



## PROPOSED AGENDA

### KITTY HAWK TOWN COUNCIL

Monday, January 8, 2024  
Kitty Hawk Town Hall, Smith Room

6:00 PM

1. **Call to Order**
2. **Moment of Silence/Pledge of Allegiance**
3. **Safety Briefing**
4. **Approval of Agenda**
5. **Presentation-** FBI LEEDA to present to Kitty Hawk Police Department.
6. **Public Comment** – The public is invited to address the Town Council on any topic. Please sign up with the Town Clerk before the meeting and when your name is called, come forward and speak into the microphone at the lectern. Please limit comments to 3 minutes.
7. **Oath of Office-** Town Clerk, Kristin Fellenstein.
8. **Consent Agenda** – Items on the consent agenda are considered to be non-controversial, routine in nature or items not requiring a presentation to discuss by the Town Council in order to consider the items(s). Any item may be removed for discussion by the council or by any member of the audience who wants to hear the item presented and discussed.
  - a. Approval of December 4, 2023, Council Minutes. (Approval of the consent agenda will approve these minutes).
  - b. Financial Statement as of December 31, 2023
  - c. Budget Amendment #6 General Fund, Motorola Flex Project
  - d. Budget Amendment #7 Donation to the Police Department
  - e. Creation of Temporary Building Inspection Trainee Position
  - f. Approval of changes to Personnel Policy:
    - Article VI, Leaves of Absence *Bereavement Leave* and *Holidays*, Article VII Unsatisfactory Job Performance and Detrimental Personal Conduct *Attendance Policy*, Article X Employee Benefits *Tuition Assistance Program*.



## **9. Items Removed from Consent Agenda**

### **10. Planning:**

- a. Site Plan Review – Commercial site plan modification – 3708 N Croatan Highway. Applicant proposes to add a new parking area to existing commercial development using permeable materials.
- b. Subdivision -4410 Ridge Road – Applicant proposes to subdivide existing 3.65-acre parcel into two lots.

### **11. Old Business:**

- a. West Village Subdivision Update

### **12. New Business:**

- a. Elected Official Appointment to the Land Transfer and Tax Appeals Board
- b. Elected Official Appointment to the Albemarle Rural Planning Organization Rural Technical Advisory Committee

## **13. Reports/General Comments from Town Manager**

## **14. Reports/General Comments from Town Attorney**

## **15. Reports/General Comments from Town Council**

## **16. Adjourn**

### **\*To Watch Livestream on YouTube:**

Go To: <https://youtube.com/live/XFJHfeolINM?feature=share>

The meeting will also be available to watch on the Town's YouTube channel on demand the next day.

### **\*\*Send Comments and/or Questions via email:**

You may always send comments or questions at any time to [info@kittyhawktown.net](mailto:info@kittyhawktown.net). If you would like your question or comment read at this meeting, please send it by 2:30 PM on Monday, January 8, 2024, and note that you would like it to be read at the meeting. Be sure to include your full name and address. Please keep your comments to three minutes.