

# TOWN OF KITTY HAWK NEWSLETTER



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## Town Nears Completion of Design Process for Police Department Building

On January 12, 2024, the Town staff, project engineers, and Dills Architects had a meeting to review the 90% Design submittal. All the requests made by the Town during the 90% submittal process have been addressed, and all parties have agreed to proceed with the 100% submittal, which is due to arrive on February 5, 2024.

Once the 100% submittal is received, there will be a final review to ensure that the Town's specifications and procurement procedures are ready to go in our Bid Document. The Request for Bids is scheduled to be sent out on March 4, 2024. One week after the bid is sent out, there will be a pre-bid conference on-site, where the team will answer questions and allow potential bidders to inspect the property.

Once the bid process is complete, there will be a bid opening, review of the bids, and a recommendation of the most responsible bid. This project is still on schedule, and the Town is extremely excited to move forward with the process and begin construction.



TOWN OF  
KITTY HAWK



# CALENDAR



## FEBRUARY

Monday, February 5 6:00 PM  
Town Council Meeting, Town Hall

Tuesday, February 13 5:00 PM  
Submissions due for March Planning Board

Thursday, February 15 6:00 PM  
Planning Board Meeting, Town Hall

Thursday, February 29 6:00 PM  
Planning Board Meeting, Town Hall (If Needed)



## MARCH

Monday, March 4 6:00 PM  
Town Council Meeting, Town Hall

Tuesday, March 12 5:00 PM  
Submissions due for April Planning Board

Thursday, March 14 6:00 PM  
Planning Board Meeting, Town Hall

Thursday, March 28 6:00 PM  
Planning Board Meeting, Town Hall (tbd)

Friday, March 29 Holiday Closing  
Town Hall Closed (Good Friday)

## APRIL

Monday, April 1 6:00 PM  
Town Council Meeting, Town Hall

Thursday, April 11 6:00 PM  
Planning Board Meeting, Town Hall

Tuesday, April 16 5:00 PM  
Submissions due for May Planning Board

Thursday, April 25 6:00 PM  
Planning Board Meeting, Town Hall (tbd)

Tuesday, April 30 6:00 PM  
Recreation Committee Meeting, Town Hall (tbd)

**[Subscribe to Calendar](#)**



TOWN OF  
KITTY HAWK

# TOWN COUNCIL



Town Council Members photographed on January 8, 2024  
(From left to right) Councilman David Hines, Councilman Dylan Tillett, Mayor Craig Garriss, Mayor Pro Tem, Jeff Pruitt, and Councilwoman Charlotte Walker.

Thank you for your service to the Town and the citizens of Kitty Hawk.



(Pictured Top Center)  
Councilwoman Lynn Maclean  
steps down after 16 years of  
service to the Town Council.



Councilman Dylan Tillett  
sworn in on December 3, 2023.



Mayor Craig Garriss conducting  
business at Town Hall.



Councilman David Hines sworn  
in on December 3, 2023.



# TOWN COUNCIL APPROVES RESOLUTION IN OPPOSITION

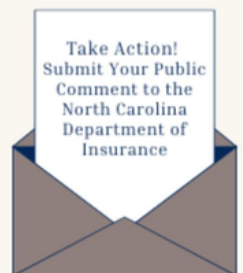
## Proposed Homeowner Insurance Rate Increase Request by NC Rate Bureau

A request to raise homeowners' insurance rates by a staggering 42.2% statewide has been submitted to NC Insurance Commissioner Mike Causey by the NC Rate Bureau, representing insurance companies in the state. Beachfront communities, like Kitty Hawk, face an even steeper climb, with potential increases of 45.1%. These proposed rates would be effective beginning August 1, 2024.

**The Town of Kitty Hawk Town Council has approved a Resolution opposing a Homeowners' Insurance Rate Increase Requested by the North Carolina Rate Bureau.**

### How Kitty Hawk Homeowners Can Take Action:

Individuals who are opposed to the proposed homeowners insurance rate increases are strongly encouraged to express their concerns by submitting a public comment to the North Carolina Department of Insurance before the **February 2, 2024** deadline. Public comments in opposition to the increase can be submitted in the following four ways:



**In Person:** A public comment forum will be held on Monday, January 22, 2024 from 10 a.m. to 4:30 p.m. at the North Carolina Department of Insurance's Jim Long Hearing Room, which is located within the Albemarle Building at 325 N. Salisbury St., Raleigh, N.C. 27603.

**Virtually:** A virtual public comment forum will be held simultaneously with the in-person forum listed above on Monday, January 22, 2024 from 10 a.m. to 4:30 p.m. The link to this virtual forum will be:

<https://ncgov.webex.com/ncgov/j.php?MTID=mb3fe10c8f69bbedd2aaece485915db7e>

**Email:** Emailed public comments should be sent by Friday, February 2, 2024 to [2024\\_Homeowners@ncdoi.gov](mailto:2024_Homeowners@ncdoi.gov).

**Mail:** Public comments can also be submitted by mail and must be received by Friday, **February 2, 2024**. Please include your full name, address and send your written public comments to: Kimberly W. Pearce, Paralegal III, 1201 Mail Service Center, Raleigh, N.C. 27699-1201.





TOWN OF  
KITTY HAWK

# KITTY HAWK POLICE DEPARTMENT ACHIEVES AWARD FROM FBI LEEDA

In Recognition of Excellence, Kitty Hawk Police is presented with the Trilogy Award by FBI-LEEDA.



The Mission Statement of FBI-LEEDA  
To advance the science and art of law  
enforcement leadership and promote  
the exchange of information to improve  
law enforcement management practices  
through training, education, and  
networking among police professionals  
across the United States and beyond.



