 5-20R** 1 DOAS-1 63.9 MDP-7,9,11 1,3 51.1 A 208 V 3Ø 70 VFD (NOTE 3) DSS-1A 1.5 A 120 V 1Ø 30A-2P,NF 1,2 --DSS-1B 8.8 A 208 V 1Ø 28 A-32,34 30A-2P,NF 1,2 11 -DSS-2A 1.5 A 120 V 1Ø 30A-2P,NF 1,2 ---1,2 DSS-2B 8.8 A 1Ø 28 A-36,38 30A-2P,NF 11 208 V -FCU-1 2.88 2.3 A 15 C-29,31 NOTE 3 1,3 208 V 1Ø **ROOF** FCU-2 2.88 2.3 A 208 V 1Ø 15 C-33,35 NOTE 3 1,3 WIRE BASKET TYPE CABLE TRAY (TYP) 1,3 FCU-3 2.13 1Ø 15 C-33,35 NOTE 3 1.7 A 208 V FCU-4 1.75 1.4 A 208 V 1Ø 15 C-33,35 NOTE 3 1,3 FCU-5 2.94 NOTE 3 1,3 ACCESSIBLE CEILING 2.4 A 208 V 1Ø 15 C-29,31 1"C WITH PULL FCU-6 2.13 1.7 A 208 V 1Ø 15 C-40,42 NOTE 3 1,3 (2) 4"C FOR INCOMING - LADDER STRING -FCU-7 NOTE 3 1.75 1.4 A 208 V 1Ø 15 C-40,42 1,3 TELECOMMUNICATIONS TYPE CABLE SERVICE FCU-8 2.3 A 1Ø NOTE 3 2.88 208 V 15 A-35,37 1,3 TRAY (TYP) FCU-9 1.75 1.4 A NOTE 3 1,3 208 V 1Ø 15 C-40,42 FCU-10 NOTE 3 2.13 1.7 A 208 V 1Ø 15 C-36,38 1,3 -WALL TMGB 105 FIRST FLOOR FCU-11 0.24 NOTE 3 0.2 A 208 V 1Ø 15 A-39,41 1,3 VRF-1 3Ø 49 39.2 A 208 V 80 MDP-2,4,6 100A-3P,FU@80A, 3R UH-1 500W 4.2 A 120 V 1Ø C-2 INTEGRAL DISCONNECT (2) 4"C TO PROPERTY LINE FOR INCOMING CF-1 1 A 120 V 1Ø C-8 MOTOR RATED SWITCH 41.6W 1 -TELECOMMUNICATIONS SERVICE. COORDINATE EF-1 48W 0.5 A 120 V 1Ø C-10 INTEGRAL DISCONNECT 1 —— 1-1/4"C WITH -EXACT LOCATION WITH TELECOMMUNICATIONS PULL STRING EF-2 C-10 24W 0.2 A 120 V 1Ø INTEGRAL DISCONNECT 1 --SERVICE PROVIDER(S) EH-1 3.1 A 120 V 1Ø C-1 MOTOR RATED SWITCH 1 --HWRP-1 1/6HP 120 V 1Ø A-16 MOTOR RATED SWITCH 1 4.4 A --NOTES: 3Ø A-26,28,30 30A-3P,NF WH-1 8KW 22.2 A 208 V 1 -NOTES: 1. MINIMUM CONDUIT SIZE SHALL BE 1". 1. COORDINATE ALL CONNECTIONS TO EQUIPMENT WITH MECHANICAL SUB-CONTRACTOR AND APPROVED SHOP DRAWINGS. 2. INTERCONNECT DSS-1A (INDOOR UNIT) TO DSS-1B (OUTDOOR UNIT) PER MANUFACTURERS RECOMMENDATIONS 2. PROVIDE APPROPRIATELY SIZED CONDUIT SLEEVES WHERE CABLES PASS THROUGH WALLS, 3. DISCONNECT PROVIDED BY MECHANICAL CONTRACTOR. FLOORS, OR CEILINGS. TELECOMMUNICATIONS RISER DIAGRAM

ROOF TO ADDITIONAL TO ADDITIONAL F-S-C-NOTIFICATION DEVICES INITIATION DEVICES FIRE ALARM CELLULAR COMMUNICATOR -3/4"C WITH PULL STRING TO TO BUILDING TELEPHONE GROUND BACKBOARD_

