

**MINUTES**  
**KITTY HAWK TOWN COUNCIL**  
**Monday, December 2, 2019**  
**Kitty Hawk Town Hall, 6 PM**

Agenda

1. Call to Order
2. Moment of Silence/Pledge of Allegiance
3. Approval of Agenda
4. Oath of Office
  - Council-Elect Lynne McClean and David Hines
  - Nomination of Mayor Pro Tem and Oath of Office
  - Remarks from Governing Body
5. Presentation
  - Police Sgt. Brian Strickland/25 Years of Service Recognition
  - Update on the Replacement of Bridge #40 in Dare County and Corresponding Roadway Improvements on SR 1208 (West Kitty Hawk Road)/David Otts, NCDOT Representative
6. Public Comment
7. Consent Agenda
  - a.) Approval of November 4, 2019 Council Minutes
  - b.) FY 19-20 Budget Amendment #4
  - c.) FY 19-20 Budget Amendment #5 and 5(a)
8. Items Removed from the Consent Agenda
9. New Business
  - a.) Councilmember Appointments: Tourism Board
  - b.) Board of Adjustment
10. Reports/General Comments from Town Manager
11. Reports/General Comments from Town Attorney
12. Reports/General Comments from Town Council
13. Public Comment
14. Adjourn

**COUNCILMEMBERS PRESENT:**

Mayor Gary Perry, Mayor Pro Tem Craig Garriss, Council-Elect David Hines, Councilwoman-Elect Lynne McClean, Councilman Jeff Pruitt

**OTHERS PRESENT:**

Dare County Commissioner Ervin Bateman

**STAFF MEMBERS PRESENT:**

Town Manager Andy Stewart, Town Clerk Lynn Morris, Town Attorney Casey Varnell, Planning Director Rob Testerman, Finance Director Liliana Noble, Management Assistant Melody Clopton, Police Chief Joel Johnson, Fire Chief Mike Talley, Public Works Director Willie Midgett

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#### **1. CALL TO ORDER**

Mayor Perry called this meeting to order at 6 p.m.

#### **2. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE**

Following a moment of silence, the Pledge of Allegiance was recited.

#### **3. APPROVAL OF AGENDA**

**MPT Garriss made a motion to approve the agenda. It was seconded by Councilwoman McClean and unanimously approved, 4-0.**

#### **4. OATH OF OFFICE**

- **Council-Elect Lynne McClean and David Hines.** Town Clerk Morris administered the oath of office for McClean and Hines.
- **Nomination of Mayor Pro Tem and Oath of Office.** Mayor Perry nominated Craig Garriss to serve as Mayor Pro Tempore. It was seconded by Councilwoman McClean. There were no other nominations and the vote was 5-0.

Town Clerk Morris administered the oath of office for Mayor Pro Tempore to Garriss.

- **Remarks from Governing Body**

Mayor Perry said it is important for people to step up to be a member of council and appreciates David and Lynne for doing so. He looks forward to working with everyone.

Councilwoman McClean said she is thankful and glad to be here. It was an exciting four years and many things were accomplished. She is looking forward to working with David and the rest of her fellow councilmen and seeing what can be done in the next four years; bearing in mind keeping Kitty Hawk, Kitty Hawk, just making it better.

Councilman Hines agreed with Lynne's comments and added he is looking forward to serving.

Councilman Pruitt welcomed David on board and congratulated them on their election and re-election.

MPT Garriss congratulated David and Lynne and welcomed Lynne back. He said it is a great council. He thanked all for the nomination as Mayor Pro Tem and said he will do his best to serve.

