

Proposed Agenda
KITTY HAWK TOWN COUNCIL
Monday, March 7, 2022
Kitty Hawk Town Hall, 6 PM

1. Call to Order

2. Moment of Silence/Pledge of Allegiance

3. Approval of Agenda

4. Presentation and Recognitions

- **Humanitarian Aid for Ukraine/Anastasiia Forlano**

- **Fire Department:** Deputy Fire Chief Jasper Rogers, Fire Lieutenant Jeremy Boice, Fire Lieutenant Joe Case, Fire Lieutenant David McCulloch and Firefighter of the Year Ron Tumolo

5. Public Comment. The general public is invited to address the town council on any topic. Please sign up with the Town Clerk before the meeting and when your name is called, come forward and speak into the microphone at the lectern. Please limit comments to 3 minutes.

6. Consent Agenda. Items on the consent agenda are considered to be non-controversial, routine in nature or items not requiring a presentation to or discussion by the town council in order to consider the item(s). Any item may be removed for discussion by council or by any member of the audience who wants to hear the item presented and discussed.

a.) Approval of February 7, 2022 Council Minutes. *(An approval of the consent agenda will approve these minutes.)*

b.) FY 21-22 Budget Amendment #11. This amendment, in the amount of \$36,000, is to appropriate funds in the Public Works Department for the purchase of a truck to be replaced in FY 22-23. Due to shortages in vehicles and probable higher costs it is requested staff be allowed to begin the purchase now. *(An approval of the consent agenda will approve this amendment.)*

c.) Policy for Allowable Costs and Cost Principles for Expenditures of the American Rescue Plan Funds. The town has received an allocation of funds from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 and must adopt this policy for allowable costs. *(An approval of the consent agenda will approve this policy.)*

d.) Eligible Project Policy for the Expenditure of American Rescue Plan Act of 2021 Coronavirus State and Local Fiscal Recovery Funds. The town has received an allocation of funds from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 and must adopt this policy for legible projects. *(An approval of the consent agenda will approve this policy.)*

e.) Ordinance Establishing Special Revenue Fund 20. This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. American Rescue Plan Act of 2021. *(An approval of the consent agenda will approve this ordinance.)*

f.) FY 22-23 Budget Calendar. This calendar shows the dates of the January 31st CIP meeting, March 28th Operating Budget Work Session and June 6th Public Hearing for the July 1, 2022 implementation of the FY 22-23 Budget. *(An approval of the consent agenda will approve this budget calendar.)*

g.) Request to Hire Fire Captain Above Step 10 of Pay Grade. Town policy requires council approval for any offer of employment higher than Step 10. There is a highly qualified candidate for this position and staff recommends hiring him at Grade 63, Step 14 (\$62,100.87). *(An approval of the consent agenda will approve this hiring recommendation.)*

h.) On-Demand Bulk Item Collection. Staff is recommending an on-demand, as needed, collection service to replace the current quarterly scheduled pickup dates. The number of items has gotten less, and it has become difficult to have items hauled to disposal sites. Customers may use this service once per quarter. *(An approval of the consent agenda will approve this recommendation.)*

i.) Resolution in Support of a Wright Brothers Tribute Museum and Observatory. This resolution requests that the State of North Carolina allow the site at the Aycock Brown Welcome Center in Kitty Hawk to be used for a museum, observatory and welcome center. A new building will be built, furnished and funded by Ken Hyde, Wright Experience, Bill Cress, Access Aerospace, LLC and other private donors. *(An approval of the consent agenda will approve this resolution.)*

7. Items Removed from the Consent Agenda

8. Public Hearings:

a.) Zoning Text Amendment: Proposal to amend Sec 42-528, amending regulations and restrictions pertaining to accessory dwelling units.

b.) Special Use Permit: 3933 Welch Street – Medical office in BC-2 (Beach Commercial) district

9. Planning:

a.) Schedule Public Hearing: Special Use Permit: 3839 Moore Shore Road – Commercial crabbing and fishing operations in VR-1 district. It is requested that the hearing be held on April 4, 2022.

10. New Business:

- a.) Wright Brothers Tribute Museum and Observatory Video and Resolution
- b.) Luke and Bleriot Streets Parking Improvements
- c.) Construction Management Services Agreement with Whiting-Turner Contracting Company for the Police Station, Fire Bay & EMS Substation

11. Reports/General Comments from Town Manager

12. Reports/General Comments from Town Attorney

13. Reports/General Comments from Town Council

14. Recess to March 28, 2022 for a FY 22-23 Budget Workshop, 9 a.m.

***To Watch via Livestream on YouTube:**

Go to: https://youtu.be/ORUC_T_p_ok

*The meeting will also be available to watch on the Town's YouTube channel on demand the next day:
<https://www.kittyhawkncc.gov/town-videos/>

***Send Comments/Questions Via Email:**

You may always send comments or questions at any time to info@kittyhawktown.net. If you would like your question or comment read at this meeting, please send it by 3:30 pm on Monday, March 7, 2022 and note that you would like it to be read at the meeting. Be sure to include your full name and address. Please keep your comments to three minutes.