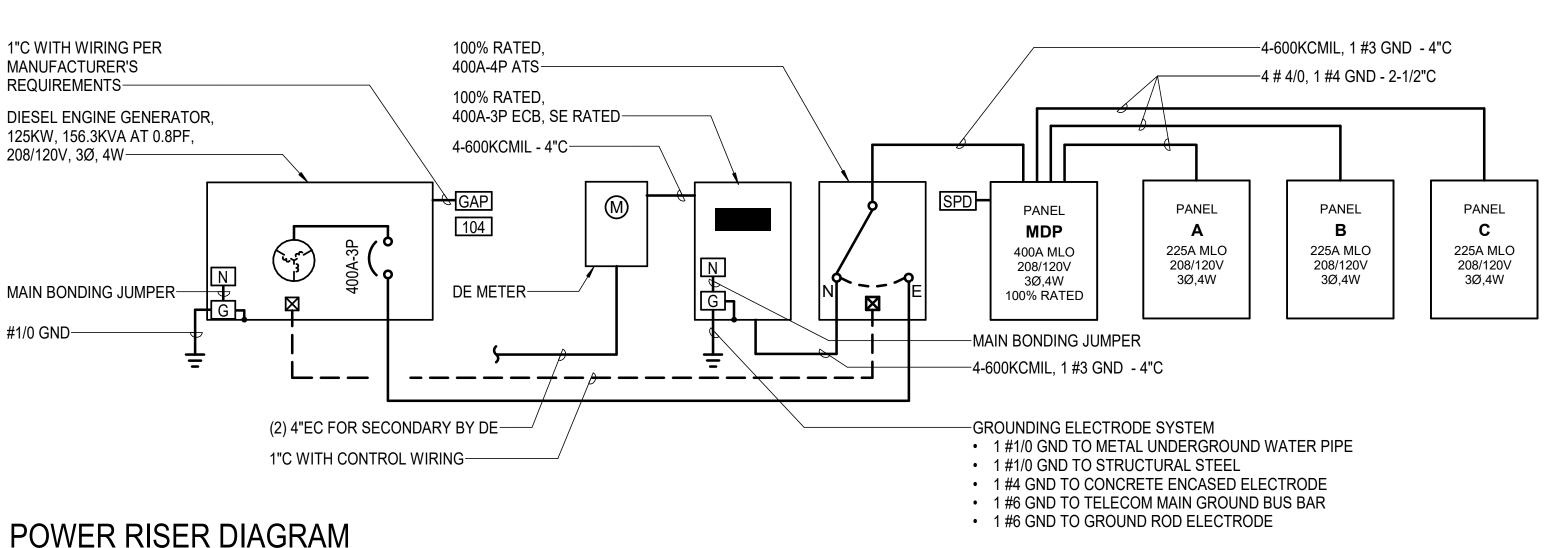
- (1) REFER TO FLOOR PLANS FOR QUANTITY AND LOCATION OF SYSTEM COMPONENTS. QUANTITIES SHOWN HERE ARE EXAMPLE ONLY. CERTAIN VENDOR DETERMINED ITEMS, SUCH AS MONITOR MODULES AND CONTROL MODULES ARE NOT SHOWN ON THE FLOOR PLANS.
- (2) PROVIDE WIRING PER MANUFACTURER'S INSTRUCTIONS IN 3/4"C MINIMUM.
- (3) CONTRACTOR SHALL DETERMINE QUANTITY AND SIZE OF CONDUITS, ENCLOSURE AND JUNCTION BOXES TO COMPLY WITH MANUFACTURER'S RECOMMENDED INSTALLATION REQUIREMENTS.
- DO NOT LOAD ANY CIRCUIT BEYOND 80% OF RATED CAPACITY. SUBMIT CALCULATIONS TO SUBSTANTIATE. ADD ADDITIONAL CIRCUITS AS NECESSARY. PROVIDE NOTIFICATION EXTENDER PANELS, POWER SUPPLIES, ETC. AS REQUIRED. CONTRACTOR TO PROVIDE 120V FROM CLOSEST UNSWITCHED CIRCUIT, OR AS INDICATED.
- (5) CONTRACTOR TO PROVIDE MINIMUM (2) TELEPHONE (CAT-6) CABLES FROM THE FIRE ALARM CONTROL PANEL TO THE MAIN TELECOMMUNICATIONS ROOM TO THE OWNER'S TELEPHONE SERVICE. COORDINATE THE SERVICE WITH THE OWNER PRIOR TO PRELIMINARY TESTING OF THE SYSTEM.

FIRE ALARM RISER DIAGRAM

1, 2, 3, 4, 5

FAULT CURRENT NOTE:

PROVIDE ALL 208/120V PANELS WITH A MINIMUM SHORT CIRCUIT RATING OF 35 KAIC. ALL CIRCUIT BREAKERS SHALL BE FULLY RATED. CONTACT THE LOCAL POWER COMPANY PRIOR TO SUBMITTING SHOP DRAWINGS AND IF THE AVAILABLE FAULT CURRENT IS LESS THAN OR MORE THAN THIS AMOUNT, THEN NOTIFY THE OWNER IN WRITING & PROVIDE APPROPRIATE POWER EQUIPMENT.



E601

AND

RISER

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FIRST FLOOR