

***Corrected agenda: Item 5 (i) West Lillian Street is changed to East Lillian Street.**

**Proposed Agenda
KITTY HAWK TOWN COUNCIL
Monday, May 2, 2022
Kitty Hawk Town Hall, 6 PM**

1. Call to Order

2. Moment of Silence/Pledge of Allegiance

3. Approval of Agenda

4. Public Comment. The general public is invited to address the town council on any topic. Please sign up with the Town Clerk before the meeting and when your name is called, come forward and speak into the microphone at the lectern. Please limit comments to 3 minutes.

5. Consent Agenda. Items on the consent agenda are considered non-controversial, routine in nature or items not requiring a presentation to or discussion by the town council in order to consider the item(s). Any item may be removed for discussion by council or by any member of the audience who wants to hear the item presented and discussed.

a.) Approval of April 4, 2022 Council Minutes. *(An approval of the consent agenda will approve these minutes.)*

b.) Financial Statements as of March 31, 2022. *(An approval of the consent agenda will acknowledge these statements.)*

c.) FY 21-22 Budget Amendment #13. This amendment, in the amount of \$1,000,000, will transfer funds from the Capital Reserve Fund to the New Police Station Capital Project Fund (40) and will recognize the preconstruction cost of \$166,000. *(An approval of the consent agenda will adopt this amendment.)*

d.) Amendment to the Capital Project Ordinance Fund 40. This amendment, in the amount of \$166,000, will allocate the additional funds for the cost of the preconstruction services contract with Whiting-Turner Construction Company for a construction manager. *(An approval of the consent agenda will adopt this amendment.)*

e.) Records Retention Policy for the American Rescue Plan Act. This policy needs to be adopted and added to the town's Records Retention and Disposition Schedule to comply with requirements for the grant award from the American Rescue Plan/Coronavirus Local Fiscal Recovery Funds. *(An approval of the consent agenda will adopt this policy.)*

f.) Internal Controls Policy Revision. This update includes the segregation of duties and internal control categories that apply to the town's current procedures. *(An approval of the consent agenda will adopt this policy.)*

g.) Amendment to the Town Code Section 20-51 – No Parking Zones. This amendment will designate the right of way on both sides of Lindbergh Avenue from Bennett Street to Wilkins Street as a “No Parking” area. *(An approval of the consent agenda will adopt this amendment.)*

h.) Amendment to the Town Code Section 20-51 (e) – No Parking Zones Time Restricted Parking. This amendment will add the Luke and Bleriot Streets Parking areas to the time restricted areas of “Parking Prohibited Between Midnight and 3 a.m. *(An approval of the consent agenda will adopt this amendment.)*

i.) Amendment to the Town Code Section 20-23 – Speed Limits. It is recommended that the speed limits on Luke, Bleriot and East Lillian Streets be changed from 25 MPH to 10 MPH because of the parking improvements. *(An approval of the consent agenda will adopt this amendment.)*

j.) Amendment to the Town Code Section 20-23 – Speed Limits. It is recommended that Lindbergh Avenue be changed from 25 MPH to 20 MPH because of the heavy pedestrian and bicycle traffic on it. *(An approval of the consent agenda will adopt this amendment.)*

6. Items Removed from the Consent Agenda

7. Planning:

a.) Schedule Public Hearing for the Land Use Plan. Staff proposes that Council approve the existing Land Use Plan as the valid comprehensive plan while the CAMA Core Land Use Plan undergoes a full review and update. June 6, 2022 is recommended for the public hearing.

8. Possible New Business

9. Reports/General Comments from Town Manager

10. Reports/General Comments from Town Attorney

11. Reports/General Comments from Town Council

12. Adjourn

***To Watch via Livestream on YouTube:**

Go to: <https://youtu.be/QHpv2asRg4A>

*The meeting will also be available to watch on the Town’s YouTube channel on demand the next day:
<https://www.kittyhawknctown.gov/town-videos/>

***Send Comments/Questions Via Email:**

You may always send comments or questions at any time to info@kittyhawktown.net. If you would like your question or comment read at this meeting, please send it by 3:30 pm on Monday, May 2, 2022 and note that you would like it to be read at the meeting. Be sure to include your full name and address. Please keep your comments to three minutes.