



## PROPOSED AGENDA

### KITTY HAWK TOWN COUNCIL

Monday, February 5, 2024  
Kitty Hawk Town Hall, Smith Room

6:00 PM

1. **Call to Order**
2. **Moment of Silence/Pledge of Allegiance**
3. **Approval of Agenda**
4. **Public Comment** – The public is invited to address the Town Council on any topic. Please sign up with the Town Clerk before the meeting and when your name is called, come forward and speak into the microphone at the lectern. Please limit comments to 3 minutes.
5. **Consent Agenda** – Items on the consent agenda are considered to be non-controversial, routine in nature or items not requiring a presentation to discuss by the Town Council in order to consider the items(s). Any item may be removed for discussion by the council or by any member of the audience who wants to hear the item presented and discussed.
  - a) **Approval of January 8, 2024, Council Minutes.** (Approval of the consent agenda will approve these minutes).
  - b) **FY 23-24 Budget Amendment #8-General Fund, Town Land Use Update Project-Completed.** The Town entered into an Agreement with Stewart Engineering Inc. to update the Land Use Plan. The project started in October 2022 (FY2022-2023) and was completed in November 2023 (FY 2023-2024). Total Contract \$102,814.
  - c) **FY 23-24 Budget Amendment #9-General Fund, Legal Settlement, Town of Kitty Hawk vs James Ray Watts.** This budget amendment allocates funds to the expense account for the Settlement payment.
  - d) **FY 23-24 Budget Amendment #10-Budget Amendment #10 General Fund & Capital Reserve Fund, Transfer from Capital Reserve to General Fund.** The purpose of this



budget amendment is to transfer funds from the capital reserve beach nourishment for repairs at the Byrd Street access observation deck.

- e) **Resolution Opposing a Homeowners' Insurance Rate Increase.** Requested by the North Carolina Rate Bureau. Kitty Hawk Town Council has adopted a resolution in opposition of the proposed Home Insurance Rate Increase by the NC Rate Bureau.
- f) **FY 23-24 Budget Amendment #11**-General Fund, Interest Earnings, Project: Turn-Key Access Control System. The purpose of this budget amendment is to allocate unexpected interest earnings to the Key access control system project at the listed facilities:
  - 1. Town Hall
  - 2. Fire Station
  - 3. Public Works
- g) **Authorization of Contract:** Key Access Security System Contract: Staff requests authorization to enter into a contract with KDH Fire and Security for installation of key card door accesses and software at Town Hall, Public Works and Fire Department. The cost of the project is approximately \$96,000.00.
- h) **Bid Award for Roadway Repair and Resurfacing.** Staff is recommending the bid be awarded to CD Rose Construction for the amount of \$98,399. The roads requiring work are Ivy Lane, Thick Ridge Road, Winsor Place, and Poplar Court.  
*An approval of the consent agenda will approve this bid award to CD Rose Construction.*

## 6. Items Removed from Consent Agenda

### 7. Old Business:

- a) Southern Portion of Ivy Lane Drainage Evaluation-John DeLucia, Albemarle & Associates.

### 8. New Business:

### 9. Reports/General Comments from Town Manager

### 10. Reports/General Comments from Town Attorney

### 11. Reports/General Comments from Town Council



## 12. Closed Session

N.C.G.S. § 143-318.11(a)(3) to consult with the town attorney regarding matters protected within the attorney-client privilege and to preserve that privilege.

## 13. Adjourn

### **\*To Watch Livestream on YouTube:**

Go To: <https://youtube.com/live/GEBhQjN4OxY?feature=share>

The meeting will also be available to watch on the Town's YouTube channel on demand the next day.

### **\*\*Send Comments and/or Questions via email:**

You may always send comments or questions at any time to [info@kittyhawktown.net](mailto:info@kittyhawktown.net). If you would like your question or comment read at this meeting, please send it by 2:30 PM on Monday, January 8, 2024, and note that you would like it to be read at the meeting. Be sure to include your full name and address. Please keep your comments to three minutes.