



MINUTES OF THE KITTY HAWK TOWN COUNCIL MEETING

MONDAY, JANUARY 8, 2024

ELIZABETH A. SMITH ROOM, KITTY HAWK TOWN HALL

6:00 PM

TOWN COUNCIL PRESENT:

Mayor Craig Garriss, Mayor Pro Tem Jeff Pruitt, Councilman David Hines, Councilwoman Charlotte Walker, and Councilman Dylan Tillett.

TOWN PERSONEL PRESENT:

Town Manager Melody Clopton, Town Attorney Casey Varnell, ASD Laura Walker, Finance Officer Liliana Noble, Kristi Fellenstein, Town Clerk & PIO, Police Chief Mike Palkovics, Fire Chief Mike Talley, Director of Planning Rob Testerman, Public Works Director Willie Midgett, and Police Lt James Helms.

CALL TO ORDER

Mayor Craig Garriss called the meeting of the Kitty Hawk Town Council to order on Monday, January 8, 2024, at 6:00 PM. He shared a few opening remarks to initiate the first Council meeting of the new year. Mayor Garriss thanked all for coming in person and for those watching live at home.

MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

Mayor Craig Garriss asked Members of Council and Citizens in attendance to join him in a moment of silence. Mayor Craig Garriss then asked Members of Council and Citizens in attendance to join him in saying the Pledge of Allegiance to the Flag of the United States of America.

SAFETY BREIFING

Mayor Garriss informed the Council and Citizens of a new, Kitty Hawk Town Hall, safety video developed by Chief Michael Palkovics and his department. He complimented Chief Palkovics and his team members for their work in seeing this important addition to fruition. He noted that the safety video will be utilized going forward prior to each meeting held at Town Hall for the safety of the staff and the citizens of Kitty Hawk. Ms. Kristi Fellenstein, Town Clerk, was then directed to begin the video. Chief Palkovics was further thanked for his efforts and Mayor Garriss proceeded to the next item of business, the approval of the agenda.

APPROVAL OF AGENDA

Mayor Garriss asked for a motion to approve the agenda. A motion was made by **Councilman Hines** and seconded by **Councilwoman Walker**. The motion passed unanimously.

PRESENTATION BY FBI LEEDA

Mayor Garriss brought forward to the Council and the Citizens Mr. Jacques Bastiste, the Executive Director of FBI LEEDA, to present the Agency Trilogy Award to Chief Palkovics and the Kitty Hawk Police Department. **Director Bastiste** addressed the Town and the Town Council and congratulated the Kitty Hawk Police Department for achieving this high honor of obtaining the FBI Agency Trilogy Award. He also shared congratulations on behalf of FBI National President, Donna McNamer, the FBI Executive Board and the entire membership both in the United States and globally, as the Kitty Hawk Police Department has reached a milestone in excellence. He noted that Kitty Hawk is the third agency in the state of North Carolina to have accomplished this goal. Director Bastiste recognized Kitty Hawk Police Chief Mike Palkovics for his leadership. Chief Palkovics addressed the Council and thanked Director Bastiste for his recognition and compliments of the Department. Chief Palkovics received a standing ovation and applause from the Council and members of the audience. Chief Palkovics accepted the Agency Trilogy Award on behalf of the Kitty Hawk Police Department and shared that the Department is honored. **Mayor Garriss** shared congratulations for Chief Palkovics and the entire Police Department. **Councilman Tillett** thanked Chief Palkovics for his work and making improvements for the Town.

PUBLIC COMMENT

Mayor Garriss opened the floor for public comment. The public is invited to address the Town Council on any topic at these forums.

Ms. **Diane Midgett** of 1101 West Kitty Hawk Road, came forward to offer public comment: Ms. Midgett shared her concerns relative to the aftermath of the bridge that was constructed on Kitty Hawk Rd that is in close proximity of her property. She further stated that there is worsening flooding following the bridge construction from the state. Ms. Midgett questioned the sanctity of the bridge construction noting the size and level of disturbance in its construction which she witnessed from her dwelling. Specifically, she noted that the road is 4 and ½ feet higher than it was prior to construction. She shared that the storm drains are piped directly into her property. She noted that there is standing water where Twiford Road meets Kitty Hawk Road all the time. She referenced her prior attempts to contact the state relative to this issues, but to no avail. Ms. Midgett pleading with the Council to assist her in addressing these concerns before she invests a sizeable amount of money into drainage for her property. Ms. Midgett surpassed her allotted time on public comment. Mr. Midgett, Public Works Director was asked by Mayor Garriss to look into the concerns expressed by Ms. Diane Midgett.