## 5. PRESENTATIONS

- **Police Sgt. Brian Strickland/25 Years of Service Recognition.** Chief Johnson presented Sgt. Strickland with his 25 years of service certificate. The mayor and councilmembers thanked him for his years of service to the Town.
- **Update on the Replacement of Bridge #40 in Dare County and Corresponding Roadway Improvements on SR 1208 (West Kitty Hawk Road)/David Otts, NCDOT Representative.**

**Mr. Otts, District Engineer with the Department of Transportation, Elizabeth City:** *Our office covers from Elizabeth City all the way south to Hyde County. The weather we have had over the last few months has kept us very busy but fortunately the weather really has not affected our schedule on the bridge on West Kitty Hawk Road.*

*To give you a little background: it is a \$4.2 million dollar project and was let to the T.A. Loving Company back in early 2018 with an expected start date to be the summer of 2018. We waited for Dominion Power to perform their relocations and then during one of the hurricanes last fall and I had to demobilize and go south to help out with the recovery efforts.*

*Because of that the project got pushed back approximately a year. Due to some of the moratoriums for androgynous fish we can only work in the water from September 15<sup>th</sup> through February 15<sup>th</sup>. That leaves us a short time frame to get all the pilings driven, both the sheet pile and the pilings for the bridge. Right now, we are on our revised schedule. The contractor was allowed 210 days to get the job completed from the time they got started. They started on September 20<sup>th</sup> of this year so that means they must be completed by April 16<sup>th</sup>.*

*Right now, we have part of the old structure removed and we are working on what we call the approach slab. The concrete work should be finished by the end of this month and then January we will be paving to get the new half of the bridge tied in. Then we will move traffic to the new structure and complete the second half of it.*

*Once we get done the new bridge will be 26 feet wide. The old one was 23 feet and the new bridge will have a 10-foot-wide sidewalk incorporated. The wooden walkway will still be there on the west side but on the east side and across the bridge there will be a concrete walkway.*

**Perry:** *One of the reasons we asked you to come is a lot of people think it is going to be longer down the road than what you just said. The other question that has come up is when you repave the section of road from Twiford to Bob Perry will it be raised at all? Especially around the corner going to the bridge because that floods.*

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**Otts:** *Yes, sir. Normally when we do a little bridge replacement job like this, we will do the bridge plus maybe 500 feet of roadway in each direction. This project is actually 5,800 feet long, so it is a little over a mile. The road will be raised in strategic locations to prevent flooding. Right at the bridge it is being raised as much as 40 inches. Further down the road we are raising it as much as about 18 inches in spots.*

**Perry:** *We do appreciate it.*

**Otts:** *All our new structures have an approximate 100-year life span. Basically, we are pulling inverted telephone poles out of the ground and driving back concrete pilings which are twice as long. If this one lasted us 60 years, the new one should make it to 100 with no problem.*

**Perry:** *I know the hurricanes gave you folks a hard time getting enough money to do other projects. Did the legislature give you any funding to correct that?*

**Otts:** *The legislature has appropriated some funding. Not what we are used to and also not what we are still owed from the federal government due to the hurricanes in 2018. That funding also came along with the need to do an internal audit to make sure it is being spent correctly but we do have some additional funding which will get some projects up and going. One of them I know that has been a big deal down here is resurfacing US 158. It was proposed to be resurfaced from the Wright Memorial Bridge all the way around to Pirates Cove in Manteo. We only have the funding right now to do from the Wright Memorial Bridge through the Southern Shores intersection. We will clear that intersection. A few years ago we paved NC 12 so we will get all that tied together with new asphalt. I believe we are also resurfacing the rest area and then probably next fiscal year we will continue and go all the way to Nags Head.*

**Garriss:** *That is good news thank you.*

**McClean:** *Will they still be able to kayak under the new bridge?*

**Otts:** *Yes. The Corps of Engineers and CAMA looks out for the residents. We can build bridges no lower than what they previously were but when we start talking about over topping the road and preventing flooding they are hesitant to let us go any higher than they previously were so you are going to see a bridge that is a lot flatter. The existing bridge had a lot more contour to it. This one is 68 feet flat before it starts to tie back down to the original roadway, but it will be about the same amount of clearance underneath.*

Council thanked Mr. Otts.

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**6. PUBLIC COMMENT**

There were no public comments.

