

Town of Kitty Hawk Recreation Committee Meeting Minutes October 25, 2022  
Kitty Hawk Recreation Committee Meeting  
Kitty Hawk Town Hall

### **PROPOSED AGENDA**

1. Call to Order/Attendance
2. Approval of Agenda
3. Approval of Minutes from 07/26/2022
4. Public Comment:
5. Old Business:
  - Pump track ramp
  - Finish Town Guide updates
  - Pedestrian crossing lights for Va. Dare Trail
  - Multi-use path for Va. Dare Trail (west side)
6. New Business:
  - Discuss Pedestrian Plan
7. Items from Council Liaison:
8. Items brought up by Committee Members:
9. Next meeting date (on the calendar for January 31, 2023, Regular Meeting)
10. Adjourn

#### **Meeting called to order at 6:01 p.m.**

Committee members present:

Paul Henriques - Chair

Kip Tabb - Vice Chair

Peter Mantz

Ryan Thibodeau - Secretary

Timothy Fish (not present) resigned his position on the committee by sending the following email to chair Henriques dated October 25, 2022. "Chairman, Kitty Hawk Recreation Committee. Dear Mr. Chairman, I would like to inform you of my decision to resign from the recreational committee effective immediately. I appreciate the opportunity to have served the citizens of Kitty Hawk, but my job has been keeping me from attending the meetings on a regular basis, and I feel it would be best if I allow another citizen to have my position. Please let me know if you need any further assistance or action, or information from me at this time. Thank you, Timothy fish."

Paul Henriques recommended Dave Klebitz be appointed to the committee, noting his engineering background.

Other town officials in attendance:

Charlotte Walker - Town Council

Sandy Myers - Town of Kitty Hawk

#### **Approval of Agenda**

Ryan Thibodeau motion to approve. Motion carried.

#### **Approval of Minutes from 07/26/2022**

Ryan Thibodeau motion to approve. Motion carried.

## **Public Comment**

No public comment

## **Old Business**

*Pump Track:* Paul Henriques played a video from Velosolutions, a company that specializes in Pump Track design and construction. The video helped familiarize the committee with the idea.

Paul then updated the committee on the current standings. Andy Stewart from the town and an affiliate of Velosolutions are in the process of committing to a design proposal. Andy has some reservations about the size and magnitude of the track. In order to have a competition-level pump track, the size needs to be 10,000 square feet or larger, which could cost \$300,000 or more. Chairman noted we could tap into other funds or grants from the tourism board if the track met certain requirements. An initial design proposal is around \$7,500.00 which would need to be approved by the town.

Kip Tabb mentioned a partnership with the county to split the cost and public outreach.

Peter Mantz brought up parking, traffic, and boosting the local economy if the site was to feature events.

Kip Tabb suggested using funds directly from the committee to help fund the design proposal after Sandy Myers reminded everyone there was a budget.

Ryan Thibodeau suggested we have a “shovel-ready” plan to fast-track the project and get the necessary grants.

A general discussion ensued about private/public partnership, the allocation of committee money to fund the project design, reconnecting with Dare County, public engagement, and getting this project on the town’s agenda.

Charlotte Walker reminded the committee that Kitty Hawk Park is owned and managed by the county, which could add another layer of complexity.

*Finish Town Guide updates:* The committee suggested changes needed to some of the trail markers and paths on the guide, including updating icons.

*Pedestrian crossing lights for Va. Dare Trail:*

*Multi-use path for Va. Dare Trail (west side):* This discussion quickly moved to the topic of a pedestrian plan, under new business, since both topics fall under the same category.

## **New Business**

*Discuss Pedestrian Plan:* Paul Henriques questioned the responsibility of the committee. “Are we biting off more than we can chew? Or are we taking on something that's not in our scope? Is that more of a town scope?” Other surrounding towns have a pedestrian plan put in place by the town council, which covers these types of projects.

Ryan Thibodeau noted the other towns each have a consulting group that specializes in this type of work.

Kip Tabb commented, “I think we are within the scope of safely using town facilities for recreational purposes. However, it really does skirt outside of what we're doing.”

Peter Mantz felt that our committee should be responsible for at least recommending a plan, noting safety. He also mentioned the Dare County strategic plans, which noted a 2011 study done by a consultant for the town of Kitty Hawk.

Paul Henriques suggested we narrow down our proposal to the town with a specific goal. "We have it on our agenda in three different spots. And it all groups into one goal that we're trying to achieve, which is great. I would like to narrow down that goal. And if we're going to propose something, let's narrow it down to what we want to propose and then make a motion to try to move that forward."

Ryan Thibodeau compared an actual pedestrian plan to the town's recreation plan "If you look into the pedestrian plan for surrounding towns, they're very comprehensive, and they go into community involvement and community input which I think is another important aspect if you're going to recommend something like this."

Kip Tabb and Peter Mantz concurred that, as a start, we could recommend a pedestrian plan with at least the three items mentioned in our agenda, but it should probably be more comprehensive. Paul Henriques suggested we work on the recommendation between now and the next scheduled recreation meeting.

A general discussion ensued about how this falls under the Recreation Master Plan, which needs to be updated every year. Paul Henriques asked the committee to review the Master Plan and suggest changes. Peter Mantz offered to help facilitate.

Sandy Myers passed around an engineered plan about *pickleball courts* which the rec committee reviewed. The committee discussed the popularity, growth of the sport, other surrounding courts, and possible locations in Kitty Hawk.

The committee will work with Sandy to see if there is any interest from the public. Possible mediums include the town's newsletter or utilizing the email contact list.

Peter Manz asked the committee how we usually receive feedback. Social media, meeting agendas, and online surveys using email were discussed.

Sandy Myers will work with the committee to send an email blast to the town's contacts requesting input.

#### **Items from Council Liaison:**

Charlotte Walker mentioned a new west side path on US158 from Kitty Hawk Wal-Mart to the town line with Kill Devil Hills scheduled to be constructed in 2025.

#### **Items brought up by Committee Members:**

Kip Tabb resurfaced the idea of adding a pedestrian path on the west side of NC12 and the work involved with such a project, even if there is a substantial right of way.

The committee discussed a possible interim meeting before our next scheduled meeting.

Meeting adjourned 7:31

Minutes approved on January 31, 2023