OATH OF OFFICE

Mayor Garriss requested Ms. Fellenstein come forward to take an Oath of Office in her role as Town Clerk. Town Manager, Melody Clopton, Mayor Garriss and Ms. Fellenstein came forward. Mayor Garriss asked Ms. Fellenstein to place her hand on the bible and state her name for the oath, held by Town Manager, Ms. Clopton. Ms. Fellenstein accepted the oath and became sworn in for her service as Town Clerk for the Town of Kitty Hawk, North Carolina.

I, **Kristi Fellenstein**, do solemnly and sincerely swear that I will support the Constitution and laws of the United States that I will be faithful and bear true alliance to the state of North Carolina and the authorities which are or may be established for the government thereof that I will endeavor to support, maintain, and defend the Constitution and laws of said State not inconsistent with the Constitution of the United States to the best of my knowledge and ability and that I will faithfully discharge the duties of my office as the Town Clerk for the Town of Kitty Hawk, North Carolina, so help me God.

Mayor Garriss congratulated Ms. Fellenstein. He also recognized the service of former Town Clerk, Lynn Morris and her great tenure to the Town.

CONSENT AGENDA

APPROVALS

DECEMBER 4, 2023 TOWN COUNCIL MINUTES

(Approval of the consent agenda will approve these minutes).

FINANCIAL STATEMENTS AS OF DECEMBER 31, 2023

BUDGET AMENDMENT #6 GENERAL FUND, MOTOROLA FLEX PROJECT

BUDGET AMENDMENT #7 DONATION TO THE POLICE DEPARTMENT

CREATION OF TEMPORARY BUILDING INSPECTION TRAINEE POSITION

APPROVAL OF CHANGES TO PERSONNEL POLICY:

*Article VI, Leaves of Absence Bereavement Leave and Holidays,
Article VII Unsatisfactory Job Performance and Detrimental Personal
Conduct, Attendance Policy, Article X Employee Benefits Tuition
Assistance Program.*

Following review of the Consent Agenda, **Mayor Garriss** called for a motion to approve. The motion was presented by Councilman Hines and seconded by Councilman Tillet.

ITEMS REMOVED FROM CONSENT AGENDA

Mayor Garriss informed the Council that no items were removed from the Consent Agenda.

PLANNING

SITE PLAN REVIEW

COMMERCIAL SITE PLAN MODIFICATION-3708 N CROATAN HIGHWAY.

Applicant proposes to add a new parking area to existing commercial development using permeable materials.

Mayor Garriss called on Town Attorney Casey Varnell to present the Site Plan Review on behalf of Town Planner, Rob Testerman, in his absence. **Mr. Varnell** updated the Council noting that this particular item involves a site plan modification request to add ten additional parking spaces and an associated drive aisle to the existing commercial development on site. The property is 3708 North Croatan Highway. Mr. Varnell provided additional background information to include: a 2018 text amendment that was adopted that allowed for additional built upon areas, but only if the additional twelve percent was made of permeable materials. To further clarify, he noted that in this matter, the thirteen existing parking spaces which are constructed of permeable materials are being demolished and new parking established. The permeable materials are being replaced with permeable materials.

Mr. Varnell noted that there are also impermeable areas for smoking and nonsmoking areas as well as a base for a future generator and fire sprinkler check control and riser room. He noted that the proposed use is within the mixed commercial lot area of this particular parcel is 56,711 square feet. The coverage is in compliance as the total built upon area proposed is 70.7 percent and the text amendment allowed for 72 percent so as long as the additional twelve spaces are made out of permeable materials setbacks are in compliance. He also noted that this particular parcel and proposed parking is twenty-five feet from the property line making it compliant with all of our setback requirements. Mr. Testerman did recommend two conditions of approval: 1) To submit a copy of the septic permit issued by Dare County Environmental Health and 2) A building survey required at completion of the construction noting the permeable pavement material used and verifying correct installation.