**7. CONSENT AGENDA**

a.) **Approval of November 4, 2019 Council Minutes.** *(An approval of the consent agenda will approve these minutes.)*

b.) **FY 19-20 Budget Amendment #4.** This amendment, in the amount of \$5,000, will recognize the grant awarded by the Government-Education Access Channels Committee for the completion of a project titled Town of Kitty Hawk History video segments. *(An approval of the consent agenda will approve this budget amendment.)*

c.) **FY 19-20 Budget Amendment #5 and 5(a).** These amendments, in the amount of \$254,000, will establish a reserve to fund 20% of a sidewalk on US 158 from Cypress Knee Trail to Jejac Street. *(An approval of the consent agenda will approve these budget amendments.)*

**Councilwoman McClean made a motion, seconded by Councilman Hines, to approve the consent agenda. The vote was 5-0.**

**8. ITEMS REMOVED FROM THE CONSENT AGENDA**

There were no items removed from the consent agenda

**9. NEW BUSINESS**

a.) **Councilmember Appointments: Tourism Board**

**MPT Garriss nominated Jeff Pruitt to be reappointed to the Tourism Board. It was seconded by Councilwoman McClean and the vote was unanimous, 5-0.**

b.) **Board of Adjustment**

**Perry:** *There are two openings and we have two people that have volunteered. I make a motion to appoint Blair Meads as a regular member on the Board of Adjustment with a term of office to expire June 30, 2021. Councilman Hines seconded the motion and it passed unanimously, 5-0.*

**Perry:** *I spoke directly to this gentleman and make a motion to appoint William Yetzer as an alternate on the Board of Adjustment with the term of office to expire June 30, 2022. MPT Garriss seconded the motion. The vote was 5-0.*

**Perry:** *We will appoint someone as the Recreation Committee liaison later.*

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#### **10. TOWN MANAGER**

**Congratulations:** Manager Stewart congratulated Councilwoman McClean and Councilman Hines.

**Bath House Remodel:** Manager Stewart explained there is a hiccup on continuing the remodeling. We must wait until the new FEMA maps are implemented which will allow the Bath House to be constructed at the existing height. The parking lot has been reopened.

**Flu Shots:** Mayor Perry announced free flu shots will be given at the Town Hall on Thursday from 2:30 p.m. to 5:30 p.m. They ran out of shots the last time, so they are coming again. This is for anyone 18 years and older.

#### **11. TOWN ATTORNEY**

Attorney Varnell congratulated Councilman McClean and Hines.

#### **12. TOWN COUNCIL**

Councilwoman McClean wished everyone a Merry Christmas.

MPT Garriss announced Santa will be visiting the Fire House this Friday at 6 o'clock. He commended the Recycling Center staff on their professionalism and kindness. He also wished everyone a Merry Christmas.

Councilman Hines thanked Dare County Commissioner, and former Kitty Hawk Councilman, Ervin Bateman for getting him involved in serving the community.

Mayor Perry also commented on the Recycling Center. In dropping off some oil he saw the attendant scrubbing the oil tanks. He appreciates the dedication. The site is as clean as he has ever seen it and that reflects well on the Town. He wished everyone a Merry Christmas.

#### **13. PUBLIC COMMENT**

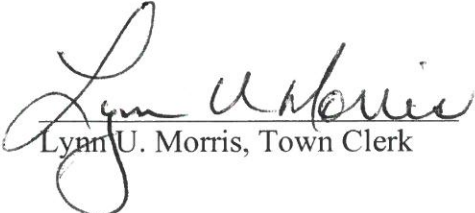
There were no public comments.

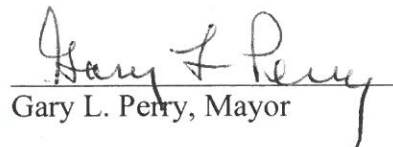
#### **14. ADJOURN**

**MPT Garriss made a motion to adjourn. It was seconded by Mayor Perry and was unanimously approved, 5-0. Time was 6:26 p.m.**

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These minutes were approved at the January 6, 2020 council meeting.

  
Lynn U. Morris, Town Clerk

  
Gary L. Perry, Mayor