Chief Mike Palkovics with Executive  
Director of FBI Leeda Jacques Battiste.

*Congratulations*  
KITTY HAWK POLICE DEPARTMENT

YOUR CAR IS **NOT** A GUN SAFE.

STOP PUTTING GUNS IN THE  
HANDS OF **CRIMINALS.**





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# NORTH CAROLINA RESILIENT COASTAL COMMUNITIES

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In the summer of 2023, Kitty Hawk was awarded grant funding through the Resilient Coastal Communities Program to assess its vulnerability to coastal hazards and plan for shovel-ready projects to assist in addressing these issues. Developing the shovel-ready project portfolio will put Kitty Hawk in great position to obtain future funding to implement these projects. Check the project webpage to see the current status of the project and to find out how you can get involved.

<https://www.kittyhawkncc.gov/planning-projects/>

## OCEANFRONT WINDBLOWN SAND RELOCATION

Recently, the town received guidance from the NC Division of Coastal Management that will allow for greater flexibility to oceanfront homeowners who are dealing with windblown sand encroaching their structures. Oceanfront property owners wishing to relocate accumulated sand from around their house should submit a written description and sketch detailing the proposed relocation. After review, and a site visit by the Local Permit Officer, a maintenance and repair exemption may be issued if the following conditions are met: Limit construction/mechanical sand movement to Monday through Friday, between 8:30 AM and 5:00 PM, and no work may be conducted between May 1 to November 15 of any year; Ensure that any disturbance of the dune face is minimized to allow for a maximum 6' wide access path over the dune, when required. Excavation for sand relocation shall avoid all established dune vegetation except for that necessary to create a construction access over the dune, and the access path shall be immediately restored to its pre-project profile and revegetated following sand relocation activities using similar plant species and density as were present prior to the disturbance; Sand removed from around the oceanfront structure cannot be placed within 30 feet of the normal water line and sand placed on the beach must be graded/feathered out to blend into existing topography on the beach; Sand being moved from around the house and placed seaward of the dune must be sifted or clean and free of any gravel, debris, or foreign matter.



TOWN OF  
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## KITTY HAWK GIVES IN THE SPIRIT OF VALENTINE'S DAY

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**American  
Red Cross**

Blood  
Services

### UPCOMING OPPORTUNITIES TO DONATE BLOOD IN KITTY HAWK

WEDNESDAY, JANUARY 31, 2024  
KELLER WILLIAMS REALTY OUTER BANKS  
5595 N CROATAN HWY  
KITTY HAWK, NC 27949  
10:00 AM - 03:00 PM

TUESDAY, FEBRUARY 6, 2024  
OBX COMMUNITY BLOOD DRIVE  
HOLY REDEEMER BY THE SEA CATHOLIC CHURCH  
301 WEST KITTY HAWK ROAD  
KITTY HAWK, NC 27949  
10:00 AM - 04:00 PM

WEDNESDAY, FEBRUARY 7, 2024  
OBX COMMUNITY BLOOD DRIVE  
HOLY REDEEMER BY THE SEA CATHOLIC CHURCH  
301 WEST KITTY HAWK ROAD  
KITTY HAWK, NC 27949  
12:00 PM - 06:00 PM



TOWN OF  
KITTY HAWK

## TOWN OF KITTY HAWK BIDS FAREWELL AND WELCOMES NEW EMPLOYEES



Thank you Sandy Myers for  
22 years of service to the  
Town of Kitty Hawk.



Thank you Lynn Morris for  
37 years of service to the  
Town of Kitty Hawk.

**CONGRATULATIONS ON YOUR RETIREMENT SANDY AND LYNN!**

### DEPARTMENTS OF FINANCE, ADMINISTRATION & PLANNING

*New Employees*



Welcome, Lauren  
Cavendish  
as a Finance Technician.



Welcome, Jessica Everett  
as an Administrative Planning  
Assistant.



Welcome, Kristin Fellenstein  
as Town Clerk and Public  
Information Officer.





TOWN OF  
KITTY HAWK

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## TOWN OF KITTY HAWK MERCHANDISE

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*Swag*



**AVAILABLE FOR PURCHASE AT TOWN HALL**



### TOWN MERCHANDIS PRICING

Police Patch	One \$5.00 Two \$10.00
Trucker Hat	One \$17.50 Two \$35.00
Baseball Hat	One \$12.50 Two \$25.00
License Plate	One \$7.50 Two \$15.00

# Kitty Hawk Town Council & Leadership

Mayor, Craig Garriss	252-261-4922	cgarriss@kittyhawktown.net
Mayor Pro Tempore, Jeff Pruitt	252-207-9055	jpruitt@kittyhawktown.net
Councilman, Dylan Tillett	252-202-3802	dylan.tillett@kittyhawktown.net
Councilman, David Hines		david.hines@kittyhawktown.net
Councilwoman, Charlotte Walker	321-446-3744	charlotte.walker@kittyhawktown.net
Town Attorney, Casey C Varnell	252-261-2126	varnell@ncobxlaw.com
Town Manager, Melody C Clopton	252-261-3552	mclopton@kittyhawktown.net
Town Clerk/PIO, Kristi Fellenstein	252-261-3552	kristi.fellenstein@kittyhawktown.net



**TOWN OF**  
**KITTY HAWK**

**The Town of Kitty Hawk**  
**PO Box 549**  
**Kitty Hawk, North Carolina 27949**

*The Town of Kitty Hawk's newsletter is sent via email to anyone who would like to receive it. Hard copies are available at Town Hall. The newsletter does not present or represent opinions of the Town Council.*