Applicant, **Ralph Calfee** was asked to come forward and answer questions from the Council. He thanked the Town for providing the hearing assistance device that he was utilizing. **Councilman Tillett** then proceeded to ask the applicant a few questions. **Councilman Tillett** asked (1) Does this site have an existing state storm water permit? Mr. Calfee, replied, Yes, I will communicate and provide a copy of the permit. **Councilman Tillett** asked "Will your new basin hold the same amount of storm water?" Mr. Calfee replied, "Yes, hold all of the storm water necessary." **Councilman Tillett** also asked "Will you provide the Town a copy of that?" Mr. Calfee, responded "Yes." **Councilman Tillett** also asked (2) What type of permeable pavement do you plan to utilize? Mr. Calfee replied, "I am still considering, however, much like the paving stones used in the Southern Shores, Food Lion shopping center, because some of the spaces are considered for low use. "The ADA space is left as unconventional pavement." **Mayor Garriss** thanked the Mr. Calfee for answering this line of questioning and called for a motion. **Mayor Pro Tem Jeff Pruitt** presented a motion to approve the Commercial site plan modification on 3708 N

Croatan Highway with the conditions noted in the staff report and **Councilwoman Walker** seconded the motion. The motion passed unanimously.

SUBDIVISION 4410 RIDGE ROAD

An Applicant proposes to subdivide existing 3.65 -acre parcel into two lots.

Mayor Garriss called on Town Attorney, Casey Varnell to provide an overview of the subdivision application of 4410 Ridge Road. **Mr. Varnell** explained that the applicant has submitted plans to subdivide an existing parcel which is 3.65 acres into two lots with no new road or road expansions. He noted that it is the staff's opinion that the that the applicant is in compliance with the land use plan that the planning board voted to unanimously approve at its December 28, 2023 meeting. **Mayor Garriss** clarified Mr. Varnell's summary and asked Council if there are any additional questions. With no further questions, **Mayor Garriss** called for a motion. **Councilman Hines** presented a motion to approve and **Councilwoman Walker** seconded the motion. The motion carries and was approved unanimously.

OLD BUSINESS

WEST VILLAGE SUBDIVISION UPDATE

Mayor Garriss shared that the Council wanted to update the Town relative to the questions raised during public comment of the West Village subdivision update. Town Attorney, **Casey Varnell** presented a summary prepared by Town Planner, Rob Testerman to address the questions raised at the December 4, 2023 Town Council meeting. Mr. Varnell read from the report and shared the following: (1) In summary of the information gathered relative to a traffic concern, the district engineer for NCDOT a site triangle is requested to be delineated on the plat for the road per North Carolina Department of Transportation, a sight triangle shall measure a minimum of seventy feet along the existing road right away and ten feet along the new road right away this aides in preventing placement of objects or vegetation that may hinder the field of view when entering or exiting the subdivision regarding potential traffic from NCDOT's preliminary review of the projected traffic issues and quotes are not anticipated for this development. The threshold for NCDOT requiring a traffic impact analysis for a development is three thousand trips per day or approximately three hundred single family homes in one development.

Mr. Varnell also noted that the Police Department also deployed its trailer for the week of December 8-December 16 to count the number of vehicle trips on West Kittyhawk Road in the vicinity of the proposed West Village Subdivision. During the time-period, a total of 5,904 vehicle trips commuted on West Kitty Hawk Road. It should be noted that the traffic impact is not a factor included in either the zoning or subdivision ordinances therefore as part of an administrative review, traffic impacts cannot be a concern consideration with regards to approval or denial. The sole determination to be made regarding traffic is whether the proposed road is appropriate for the number of lots being created. The proposed road is less than 25,200 feet in length and would not collect traffic from more than 100 dwelling units and therefore per Kitty Hawk Town Code Section 38-137, it classifies as a local residential subdivision street. Relative to school bus safety, it was reported that a school bus would not be sent down the Road until ten or more bus riders lived on the road. Staff reached out to the Superintendent to inquire about general impacts on

the school system, that the 27 lots would have and to date, a response has not been received. Town engineers are reviewing the subdivision proposal and it has also been forwarded to John DeLucia of Albemarle Associates for additional review.

Mr. Varnell shared the following history: On December 2, 2013, a proposal was reviewed for 30 lots on 22 acres in this exact same area despite concerns it was acknowledged by Council if the proposal was consistent with the ordinance then it must be approved regardless of how they felt about the proposal during the first review. The only debate was whether the road met the requirements of Chapter 38. Ultimately, the Council decided the proposal met these requirements and unanimously approved the subdivision. However, no development occurred. On June 2, 2014, at the Town Council meeting, a proposal came back and according to the minutes, there were no public comments pertaining to the proposed subdivision. The revised proposal included 29 lots on 22 acres. The general feeling of Council was the proposed density of 1.32 dwellings per acre seeming that it was too intense despite meeting the maximum density requirement set forth by the District which is two dwellings per acre as previously noted in an administrative subdivision review. As general feelings do not matter, the Council can base a decision on whether the proposal is compliant with Chapter 38 and 42 of the Town Code.

In this case, in 2014, the Council decided to table the decision as there were two questions raised that they wanted information on. These questions include: 1) Is it permissible to have septic systems on separate lots or across a street from the dwelling? The subdivision ordinance does not dictate the placement of septic systems on individual lots so this is not part of the decision-making factors for an administrative subdivision. The only mention of septic systems is in Chapter 38 in a disclosure that states "shall be included on any plat stating the approval of the subdivision does not guarantee septic approval in any individual lot this course is in place because Dare County environmental health is going to review for septic approval on an individual basis as the lots are developed septic layout thus is not part of the subdivision review. Mr. Varnell further explained that Mr. Testerman notes that when a subdivision application comes forward, you are approving division of lots, but you are not stating or confirming that any of those lots for that matter can be developed. That is what happens when site plans come forward on each individual development within a given lot.

In addition, Section 42514, which is water supply and seal disposal requirements of our code. This states for septic tank approval by the septic tank approval by the county health department has issues with where the septic system is located then that would be within their jurisdiction to regulate. 2) Can the 15,000 square foot of uplands on a lot be intersected by swamp or wetland areas. This gets to our contiguous situation and during that meeting it was discussed by the planner at that time there was no statement in the subdivision ordinance that would require uplands to be contiguous. That is still the case today. The staff referenced the minutes of April 2004, when the 15,000 square foot of non-Cama wetlands minimum lot size was initially adopted. In that particular case, there were no mention either in the minutes or in the adopted language stating that the intent was for 15,000 square feet of contiguous wetland at that time. The newest amendment brought forth the 404 Wetlands with no requirement for them to be contiguous. Then, at the February 2, 2015 Town Council meeting, in the minutes, there was one speaker in opposition of the proposal and the opposition was seemingly in relation to the number of lots being proposed which was still at that time, 30 lots on 22 acres, 1.36 dwellings per acre. Questions raised were would the large lot to the South become landlocked as a result of the subdivision or would an easement allow for future subdivision of that large parcel.

In this case, Mr. Testerman's response is the lot was an existing lot and not part of the subdivision and it would have provided access via an access easement. The lot in question, has been included, however, as part of this particular subdivision, at least the plats we've seen to date and it is shown to have access via a proposed easement shown on the plat and the applicant has also indicated a willingness to put a deed restriction in place that would prohibit future subdivision of those rear parcels to larger parcels. The questions came up about the road design and whether the curves were appropriate for the terrain and then Mr. Testerman stated that there was a ton of discussion between Council and the engineer and it was determined that the road would naturally force drivers to go slower as opposed to a long and straight road that is posted twenty-five mph and that the proposed layout would use the existing terrain whereas straightening the curve could be achieved. It would require disturbing more land area and filling more Wetland area. During this review, the majority of Council felt that the proposal was too intense or too densely developed for that area. This is again, in reference to the February 2015 meeting and for those particular reasons the proposal was denied in 2015 and no action is being proposed at this meeting. It is anticipated that all requested information will be in hand in time to place the matter on the February 5 agenda for a decision from Council, however, until such time, all the information and material shall include what needs to be presented to the town engineer until that's received or at least given to the right parties, the proposal will not come back. Mr. Testerman wanted to state here to please be aware that the only things Council can consider when making its decision on this subdivision 1) Is the proposal consistent with the regulations of Kitty Hawk Town Code, Chapter 38, Subdivisions and 2) Is the proposal consistent with the regulations of Kitty Hawk Town Code, Chapter 42, Zoning.

Town Attorney Casey Varnell stated he will note that you can read between the lines but if the intent of our most recent minimum lot size and wetland ordinance, then by that ordinance by this Council is to determined to require 15,000 square feet of contiguous uplands, if that is the consensus or majority, then Council can vote in that particular manner. I want to point out for the public's sake is that if the basis for a denial is that it does not meet our minimum lot size ordinance because all of the lots don't have 15,000 square feet of contiguous, in other words, uplands that are not some how divided by another form of wetlands or lower lying areas or a street, and are not contiguous, then the subdivision doesn't comply with the ordinance. That would be something the Council could vote on. However, I do recall the Applicant saying that they could redesign that road and essentially form a subdivision with the same amount of lots that would have 15,000 square feet of contiguous uplands. Unfortunately, it would require the destruction of more vegetation and the filling of more wetlands. The Applicant has indicated that if that is the intention of Council or how they vote, then the plan could be amended and revised to account for the 15,000 square feet of contiguous requirement. He wanted to point that out so that everyone is on the same page. Mr. Varnell also stated that he wanted to notate Mr. Testerman's report and the proposal would not be allowed back until all necessary information is received.

Mayor Garriss, "Great Job, Casey, this Council makes decisions on facts, not assumptions and noted that we want to see all of the information."

Councilman David Hines directed a question to question to Chief Palkovics regarding the traffic monitoring. He said to Chief Palkovics, "Chief, I had asked you to put the radar trailer out

there to count cars because most of the comments from citizens that I have received was pertaining to traffic. I know you have the total cars, but could you give us more of a break down of each day?

Chief Palkovics emphasized that it was recorded in one direction, not traffic in and out. He responded to Councilman Hines that he did not have the breakdown of cars daily with him.

Councilman David Hines then asked "So it is relatively low impact in your opinion to Chief Palkovics."

Chief Palkovics responded, that is correct noting that is relatively low impact. That is not a lot of vehicles when you look at 35 mph speed.

Councilman David Hines then asked Town Attorney Casey Varnell, to your point of the wetland impact, if I'm understanding it correctly, based on what you just said, regardless of how we perceive the ordinance of contiguous, they can come back in and redesign it. Is what you're saying, but have a lot more impact on wetlands and infrastructure? For instance, fill wetlands that we don't want filled and things like that?

Town Attorney, Casey Varnell responded "Yes, a redesign could achieve that." "Yes, unfortunately it would result in the destruction wetlands and vegetation."

Mayor Pro Tem Jeff Pruitt shared that he would leave the site plan and go back to the text amendment. "There appears to be a lot of confusion at the Council level and Planning Board level relative to the intent of the text amendment. The Applicant is here that submitted the text amendment and I would like to see the Applicant go back to the Planner and resubmit the text amendment as I think they intended or maybe not, but it's up to them to clear this up and bring it back to us and what we do with this one, I'm not sure. For the future, if that is the intent of the applicant, I would like to have him go back to Rob and bring that text amendment back if and go back to the Planning Board and start it all over. I hate to do that, but that's the procedure we're going to have to do."

Mayor Garris stated "We don't do text amendments."

Mayor Pro Tem Jeff Pruitt "We don't. It would be up to the Applicant to resubmit and get the wording that I think they intended. That would be a good place to start and clear the text amendment up if its okay with the rest of the Council."

Mayor Garris asked Councilwoman Walker, "Charlotte are you okay with that?"

Councilwoman Charlotte Walker responded, "That sounds great to me."

Mayor Garris asked Councilman Hines. "Are you okay with that?"

Councilman David Hines noted that he is fine with Mayor Pro Tem Pruitt's comments and further shared that he thinks it is a great idea and "It is important to be as tight as we can be with what everybody is wanting."

Mayor Garriss then directed a question to Town Attorney Casey Varnell asking if a motion is needed or Mayor Pro Tem Jeff Pruitt's recommendation will suffice?

Town Attorney Casey Varnell stated that Mayor Pro Tem Pruitt has spoken and has given general consensus and direction to the Text Amendment Applicant so a motion is not necessary. There is consensus among the Board.

Mayor Garriss thanked Town Attorney, Casey Varnell for his work and Town Planner, Rob Testerman.

NEW BUSINESS

ELECTED OFFICIAL APPOINTMENT TO THE LAND TRANSFER TAX APPEALS BOARD

ELECTED OFFICIAL APPOINTMENT TO THE ALBEMARLE RURAL PLANNING ORGANIZATION RURAL TECHNICAL ADVISORY COMMITTEE

Mayor Garriss addressed the Council relative to former Councilwoman McClean's role and service to the Land Transfer Tax Appeals Board and to the Albemarle Rural Planning Technical Advisory Committee. Mayor Garriss asked Councilman Tillet if he would accept each of these roles. A motion was presented by **Councilwoman Walker** to recommend Councilman Dillan Tillet to fill each of those appointments and seconded by **Councilman Hines**. The motion passed unanimously. **Mayor Garriss** thanked **Mr. Tillet** for accepting these two appointments.

REPORTS & GENERAL COMMENTS

TOWN MANAGER, MELODY CLOPTON

Town Manager, **Melody Clopton** thanked the staff for their spirit, creativity and efforts in working on this year's community holiday events. The shop with the first responders and the First Motorcade for the Town were both extremely successful. She shared that the Town is very lucky to have the staff that we do as well as several generous citizens and property owners who financially support these events by making donations. Ms. Clopton notes that plans are already in the works for next year and made a plug that "Snow is in the forecast." She complimented the staff's dedication and shared with the Council additional feedback.

She congratulated and welcomed new Town personnel with Kristin Fellenstein serving as Town Clerk and Public Information Officer and Jessica Everett serving as an Administrative Planning Assistant. She then thanked Ms. Laura Walker for her work in the interim fulfilling the Clerk duties following Ms. Morris's retirement. Ms. Clopton also recognized Ms. Phyliss Carter for mentoring Ms. Everett relative to the permitting process. She further commented that the new personnel have been great additions to the team. She then informed Council that it is Budget

season for the Town of Kitty Hawk and shared with Council a proposed budget calendar. Ms. Clopton also informed Council that a Budget Work Session with Council is being developed and is tentatively scheduled for March 19. She will follow up and confirm Council's availability.

Ms. Clopton congratulated the Kitty Hawk Police Department noting the hard work they accomplished to achieve such an honor. She then provided an update on the Police Department building. She then shared that the 90 % Design Submittal has been presented by Dills Architects and the Town review committee has provided feedback. Dills has responded and we have a meeting this Friday to discuss. Town Manager, Clopton further shared that she is happy to report this project remains on schedule and we plan to have this out for bid in February. She provided the 90% Design Submittal Remarks and Responses as well as a copy of the project schedule. She then shared an update relative to the Martin Luther King, Jr. Holiday schedule for the Town offices, trash collection and the recycle center in observance.

Councilman Dylan Tillett thanked the Town, staff and departments who worked on the Santa Motorcade. He shared that he and his family enjoyed it very much. He recognized Christian for his interest in the new building inspector apprentice position. He welcomed Kristi and congratulated the Chief and the Police Department for achieving such an honor. He noted that it is a big honor to have and thanked them for doing that for the Town.

Mayor Pro Tem, Jeff Pruitt also extended congratulations to the Chief and the Police Department for their efforts and stepping up. He also welcomed Kristi and the new Town personnel.

Councilwoman Charlotte Walker echoed Mayor Pro Tem Pruitt's compliments on the Police Department. She is very proud of the Department. She shared she was fortunate to participate in a ride a long and it was very informative and exciting. Councilwoman Walker also recognized and thanked everyone who worked on the personnel policies and respective updates. She commented on the success of the Motorcade. It was well received and awesome. She shared her appreciation for all the work that went into the event. It was wonderful and well received by everyone. It was wonderful to have Santa on the back of the vehicle for the children.

Mayor Garriss, thanked Ms. Clopton, congratulated Chief Palkovics, welcomed Kristi and shared positive feedback relative to the Motorcade Event. He shared the joy of the community and seeing Councilman Tillet's family as the Motorcade first left Town Hall. He further stated the Night of the Motorcade was a great night. He complimented the staff and looks forward to the year ahead.

Mayor Pro Tem, Jeff Pruitt asked Mayor Garriss to address Ms. Midgett.

Mayor Garriss referenced back to Ms. Midgett's public comment and noted that Mr. Midgett of Public Works will contact DOT.

Mayor Pro Tem, Jeff Pruitt asked to see if DOT can look into the water diversion on her property. If there is a way to get it back into a canal, or another method to try.

Mayor Garriss noted that the bridge is nice and needed, but the flooding should not be occurring.

ADJOURNMENT

A motion to adjourn the meeting was made by Mayor Pro Tem Pruitt and seconded by Councilman Tillett. The Meeting of the Kitty Hawk Town Council adjourned at 7:10 PM.

The Minutes of the January 8, 2024, Kitty Hawk Town Council Meeting are approved at the February 5, 2024, Kitty Hawk Town Council Meeting.



A handwritten signature in black ink that reads "D. Craig Garriss".

D. Craig Garriss, Mayor

A handwritten signature in black ink that reads "Kristin A. Fellenstein".

Kristin A. Fellenstein, Town Clerk and Public Information Officer



**TOWN OF
KITTY HAWK**